



OFFICIAL BOARD MINUTES

Teleconference

July 17, 2018-12:00PM CDT

Members Present: Karen Chesley, President
Michael Forgy, Secretary/Treasurer
Todd Herrboldt, Member
Jennifer Gray, Member
Sharon Stratman, Member

Members Absent: David Nielsen, Lay Member
Cindy Steele, Lay Member

Others Present: Carol Tellinghuisen, Executive Secretary; Jill Lesselyoung, Executive Assistant, Brooke Tellinghuisen Geddes, Executive Assistant; Christine Knapp, NASW; Lisa Stanley, Amber Bruns, Viki Isler, ABA Advisory Committee Members; Quincy Kjerstad, Office of the Attorney General; Marilyn Kinsman, Senior Policy Adviser, DSS; Robert Morris, Morris Law Firm

Call to Order/Welcome and Introductions: President Chesley called the meeting to order at 12:03PM CDT.

Roll Call: Chesley requested Lesselyoung call the roll. A quorum was present.

Corrections or additions to the agenda: None

Approval of the agenda: Forgy made a motion to approve the agenda. Stratman seconded. **MOTION PASSED by roll call vote.**

Public Comment: Chesley called for any comments from the public. There were no public comments.

Approval of the Minutes from June 8, 2018: Forgy made a motion to approve the minutes. Herrboldt seconded. **MOTION PASSED by roll call vote.**

FY Financial Update: Lesselyoung reported fiscal year-to-date figures as of May 31, 2018: revenue of \$114,752.43 expenses of \$95,831.69 and cash balance of \$193,537.74.

Proposed statute change 36-38-25: Morris reiterated his prior advice that private agencies cannot obtain an ORI number to conduct the legislatively mandated FBI background check for

the paraprofessionals and assistants. An ORI can only be issued to a State Agency or Board/Entity and the Board does not have jurisdiction over the paraprofessionals or the assistants. If someone was disqualified there is no avenue to seek due process. The BACB currently conducts a background check on the paraprofessionals but not the assistants. A private agency can contact DCI to run a background check but cannot conduct the FBI check without the ORI number. The original intent was to conduct the DCI check only by the private agencies. Tellinghuisen asked for any public comment. There was no public comment. Herrboldt made a motion to approve the statute change as drafted by Morris. Gray seconded the motion. Chesley opened for discussion. Members discussed the current situation as put forth by Morris on the complete gap of any authority over the paraprofessionals or assistants. Tellinghuisen expressed concern that the Board could be liable once they have information but have no authority to act. Tellinghuisen asked for input from the advisory committee members. Isler, Stanley and Bruns voiced support for the statute change and that the original intent was for the private agencies to conduct the background checks. Chesley called for an end to the discussion at 12:28PM. **MOTION PASSED** by roll call vote.

Update on ABA/Social Work Rules: Morris advised the ABA rules as drafted are designed to bridge the gap through the BACB for supervision of the paraprofessionals and assistants. Isler, Stanley and Bruns voiced support for the rules as written. Bruns had vetted with the ABA association for approval. Stratman made a motion to approve the ABA rules as drafted by Morris. Herrboldt seconded the motion. **MOTION PASSED** by roll call vote. Isler, Stanley and Bruns exited the meeting at 12:36PM. Herrboldt made a motion to approve the social work rules revisions as drafted except for excluding the professional counselors as supervisors for the social work associate. Forgy seconded the motion. **MOTION PASSED** by roll call vote.

Executive Session: Herrboldt made a motion to enter executive session at 12:49PM pursuant to 1-25-2 to discuss complaints/investigations, CSW-PIP contract approvals, CSW-PIP applicants and applicant for re-licensure 2017-1. Stratman seconded the motion. **MOTION PASSED** by roll call vote. Knapp, Kinsman and Morris exited the meeting. Gray made a motion to exit executive session at 1:10PM. Stratman seconded the motion. **MOTION PASSED** by roll call vote. Kinsman rejoined the meeting.

Complaints/Investigations: None pending

Update on Applicant for re-licensure 2017-1: Application is pending.

CSW-PIP Supervision Contract Approvals: Herrboldt made a motion to approve the following contracts. Forgy seconded the motion. **MOTION PASSED** by roll call vote.

Zimmerman, K: Supervision with Durkin beginning July 19, 2018.

Grim, M.: Supervision with Bass beginning June 4, 2018.

Greening, B.: Supervision with Termansen beginning June 4, 2018.

Bates, A.: Supervision with Kitzelman beginning June 25, 2018.

CSW-PIP Applicant Approvals:

Dykstra, S.: Herrboldt made a motion to approve for CSW-PIP licensure pending receipt of the final supervision form from Meester and passing of the clinical examination. Motion seconded by Stratman. **MOTION PASSED** by roll call vote.

Any other business coming in between date of mailing and date of meeting: None

Schedule next meeting date: The next meeting was scheduled for September 18th at 12:00CDT/11:00MDT via teleconference.

Herrboldt made a motion to adjourn at 1:20PM CDT. Stratman seconded the motion. **MOTION PASSED** by roll call vote.

Respectfully submitted,

A handwritten signature in cursive script, reading "Carol Tellinghuisen", is written on a light yellow rectangular background.

Carol Tellinghuisen
Executive Secretary