SOUTH DAKOTA DEPARTMENT OF HEALTH

South Dakota Board of Physical Therapy

Mailing Address:
810 North Main Street, Suite 298
Spearfish, SD 57783

Phone: (605) 642-1600
E-Mail: office@sdlicensing.com

Draft-Video Conference
BOARD MEETING AGENDA

TO: **All Board Members**

FROM: Brooke Tellinghuisen Geddes

MEETING DATE: **November 17, 2026**

MEETING TIME: **11:00AM MST/ 12:00PM CST**

LOCATION: **Video Conference**

The public is invited to attend the meeting via Microsoft Teams at the following link:
https://teams.microsoft.com/meet/21022881828722?p=35RGqHYjhBGyexcpKY

Or by calling: 1 469-770-0416, Passcode: 295401167#

If members of the public would like to be sent the Microsoft Teams invitation to the meeting instead of using the above link, please contact the board office prior to the meeting at office@sdlicensing.com. If you are having issues accessing the link, please contact the board office at 605-642-1600.

Note: Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact the Board office at office@sdlicensing.com or 605-642-1600 in advance of the meeting to make any necessary arrangements.

Agenda Item Number:

1. Call to Order/Welcome
2. Roll Call
3. Approval of the Agenda
4. Public Comment
5. Approval of the Minutes from August 11, 2026
6. Financial Update
7. FSBPT Annual Education Meeting Report- Suel & Schmitz
8. Join Mobilization & PTA's Discussion

9. Non-CAPTE Accredited Applications- Application Process Discussion
10. Schedule Next Meeting(s)
11. Executive Session pursuant to SDCL 1-25-2
    a. Complaints/Investigations- if any
    b. Re-Entry Applications-if any
12. Vote on Complaints/Investigations- if applicable
13. Ratification on Re-Entry Applications- if any
14. Any other Business
15. Adjourn

DRAFT

South Dakota Board of Physical Therapy

Mailing Address:
810 North Main Street, Suite 298
Spearfish, SD 57783

Phone: (605) 642-1600
E-Mail: office@sdlicensing.com

SOUTH DAKOTA DEPARTMENT OF HEALTH

OFFICIAL BOARD MINUTES FOR AUGUST 11, 2026
VIDEO CONFERENCE

MEMBERS PRESENT: Leonard Suel, President
Patti Berg-Poppe, Vice-President
Rebeca Schmitz, Secretary
Matthew Weigel, Member
Brad Thuringer, Member
Linda Ahrendt, Lay Member
Janelle Toman, Lay Member

MEMBERS ABSENT: None.

OTHERS PRESENT: Brooke Tellinghuisen Geddes, Executive Director
Katie Funke, Executive Assistant
Howard Pallotta, SD Dept. of Health, General Counsel
Sarah Thorne, SD AG's Office, Prosecuting Counsel

CALL TO ORDER: Suel called the meeting to order at 12:00 PM CDT.

ROLL CALL: Tellinghuisen Geddes called the roll. Berg-Poppe, yes; Suel, yes; Schmitz, yes; Thuringer, yes; Toman, yes; Ahrendt, yes; Weigel, yes. A quorum was present.

APPROVAL OF THE AGENDA: Ahrendt made a motion to approve the agenda. Toman seconded the motion. **MOTION PASSED** by unanimous voice vote.

PUBLIC COMMENT PERIOD: None.

APPROVAL OF THE MINUTES FROM APRIL 14, 2026: Weigel made a motion to approve the minutes from April 14, 2026. Ahrendt seconded the motion. **MOTION PASSED** by unanimous voice vote.

FINANCIAL UPDATE: Tellinghuisen-Geddes reported fiscal year-end financials as of June 30, 2026: revenue of $219,480.00 expenses of $152,073.21 and a cash balance of $1,263,952.57

DRAFT

ANNUAL REVIEW OF OPEN MEETING LAWS (SDCL 1-25-13): Pallotta presented an overview of the Guide to South Dakota's Open Meeting Laws, prepared by the Attorney General's Office as required by SDCL 1-25-13. There were no questions from the Board.

CROSS PROFESSION DATASET-UPDATE: Berg-Poppe reported preliminary data from the cross-profession dataset collection and advised the reports should be available at the next meeting. Once formatted and analyzed, Berg-Poppe plans to pass the information to APTA-SD for dissemination.

SCHEDULE NEXT MEETING(S): The next meeting is scheduled for November 17, 2026, at 11AM MST/12PM MST via Microsoft Teams. The following meeting is scheduled for March 23, 2027, at 11AM MST/12PM CST via Microsoft Teams.

EXECUTIVE SESSION PURSUANT TO SDCL 1-25-2: Schmitz made a motion to enter Executive Session at 12:19 PM CDT. Berg-Poppe seconded the motion. **MOTION PASSED** by unanimous voice vote. Suel declared an end to executive session at 12:34 PM CDT.

COMPLAINTS/INVESTIGATIONS:

Berg-Poppe recommended the Board adopt the Agreed Disposition and Waiver of Hearing as an informal disposition for complaint #105, regarding Danette Randall, SD Licensed PT #2335. Weigel made a motion to adopt the Agreed Disposition as presented. Schmitz seconded the motion. **MOTION PASSED** by roll call vote: Berg-Poppe, abstain; Suel, yes; Schmitz, yes; Thuringer, yes; Toman, yes; Ahrendt, yes; Weigel, yes.

RATIFICATION ON RE-ENTRY APPLICATIONS: There were no re-entry application.

ANY OTHER BUSINESS: Suel reported Schmitz will be the voting delegate at the upcoming FSBPT Annual Meeting. Both Suel and Schmitz are scheduled to attend.

Toman made a motion to adjourn at 12:38 PM CDT. Ahrendt seconded the motion. **MOTION PASSED** by unanimous voice vote.

Brooke Tellinghuisen Geddes

Respectfully submitted,
Brooke Tellinghuisen Geddes
Executive Director

1-27-1.17. Draft minutes of public meeting to be available--Exceptions--Violation as misdemeanor. The unapproved, draft minutes of any public meeting held pursuant to § 1-25-1 that are required to be kept by law shall be available for inspection by any person within ten business days after the meeting. However, this section does not apply if an audio or video recording of the meeting is available to the public on the governing body's website within five business days after the meeting. A violation of this section is a Class 2 misdemeanor. However, the provisions of this section do not apply to draft minutes of contested case proceedings held in accordance with the provisions of chapter 1-26.

AGENCY 09 HEALTH
BUDGET UNIT 09214 BOARD OF PHYSICAL THERAPY - INFO

CENTER	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE	
COMPANY NO 6503						
COMPANY NAME PROFESSIONAL & LICENSING BOARDS						
092140066701	6503	4293881	PT APPLICATION	600.00	2,160.00	
092140066701	6503	4293882	PTA APPLICATION	249.00	1,089.00	
092140066701	6503	4293883	PT RENEWAL	1,320.00	1,320.00	
092140066701	6503	4293886	COMPACT CHECKS	2,400.00	3,240.00	
ACCT: 4293			BUSINESS & OCCUP LICENSING (NON-GOVERNMENTAL)	4,569.00	7,809.00	*
ACCT: 42			LICENSES, PERMITS & FEES	4,569.00	7,809.00	**
CNTR: 092140066701				4,569.00	7,809.00	***
CNTR: 092140066				4,569.00	7,809.00	****
CNTR: 0921400				4,569.00	7,809.00	*****
COMP: 6503				4,569.00	7,809.00	******
B UNIT: 09214				4,569.00	7,809.00	*******
AGENCY: 09				16,408,929.57	28,388,706.37	********

AGENCY 09 HEALTH
BUDGET UNIT 09214 BOARD OF PHYSICAL THERAPY - INFO
CENTER-5 09214 BOARD OF PHYSICAL THERAPY - INFO

CENTER	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE	
COMPANY NO	6503					
COMPANY NAME	PROFESSIONAL & LICENSING BOARDS					
092140066701	6503	510103000000000000	BOARD & COMM MBRS FEES	1,162.00	1,162.00	
ACCT:	5101	EMPLOYEE SALARIES		1,162.00	1,162.00	*
092140066701	6503	510201000000000000	OASI-EMPLOYER'S SHARE	88.96	88.96	
ACCT:	5102	EMPLOYEE BENEFITS		88.96	88.96	*
ACCT:	51	PERSONAL SERVICES		1,250.96	1,250.96	**
092140066701	6503	520405000000000000	COMPUTER CONSULTANT	2,100.00	2,100.00	
092140066701	6503	520409000000000000	MANAGEMENT CONSULTANT	11,114.21	43,814.97	
092140066701	6503	520420000000000000	CENTRAL SERVICES	.00	458.70	
092140066701	6503	520496000000000000	OTHER CONTRACTUAL SERVICE	13.37	41.45	
ACCT:	5204	CONTRACTUAL SERVICES		13,227.58	46,415.12	*
ACCT:	52	OPERATING EXPENSES		13,227.58	46,415.12	**
COMP:	6503	PROFESSIONAL & LICENSING BOARDS		14,478.54	47,666.08	***
CENTER:	092140066701			14,478.54	47,666.08	****
B UNIT:	09214			14,478.54	47,666.08	*****
AGENCY:	09			21,506,342.56	44,454,994.59	******

AGENCY: 09 HEALTH
BUDGET UNIT: 09210 BOARD OF PODIATRY EXAMINERS - INFO

COMPANY	CENTER	ACCOUNT	BALANCE	DR/CR	CENTER DESCRIPTION
6503	092100061821	1140000	45,283.81	DR	BOARD OF PODIATRY EXAMINERS
COMPANY/SOURCE TOTAL 6503 618			45,283.81	DR *	
6503	092100066701	1140000	1,275,201.38	DR	PHYSICAL THERAPY BOARD
COMPANY/SOURCE TOTAL 6503 667			1,275,201.38	DR *	
COMP/BUDG UNIT TOTAL 6503 09210			1,320,485.19	DR **	
BUDGET UNIT TOTAL 09210			1,320,485.19	DR ***	

36-10-35.7. Approved tasks for physical therapist assistant--Exclusions.

A physical therapist assistant may perform, under the direction and supervision of a physical therapist, selected physical therapy procedures and related tasks. The following physical therapy services, however, shall only be performed by a physical therapist:

(1) Interpretation of referrals;
(2) Initial evaluation, including problem identification;
(3) Development of a plan of care which is based on the initial evaluation and which includes the physical therapy treatment goals;
(4) Interpretation of tests and measurements;
(5) Joint assessment and mobilization;
(6) Determination of the appropriate portions of the program to be delegated;
(7) Delegation and instruction of the services to be rendered by the physical therapist assistant including specific treatment program, precautions, special problems, or contraindicated procedures;
(8) Timely review of treatment documentation and reevaluation of the patient, treatment goals, and revision of the plan of care when indicated;
(9) Development of a patient's home program and discharge evaluation, and termination of care, or both; and
(10) Accountability for documentation of physical therapy treatment and dissemination of written and oral reports.

Source: SL 1996, ch 231, § 10.

36-10-27. Application for licensure--Fee--Promulgation of rules.

A person seeking licensure to practice physical therapy in this state shall:

(1) File an application with the State Board of Physical Therapy;

(2) Submit an application fee in an amount established by the board, in rule pursuant to chapter 1-26, but not exceeding three hundred dollars;

(3) Present evidence satisfactory to the board that the applicant is of good moral, ethical, and professional character;

(4) Present evidence satisfactory to the board that the applicant has graduated from a physical therapy program accredited by an accrediting body recognized by the United States Department of Education or by the Commission on Recognition of Postsecondary Accreditation, or present evidence satisfactory to the board that:

(a) The applicant completed a course of professional instruction equivalent to a program accredited by an accrediting body recognized by the United States Department of Education or the Commission on Recognition of Postsecondary Accreditation; and

(b) The applicant has passed an English proficiency examination approved by the board, or completed two years of secondary or postsecondary education in any educational institution in which the instruction is conducted in English; and

(5) Pass a national examination recognized by the board, with a grade acceptable to the board.

36-10-35.1. Physical therapist assistant--Licensure--Fee--Promulgation of rules.

A person seeking licensure as a physical therapist assistant shall:

(1) File an application with the State Board of Physical Therapy;

(2) Submit an application fee in an amount established by the board, in rule pursuant to chapter 1-26, but not exceeding three hundred dollars;

(3) Present evidence satisfactory to the board that the applicant is of good moral, ethical, and professional character;

(4) Present evidence satisfactory to the board that the applicant has graduated from a physical therapist assistant education program accredited by an accrediting body recognized by the United States Department of Education or by the Commission on Recognition of Postsecondary Accreditation, or present evidence satisfactory to the board that:

(a) The applicant completed a course of professional instruction equivalent to a program accredited by an accrediting body recognized by the United States Department of Education or the Commission on Recognition of Postsecondary Education; and

(b) The applicant has passed an English proficiency examination approved by the board, or completed two years of secondary or postsecondary education in any educational institution in which the instruction is conducted in English; and

(5) Pass a national examination recognized by the board, with a grade acceptable to the board.

PT/PTA Non-CAPTE Accredited Application Requirements

A. Applicants Not Licensed in Another U.S. Jurisdiction

(Have not previously taken the NPTE or NPTE-PTA)

Application Requirements:

1. Submit completed application and required fee.
2. Complete the Board's Criminal Background Check process
3. Provide one of the following:
    - TOEFL examination report; or
    - Proof of two years of secondary or postsecondary education at an institution where instruction was conducted in English.
4. Submit an **FCCPT credential evaluation report** demonstrating equivalency to the **most current Coursework Tool (CWT).**
5. Upon satisfactory review of items 1-4, the Board may approve the applicant to take the:
    - National Physical Therapy Examination (NPTE); or
    - National Physical Therapist Assistant Examination (NPTE-PTA).
6. Upon successful completion of the examination and satisfaction of all licensure requirements, the applicant may be licensed.

B. Applicants Currently Licensed in Another U.S. Jurisdiction

(Have already taken and passed the NPTE or NPTE-PTA)

Application Requirements:

1. Submit completed application and required fee.
2. Complete the Board's Criminal Background Check process
3. Provide official NPTE or NPTE-PTA core reports from FSBPT.
4. Submit license verification(s) from all U.S. jurisdictions where licensure is currently held or has previously been held.
5. Provide one of the following:
    - TOEFL examination report; or

- Proof of two years of secondary or postsecondary education at an institution where instruction was conducted in English.

6. Submit an **FCCPT credential evaluation report** demonstrating equivalency to the **Coursework Tool (CWT) determined by the board**
7. Upon satisfaction with all licensure requirements, the applicant may be licensed.

All non-CAPTE applicants are subject to review by the Board President and Executive Director for approval. If needed, the Board President may recommend the application determination be made by the full board.

The State Board of Physical Therapy adopted this process for considering non-CAPTE accredited applications at its meeting on XXXX,XX 2026

Unapproved Draft