

SOUTH DAKOTA BOARD OF MEDICAL AND OSTEOPATHIC EXAMINERS

Occupational Therapy Advisory Council

DRAFT AGENDA

March 17, 2026 – 1:00 pm (CST)

Public Meeting

(all votes will be by roll call voice vote)

Microsoft Teams meeting

Join: <https://teams.microsoft.com/meet/2870608707990?p=My84FSECazqjMD8GqF>

Meeting ID: 287 060 870 799 0

Passcode: ab3Zq9Ko

Dial in by phone

[+1 605-679-7263,989012664#](tel:+16056797263,989012664) United States, Sioux Falls

Phone conference ID: 989 012 664#

36-31-2. Occupational therapy council--Appointment--Terms--Meetings--Duties--Board communication.

The board shall appoint an occupational therapy council composed of two occupational therapists and one occupational therapy assistant. The term of office for each member is three years. No member may serve more than three consecutive, full terms.

If a vacancy occurs, the board must appoint a new member to fill the unexpired term. The appointment of a member to an unexpired term is not considered a full term.

The council shall meet at least twice each year, at a time and place set by the council, and may hold additional meetings as necessary to conduct business. The council shall meet the requirements of chapter 1-25 regarding open meetings.

The council shall:

- (1) Assist the board in all matters related to the licensure, practice, education, continuing education, investigation, and discipline of occupational therapists and occupational therapy assistants;
- (2) Make recommendations to the board regarding rules promulgated pursuant to this chapter; and
- (3) Submit meeting minutes and any recommendations to the board following each council meeting.

The board shall communicate activity on all matters relating to occupational therapists or occupational therapy assistants with the council.

Meeting Agenda

1. 1:00 pm Welcome. Call to order, Roll Call
2. Approval of Draft Agenda
3. Approval of Draft Minutes
4. Public Comment Period (5 minutes) - pursuant to SDCL 1-25-1 where the chair of the public body shall reserve at every official meeting by the public body a period for public comment, limited at the chair's discretion, but not so limited as to provide for no public comment.
5. Advisory Council Business¹

¹Verbal; no document provided

SOUTH DAKOTA BOARD OF MEDICAL AND OSTEOPATHIC EXAMINERS (SDBMOE)
OCCUPATIONAL THERAPY ADVISORY COUNCIL
October 9, 2025
Unapproved Draft Minutes 12:00
pm (Central Time)
Public Advisory Council Meeting

Unapproved Draft Minutes¹. Votes are roll call voice vote.²

Advisory Council Members present: Megan Johnke, Polly Rames, Angela Root
Staff Members present: Whitney Burrows, Margaret Hansen
This was a public meeting, and other parties may have been in attendance.

The meeting was called to order at 12:02 PM. Roll was called, and quorum was established.

A motion for approval of the agenda was ratified (Johnke/Root/Unanimous).

A motion for approval of the minutes was approved. (Root/Johnke/Unanimous).

The request for any public comment was made pursuant to SDCL 1-25-1 and there was no public comment.

The council reviewed the recently completed audit of continuing education for occupational therapists and occupational therapy assistants. The audit yielded a 100% compliance rate among those selected. As noted during the discussion, 10% of licensees are randomly chosen for audit, as part of the standard process.

A brief update on the OT Compact was given. The Board's IT vendor is currently developing the necessary code to enable a connection between the Board's system and the Compact's system.

As there was no further business, the meeting was adjourned at 12:11 PM.

¹ 1-27-1.17. Draft minutes of public meeting to be available--Exceptions--Violation as misdemeanor. The unapproved, draft minutes of any public meeting held pursuant to § 1-25-1 that are required to be kept by law shall be available for inspection by any person within ten business days after the meeting. However, this section does not apply if an audio or video recording of the meeting is available to the public on the governing body's website within five business days after the meeting. A violation of this section is a Class 2 misdemeanor. However, the provisions of this section do not apply to draft minutes of contested case proceedings held in accordance with the provisions of chapter 1-26.

² Format for motions, second and vote results: Council member Name (Making the motion/Second/Vote result is either unanimous or Yes: and No: results and abstentions noted by name)