

South Dakota One Call Notification Board Meeting

MINUTES

(Draft / Unapproved, Circulated December 4, 2024)

Tuesday, November 19, 2024 at 10:00AM CT (9:00AM MT)

This meeting was held over ZOOM.

Board Members:

Chairman, Mark Meier, Representing Municipalities;

Vice Chairman, Ryan Barr, Representing Community Antenna Television Systems;

Jim Scull, Representing Excavation Contractors;

Brad Wenande, Representing Investor-Owned Natural Gas Utilities;

Scott Wiese, Representing Investor-Owned Electric Utilities;

Kay Braaten; Representing Interstate Carriers of Gas or Petroleum;

Lloyd Rave, Representing Rural Water Systems;

Loren Beld, Representing Excavation Contractors;

Jim Wedin, Representing Telecommunication Companies Offering Local Exchange Service to More Than 50,000 Customers;

Jake VanDewater, Representing Telecommunication Companies Offering Local Exchange Service to Less Than 50,000 Customers;

Cody Honeywell, Legal Counsel;

Codi Gregg, Executive Director;

Mandy Benson, Executive Assistant;

Unable to Attend:

Steve Barnett, Representing Rural Electric Cooperatives;

Brett Koenecke, Legal Counsel;

Callie Iversen, Accounting;

1. Call to Order and Roll Call

a. Adoption of the Agenda

Codi Gregg called the meeting to order at 10am CT.

Lloyd Rave motioned to adopt the agenda as printed. Loren Beld seconded the motion.

Motion carried unanimously.

2. Approval of Board Meeting Minutes

a. October 17, 2024

Lloyd Rave motioned to approve the minutes as printed. Loren Beld seconded the motion.

Motion carried unanimously.

Executive Director Discussion Items:

3. Accounting RFP Update

- a. Take Charge Bookkeeping Contract
- b. The RFP Committee will make its recommendation on RFP #24RFP11606.
- c. South Dakota 811 Board of Directors may go in to Executive Session, if and only according to SDCL 1-25-2 (3). Time in and Time out will be recorded.

Discussion opened with Strategic Planning Committee members stating the proposal offered by DPS was the cheapest proposal. Legal Counsel also included based on state laws, it is recommended to have DPS handle 811's accounting information. There is also the concern with a new outside source being able to access the state's accounting system as DPS will not train an outside source.

This conversation led to the fact that current state embezzlement is a large factor in making this change. Board members agreed that an audit should also take place during this change.

Take Charge Bookkeeping is currently contracted to receive 90 days written notice to discontinue services. There are funds to carry the contract through the end of the year.

The committee recommendation is to move forward with Department of Public Safety taking over accounting services.

4. Rules Changes Updates

- a. Codi Gregg provided updates for the administrative rule changes. Both, mandatory Positive Response, and limiting the number of updates to a valid ticket have been approved. Legal Counsel will provide the changes to the Secretary of State between December 5th and 10th. Once the Secretary of State has signed them, they will go into effect 20 days later.

5. Upcoming Meetings and Events

The next in person Board Meeting will be held February 5, 2025, following the Legislative Breakfast.

6. No Public Comment

7. With no further business, Brad Wenande motioned to adjourn. Lloyd Rave seconded the motion. **Motion carried unanimously.**

Notice of future One Call Board Meetings:

Board Meeting Dates:

- November 21, 2024
- February 5, 2025



Notice of Safety Conferences:

- Global Excavator Safety Conference, February 24th – 26th, Phoenix, AZ
- Common Ground Alliance, April 7th – 10th, Orlando, FL.

Notice of future One Call Enforcement Panel Meetings:

December 17, 2024 at 10AM CT (9AM MT) ZOOM

Announcements:

Materials presented at this meeting are available on the South Dakota 811 website, www.sd811.com as well as the South Dakota Board and Commissions website at <http://boardsandcommissions.sd.gov>. These are also available by contacting Codi Gregg at codi@sd811.com or by calling (605) 863 – 0951.