

# TAKE CHARGE BOOKKEEPING, LLC

CALLIE D. IVERSEN, CPA

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December 2, 2024

South Dakota One Call  
Board of Directors


RE: Monthly Reports Packet

Please find enclosed the monthly financials for SDOC for the month ended September 30, 2024. Reports include:

- Statement of Revenues & Expenditures for the month just ended: This report shows totals, by account, of all income and expenditures for the current month.
- Profit & Loss Previous Year to Date comparison: This report shows totals of all income and expenses for the current year compared to the same time period in the previous year.
- Expenditure Detail by Account: This report is a breakdown for the month of expenditures into their respective accounts.
- Recap of fines collected and scholarships paid year-to-date.
- Budget vs Actual: This report shows you where you are at for the Year to Date compared with the annual budget.
- Bank Reconciliation.
- Cash Balance: \$1,233,033.21

I have retained copies of the above reports for my records. Please let me know if you have any questions.

Sincerely,



Callie D. Iversen, CPA

**SOUTH DAKOTA ONE CALL**  
**Stmt of Revenues & Expenditures**  
November 2024

	Nov 24
Ordinary Income/Expense	
Income	
4299006 - Locate Fees	94,991.48
4391000 - Fines	1,000.00
Total Income	95,991.48
Expense	
5101010 - Salaries & Benefits	24,805.14
5203 - Travel	
52030200 - State Vehicle Travel	202.92
Total 5203 - Travel	202.92
5204 - Contractual Services	
52040280 - Dues/Membership Fees	865.84
52040880 - Consultant Fee Legal	24,048.50
52042000 - Central Services	650.28
52045180 - Rents Other	211.80
52047400 - Bank/Lockbox Fees	200.00
52049680 - Other Contractual	63,486.09
Total 5204 - Contractual Services	89,462.51
5205 Supplies	
52050280 - Office Supplies	188.82
Total 5205 Supplies	188.82
Total Expense	114,659.39
Net Ordinary Income	-18,667.91
Net Income	-18,667.91

**SOUTH DAKOTA ONE CALL**  
**Profit & Loss Prev Year Comparison**  
 July through November 2024

	Jul - Nov 24	Jul - Nov 23	\$ Change	% Change
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4299006 - Locate Fees	513,001.46	498,112.25	14,889.21	3.0%
4391000 - Fines	4,625.00	100.00	4,525.00	4,525.0%
4491000 - Interest	51,453.39	28,455.64	22,997.75	80.8%
<b>Total Income</b>	<b>569,079.85</b>	<b>526,667.89</b>	<b>42,411.96</b>	<b>8.1%</b>
<b>Expense</b>				
5101010 - Salaries & Benefits	91,061.21	68,381.36	22,679.85	33.2%
<b>5203 - Travel</b>				
52030200 - State Vehicle Travel	628.71	388.26	240.45	61.9%
52031380 - Non-employment Trave	1,980.56	5,403.77	-3,423.21	-63.4%
52031400 - EE Travel Not Over	60.00	0.00	60.00	100.0%
52031500 - EE Travel Overnight	80.00	0.00	80.00	100.0%
<b>Total 5203 - Travel</b>	<b>2,749.27</b>	<b>5,792.03</b>	<b>-3,042.76</b>	<b>-52.5%</b>
<b>5204 - Contractual Services</b>				
52040280 - Dues/Membership Fees	6,488.35	6,351.43	136.92	2.2%
52040880 - Consultant Fee Legal	24,921.00	8,681.60	16,239.40	187.1%
52041680 - Workshop Registratio	0.00	3,099.00	-3,099.00	-100.0%
52041800 - Computer Svcs-State	2,436.67	658.66	1,778.01	269.9%
52041980 - Comp Svcs-Private	0.00	275.00	-275.00	-100.0%
52042000 - Central Services	3,086.21	3,997.89	-911.68	-22.8%
52043680 - Advertising Newspape	34.16	0.00	34.16	100.0%
52044180 - Advertising Misc	0.00	200.00	-200.00	-100.0%
52045180 - Rents Other	1,028.96	283.13	745.83	263.4%
52045300 - Telecomm thru purcha	40.00	0.00	40.00	100.0%
52047400 - Bank/Lockbox Fees	600.00	600.00	0.00	0.0%
52049680 - Other Contractual	329,438.22	400,786.88	-71,348.66	-17.8%
<b>Total 5204 - Contractual Services</b>	<b>368,073.57</b>	<b>424,933.59</b>	<b>-56,860.02</b>	<b>-13.4%</b>
<b>5205 Supplies</b>				
52050280 - Office Supplies	188.82	0.00	188.82	100.0%
52050480 - Ed & Instr Supplies	2,500.00	2,500.00	0.00	0.0%
52053580 - Postage	198.91	250.50	-51.59	-20.6%
52053980 - Foodstuffs	0.00	56.50	-56.50	-100.0%
<b>Total 5205 Supplies</b>	<b>2,887.73</b>	<b>2,807.00</b>	<b>80.73</b>	<b>2.9%</b>
5207 - Cap Outlay,Comp Hdwr	949.54	4,651.94	-3,702.40	-79.6%
<b>Total Expense</b>	<b>465,721.32</b>	<b>506,565.92</b>	<b>-40,844.60</b>	<b>-8.1%</b>
<b>Net Ordinary Income</b>	<b>103,358.53</b>	<b>20,101.97</b>	<b>83,256.56</b>	<b>414.2%</b>
<b>Net Income</b>	<b>103,358.53</b>	<b>20,101.97</b>	<b>83,256.56</b>	<b>414.2%</b>

**SOUTH DAKOTA ONE CALL**  
**Expenditure Detail By Account**  
 November 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>5101010 - Salaries &amp; Benefits</b>							
Check	11/01/2024	CGEX...	Payroll Codi & Mandy		8,328.32		8,328.32
Check	11/14/2024	CGEX...	Payroll Codi & Mandy		8,523.09		16,851.41
Check	11/27/2024	CGEX...	Payroll Codi & Mandy		7,953.73		24,805.14
Total 5101010 - Salaries & Benefits					24,805.14	0.00	24,805.14
<b>5203 - Travel</b>							
<b>52030200 - State Vehicle Travel</b>							
Check	11/04/2024	MP50...	SD Fleet & Travel		202.92		202.92
Total 52030200 - State Vehicle Travel					202.92	0.00	202.92
Total 5203 - Travel					202.92	0.00	202.92
<b>5204 - Contractual Services</b>							
<b>52040280 - Dues/Membership Fees</b>							
Check	11/04/2024	14250...	SD Rural Electric Association	2025 Membership	600.00		600.00
Check	11/27/2024	E0153...	Adobe		265.84		865.84
Total 52040280 - Dues/Membership Fees					865.84	0.00	865.84
<b>52040880 - Consultant Fee Legal</b>							
Check	11/04/2024	14250...	May Adam Gerdes & Thompson	7525.00-34	11,986.50		11,986.50
Check	11/04/2024	14250...	May Adam Gerdes & Thompson	7525.00-32	4,002.00		15,988.50
Check	11/04/2024	14250...	May Adam Gerdes & Thompson	7525.00-32	8,060.00		24,048.50
Total 52040880 - Consultant Fee Legal					24,048.50	0.00	24,048.50
<b>52042000 - Central Services</b>							
Check	11/04/2024	PP509...	Purchasing Services		13.50		13.50
Check	11/04/2024	PM50...	SD Property Mgmt		17.50		31.00
Check	11/04/2024	PL510...	SD BHR	HR billing	119.28		150.28
Check	11/27/2024	TR509...	SD BHR	Training September	500.00		650.28
Total 52042000 - Central Services					650.28	0.00	650.28
<b>52045180 - Rents Other</b>							
Check	11/04/2024	14250...	dakota Storage		211.80		211.80
Total 52045180 - Rents Other					211.80	0.00	211.80
<b>52047400 - Bank/Lockbox Fees</b>							
Check	11/04/2024	D1561...	LockBox Fee	September	200.00		200.00
Total 52047400 - Bank/Lockbox Fees					200.00	0.00	200.00

**SOUTH DAKOTA ONE CALL  
Expenditure Detail By Account  
November 2024**

Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>52049680 - Other Contractual</b>							
Check	11/04/2024	14250...	Texas Excavation	SD24-0019	61,674.42		61,674.42
Check	11/04/2024	14250...	Texas Excavation	SD24-0020	791.67		62,466.09
Check	11/04/2024	14250...	Take Charge Bookkeeping	October	1,020.00		63,486.09
Total 52049680 - Other Contractual					63,486.09	0.00	63,486.09
Total 5204 - Contractual Services					89,462.51	0.00	89,462.51
<b>5205 Supplies</b>							
<b>52050280 - Office Supplies</b>							
Check	11/04/2024	14250...	Innovative Solutions		117.85		117.85
Check	11/04/2024	14250...	Innovative Solutions		70.97		188.82
Total 52050280 - Office Supplies					188.82	0.00	188.82
Total 5205 Supplies					188.82	0.00	188.82
<b>TOTAL</b>					<b>114,659.39</b>	<b>0.00</b>	<b>114,659.39</b>



**SOUTH DAKOTA ONE CALL**  
**Profit & Loss Budget vs. Actual**  
 July 2024 through June 2025

	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4299006 - Locate Fees	513,001.46	0.00	513,001.46	100.0%
4391000 - Fines	4,625.00	0.00	4,625.00	100.0%
4491000 - Interest	51,453.39			
<b>Total Income</b>	<b>569,079.85</b>	<b>0.00</b>	<b>569,079.85</b>	<b>100.0%</b>
<b>Expense</b>				
5101010 - Salaries & Benefits	91,061.21	214,078.00	-123,016.79	42.5%
<b>5203 - Travel</b>				
52030200 - State Vehicle Travel	628.71			
52031000 - Lodging	0.00	0.00	0.00	0.0%
52031380 - Non-employment Trave	1,980.56	0.00	1,980.56	100.0%
52031400 - EE Travel Not Over	60.00			
52031500 - EE Travel Overnight	80.00			
52032680 - OOS Air Comm Carrier	0.00	0.00	0.00	0.0%
52033380 - OOS Non-Emp Travel	0.00	0.00	0.00	0.0%
5203 - Travel - Other	0.00	50,597.00	-50,597.00	0.0%
<b>Total 5203 - Travel</b>	<b>2,749.27</b>	<b>50,597.00</b>	<b>-47,847.73</b>	<b>5.4%</b>
<b>5204 - Contractual Services</b>				
52040280 - Dues/Membership Fees	6,488.35	0.00	6,488.35	100.0%
52040380 - Leagl Doc Fees	0.00	0.00	0.00	0.0%
52040880 - Consultant Fee Legal	24,921.00	0.00	24,921.00	100.0%
52040980 - Consultant Fee, Mgmt	0.00	0.00	0.00	0.0%
52041680 - Workshop Registratio	0.00	0.00	0.00	0.0%
52041800 - Computer Svcs-State	2,436.67	0.00	2,436.67	100.0%
52041980 - Comp Svcs-Private	0.00	0.00	0.00	0.0%
52042000 - Central Services	3,086.21	0.00	3,086.21	100.0%
52043100 - Audit Svcs-State	0.00	0.00	0.00	0.0%
52043680 - Advertising Newspape	34.16			
52044180 - Advertising Misc	0.00	0.00	0.00	0.0%
52045180 - Rents Other	1,028.96	0.00	1,028.96	100.0%
52045300 - Telecomm thru purcha	40.00			
52045900 - Insurance (00)	0.00	0.00	0.00	0.0%
52047400 - Bank/Lockbox Fees	600.00	0.00	600.00	100.0%
52049680 - Other Contractual	329,438.22	0.00	329,438.22	100.0%
5204 - Contractual Services - Other	0.00	1,071,672.00	-1,071,672.00	0.0%
<b>Total 5204 - Contractual Services</b>	<b>368,073.57</b>	<b>1,071,672.00</b>	<b>-703,598.43</b>	<b>34.3%</b>
<b>5205 Supplies</b>				
52050280 - Office Supplies	188.82	0.00	188.82	100.0%
52050480 - Ed & Instr Supplies	2,500.00	0.00	2,500.00	100.0%
52053100 - Printing-State	0.00	0.00	0.00	0.0%
52053280 - Printing Commercial	0.00	0.00	0.00	0.0%
52053580 - Postage	198.91	0.00	198.91	100.0%
52053780 - Clothing	0.00	0.00	0.00	0.0%
52053980 - Foodstuffs	0.00	0.00	0.00	0.0%
5205 Supplies - Other	0.00	40,500.00	-40,500.00	0.0%
<b>Total 5205 Supplies</b>	<b>2,887.73</b>	<b>40,500.00</b>	<b>-37,612.27</b>	<b>7.1%</b>
<b>5206 - Sponsorships &amp; Grants</b>				
52060600 - Scholarships	0.00	0.00	0.00	0.0%
5206 - Sponsorships & Grants - Other	0.00	20,000.00	-20,000.00	0.0%
<b>Total 5206 - Sponsorships &amp; Grants</b>	<b>0.00</b>	<b>20,000.00</b>	<b>-20,000.00</b>	<b>0.0%</b>
<b>5207 - Cap Outlay,Comp Hdwr</b>	<b>949.54</b>	<b>3,500.00</b>	<b>-2,550.46</b>	<b>27.1%</b>
<b>Total Expense</b>	<b>465,721.32</b>	<b>1,400,347.00</b>	<b>-934,625.68</b>	<b>33.3%</b>
<b>Net Ordinary Income</b>	<b>103,358.53</b>	<b>-1,400,347.00</b>	<b>1,503,705.53</b>	<b>-7.4%</b>
<b>Net Income</b>	<b>103,358.53</b>	<b>-1,400,347.00</b>	<b>1,503,705.53</b>	<b>-7.4%</b>

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12/02/24

**SOUTH DAKOTA ONE CALL**  
**Reconciliation Summary**  
**3128 Fund Balance, Period Ending 11/30/2024**

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	<u>Nov 30, 24</u>
<b>Beginning Balance</b>	1,265,332.23
<b>Cleared Transactions</b>	
Checks and Payments - 19 items	-114,059.39
Deposits and Credits - 19 items	81,760.37
<b>Total Cleared Transactions</b>	<u>-32,299.02</u>
<b>Cleared Balance</b>	<u>1,233,033.21</u>
<b>Uncleared Transactions</b>	
Checks and Payments - 4 items	-2,905.88
Deposits and Credits - 18 items	60,843.56
<b>Total Uncleared Transactions</b>	<u>57,937.68</u>
<b>Register Balance as of 11/30/2024</b>	<u>1,290,970.89</u>
<b>Ending Balance</b>	<u>1,290,970.89</u>



**SOUTH DAKOTA ONE CALL**  
**Reconciliation Detail**  
**3128 Fund Balance, Period Ending 11/30/2024**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						1,265,332.23
<b>Cleared Transactions</b>						
<b>Checks and Payments - 19 items</b>						
Check	11/01/2024	CGEX...	Payroll Codi & Mandy	X	-8,328.32	-8,328.32
Check	11/04/2024	14250...	Texas Excavation	X	-61,674.42	-70,002.74
Check	11/04/2024	14250...	May Adam Gerdes ...	X	-11,986.50	-81,989.24
Check	11/04/2024	14250...	May Adam Gerdes ...	X	-8,060.00	-90,049.24
Check	11/04/2024	14250...	May Adam Gerdes ...	X	-4,002.00	-94,051.24
Check	11/04/2024	14250...	Take Charge Bookk...	X	-1,020.00	-95,071.24
Check	11/04/2024	14250...	Texas Excavation	X	-791.67	-95,862.91
Check	11/04/2024	14250...	dakota Storage	X	-211.80	-96,074.71
Check	11/04/2024	MP50...	SD FL eet & Travel	X	-202.92	-96,277.63
Check	11/04/2024	D1561...	LockBox Fee	X	-200.00	-96,477.63
Check	11/04/2024	PL510...	SD BHR	X	-119.28	-96,596.91
Check	11/04/2024	14250...	Innovative Solutions	X	-117.85	-96,714.76
Check	11/04/2024	14250...	Innovative Solutions	X	-70.97	-96,785.73
Check	11/04/2024	PM50...	SD Property Mgmt	X	-17.50	-96,803.23
Check	11/04/2024	PP509...	Purchasing Services	X	-13.50	-96,816.73
Check	11/14/2024	CGEX...	Payroll Codi & Mandy	X	-8,523.09	-105,339.82
Check	11/27/2024	CGEX...	Payroll Codi & Mandy	X	-7,953.73	-113,293.55
Check	11/27/2024	TR509...	SD BHR	X	-500.00	-113,793.55
Check	11/27/2024	E0153...	Adobe	X	-265.84	-114,059.39
<b>Total Checks and Payments</b>					<b>-114,059.39</b>	<b>-114,059.39</b>
<b>Deposits and Credits - 19 items</b>						
Check	08/20/2024	14250...	May Adam Gerdes ...	X	0.00	0.00
Deposit	10/21/2024			X	360.15	360.15
Deposit	10/21/2024			X	12,312.72	12,672.87
Deposit	10/23/2024			X	13,997.55	26,670.42
Deposit	10/24/2024			X	13,368.67	40,039.09
Deposit	10/25/2024			X	4,248.03	44,287.12
Deposit	10/28/2024			X	1,202.32	45,489.44
Deposit	10/29/2024			X	869.40	46,358.84
Deposit	10/30/2024			X	2.10	46,360.94
Deposit	10/30/2024			X	251.51	46,612.45
Deposit	11/01/2024			X	10,335.15	56,947.60
Deposit	11/04/2024			X	5,768.42	62,716.02
Deposit	11/05/2024			X	402.15	63,118.17
Deposit	11/06/2024			X	70.00	63,188.17
Deposit	11/07/2024			X	2,893.52	66,081.69
Deposit	11/08/2024			X	3,136.49	69,218.18
Deposit	11/11/2024			X	4,630.57	73,848.75
Deposit	11/12/2024			X	7,154.57	81,003.32
Deposit	11/13/2024			X	757.05	81,760.37
<b>Total Deposits and Credits</b>					<b>81,760.37</b>	<b>81,760.37</b>
<b>Total Cleared Transactions</b>					<b>-32,299.02</b>	<b>-32,299.02</b>
<b>Cleared Balance</b>					<b>-32,299.02</b>	<b>1,233,033.21</b>
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 4 items</b>						
Check	05/07/2024	14240...	Mandy Benson		-469.81	-469.81
Check	07/01/2024	14250...	Codi Gregg		-502.91	-972.72
Check	10/03/2024	14250...	AmericInn		-1,333.16	-2,305.88
Check	11/04/2024	14250...	SD Rural Electric As...		-600.00	-2,905.88
<b>Total Checks and Payments</b>					<b>-2,905.88</b>	<b>-2,905.88</b>
<b>Deposits and Credits - 18 items</b>						
Deposit	11/01/2024				57.75	57.75
Deposit	11/01/2024				75.60	133.35
Deposit	11/01/2024				242.55	375.90
Deposit	11/01/2024				266.70	642.60
Deposit	11/07/2024				233.10	875.70
Deposit	11/12/2024				221.55	1,097.25
Deposit	11/13/2024				183.75	1,281.00
Deposit	11/14/2024				5,464.90	6,745.90

**SOUTH DAKOTA ONE CALL**

**Reconciliation Detail**

**3128 Fund Balance, Period Ending 11/30/2024**

Type	Date	Num	Name	Clr	Amount	Balance
Deposit	11/15/2024				5,285.70	12,031.60
Deposit	11/18/2024				3,068.94	15,100.54
Deposit	11/19/2024				3,522.82	18,623.36
Deposit	11/20/2024				897.75	19,521.11
Deposit	11/21/2024				5,915.56	25,436.67
Deposit	11/22/2024				4,670.05	30,106.72
Deposit	11/25/2024				8.40	30,115.12
Deposit	11/25/2024				29,728.44	59,843.56
Deposit	11/27/2024				250.00	60,093.56
Deposit	11/27/2024				750.00	60,843.56
Total Deposits and Credits					60,843.56	60,843.56
Total Uncleared Transactions					57,937.68	57,937.68
Register Balance as of 11/30/2024					25,638.66	1,290,970.89
<b>Ending Balance</b>					<b>25,638.66</b>	<b>1,290,970.89</b>

BAL409R1

STATE OF SOUTH DAKOTA  
CASH CENTER BALANCES  
AS OF: 11/30/2024

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AGENCY: 14 PUBLIC SAFETY  
BUDGET UNIT: 1461 ONE CALL NOTIFICATION BOARD - INFO

COMPANY	CENTER	ACCOUNT	BALANCE	DR/CR	CENTER DESCRIPTION
3184	1461000882	1140000	1,233,033.21	DR	811 ONE-CALL BOARD
COMPANY/SOURCE TOTAL 3184 882			1,233,033.21	DR *	
COMP/BUDG UNIT TOTAL 3184 1461			1,233,033.21	DR **	
BUDGET UNIT TOTAL 1461			1,233,033.21	DR ***	
AGENCY TOTAL 14			11,974,256.31	CR ****	