

## NCC AP Credential FAQs

Below are answers to many of the frequently asked questions we receive regarding NCC AP national credentials. If you still have questions, please contact us at [nccap@naadac.org](mailto:nccap@naadac.org) (<mailto:nccap@naadac.org>).

What certifications does NCC AP offer?

What are the requirements for NCC AP certification?

How much does can NCC AP certification or endorsement cost?

Initial applications cost \$235, plus the testing cost of \$150. Cost of renewal is \$200 every two years for the NCAC I (/ncac-i), NCAC II (/ncac-ii), MAC (/mac), NCAAC (/ncaac), NDS (/nds), and NCPRSS (/ncprss), and every three years for the NECODP (/necodp), NESAP (/nesap), and NCSE (/ncse).

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## About the NCC AP

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## History

The National Certification Commission for Addiction Professionals (NCC AP), under the auspices of NAADAC, the Association for Addiction Professionals, operates as an independent body for all matters involving the Association's substance use disorders counselor certification and endorsement opportunities at the national and international level.

Established in 1990, the National Certification Commission for Addiction Professionals (NCC AP) has independent autonomy in the development and promulgation of standards for testing, including who qualifies for the exams, content, administration, scoring and appeals. Specifically, the NCC AP:

- Develops and keeps current national standards of requisite knowledge in substance use disorder counseling;
- Provides evaluation mechanisms for measuring and monitoring the level of knowledge required for national credentialing;
- Provides formal recognition to those individuals who meet the national standards; and

- Establishes appropriate policies for acquiring and maintaining the national credentials.

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*PLEASE NOTE: NCC AP Certification and NAADAC membership are distinct. NAADAC (/home) membership is not required to hold a NCC AP credential and NCC AP certification does not automatically include NAADAC membership. Click here (/membership-benefits) for more information about the benefits of NAADAC membership.*

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## Renewal Process

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In order to maintain a quality credential which is meaningful to its holders and to the community of clients, it is essential that credential holders, regardless of experience or prior training, maintain currency in all of the recognized skill groups and are knowledgeable in the most modern counseling techniques.

To ensure that the highest standards are maintained, credential holders need to be recredentialed on a scheduled basis. The following instructions and criteria have been approved by the NCC AP and will be in effect for all of the recredentiaing processes.

## Frequency

Renewal of the NCAC I (/ncac-i), NCAC II (/ncac-ii), MAC (/assets/2416/nccap\_mac-co\_application\_07-01-2016\_fillable.pdf), NCAAC (<https://www.naadac.org/ncaac>), NDS (<https://www.naadac.org/nds>), and NCPRSS (<https://www.naadac.org/ncprss>) credentials are required every two years. The NECODP (/necodp), NESAP (<http://www.naadac.org/nesap>),

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and NSCF (<http://www.naadac.org/clinical-supervision-endorsement>) credentials must be renewed every three years. If you have not received your re-credentialing application, please visit the webpage of your credential and download a renewal application. (/home)

## Application Process

Each NCC AP credential has a unique recertification application process, which includes submitted a completed renewal application and fee. Please visit the webpage of your credential to learn its renewal requirements for state credential/licensing and the number and/or specific kind of contact hours of education & training required. Click here (<http://www.naadac.org/typeseligibility>) for a list of NCC AP credentials webpages.

## Audit

It is no longer necessary to submit copies of training certificates; however, you must retain such materials in case of verification requests. The NCC AP will randomly audit 10% of all applications. If your application is selected for audit, you must furnish your training verification certificates and any other outstanding documentation.

## Recertification Fees

All NCC AP credentials may be renewed for \$200 each.

## Late & Reinstatement Fees

A late fee of \$50 will be applied to all renewals up to 30 past the re-certification deadline. Between 30-60 days, an additional reinstatement fee of \$50 will also be applied.

## Status Changes

In order to accommodate counselors who encounter difficulties maintaining their education, etc., and those who may elect to briefly leave the field, there are two options available to preserve a NCC AP credential. All status changes cost \$50 per credential.

- **Renewal Extension:** A counselor may request an extension of up to six months in order to complete the renewal process. All recredentialing requirements must be met to renew a credential. The extension is not renewable and those so granted will not have their credentialing anniversary adjusted. NCC AP must receive a written request from the individual desiring an extension prior to the date it is to go into effect. Individuals may not use the credential, endorser, or certificate until the renewal process is complete.

Download Renewal Exention Request form (<http://naadac2016.sitewrench.com/as>  
NAADAC.ORG

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- **Inactive Status:** NCC AP also recognizes that certain counselors may not be working full time in the field throughout the recredentialing period because of extended training opportunities, other work opportunities, economic pressures, medical reasons, and retirement. During such periods, counselors may place their NCC AP credential in an inactive status for up to five years. NCC AP must receive a written request from the individual desiring inactive status prior to the date the inactive status is to go into effect. Individuals may not use the credential, endorsement, or certificate until the renewal process is complete.

Download Inactive Status Request form (<http://naadac2016.sitewrench.com/asset>

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## Applications & Fees

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## Applications & Fees

National Certified Addiction Counselor (Level I)

NCAC I Initial Application (/assets/2416/nccap\_ncaci\_application\_042017.pdf)

235<sup>00</sup>

NCAC I Renewal Application

(https://www.naadac.org/assets/2416/nccap\_ncaci\_renewal\_application\_032017\_dc.pdf)

200<sup>00</sup>

National Certified Addiction Counselor (Level II)

NCAC II Initial Application (/assets/2416/nccap\_ncacii\_application\_042017.pdf)

235<sup>00</sup>

NCAC II Renewal Application

(https://www.naadac.org/assets/2416/nccap\_ncacii\_renewal\_application\_032017\_dc.pdf)

200<sup>00</sup>

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Master Addiction Counselor with Co-Occurring Disorders Component  
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MAC Initial Application (/assets/2416/nccap\_mac\_application\_042017.pdf)

235<sup>00</sup>

MAC Renewal Application

(https://www.naadac.org/assets/2416/nccap\_mac\_renewal\_application\_032017\_dc7.pdf)

200<sup>00</sup>

Nicotine Dependence Specialist

NDS Initial Application (/assets/2416/nccap\_nds\_application\_042017\_fillable.pdf,

235<sup>00</sup>

NDS Renewal Application

(https://www.naadac.org/assets/2416/nccap\_nds\_renewal\_application\_032017\_dc3.pdf)

200<sup>00</sup>

National Certified Adolescent Addictions Counselor

NCAAC Initial Application

(https://www.naadac.org/assets/2416/nccap\_ncaac\_application\_032017\_fillable.pdf)

235<sup>00</sup>

NCAAC Renewal Application

(https://www.naadac.org/assets/2416/nccap\_ncaac\_renewal\_application\_032017\_dc4.pdf)

200<sup>00</sup>

National Certified Peer Recovery Support Specialist

NCPRSS Initial Application

(https://www.naadac.org/assets/2416/nccap\_ncprss\_application\_042017\_fillable.pdf)

235<sup>00</sup>

NCPRSS Renewal Application

(https://www.naadac.org/assets/2416/nccap\_ncprss\_renewal\_application\_032017\_dc6.pdf)

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National Endorsed Student Assistance Professional

NESAP Initial Application (/assets/2416/nccap\_nesap\_application\_032017\_fillable.pdf)

235<sup>00</sup>



**NESAP Renewal Application**

([https://www.naadac.org/assets/2416/nccap\\_nesap\\_renewal\\_application\\_032017\\_dc4.pdf](https://www.naadac.org/assets/2416/nccap_nesap_renewal_application_032017_dc4.pdf))  
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**National Endorsed Co-Occurring Disorders Professional**

**NECODP Initial Application** (/assets/2416/nccap\_necodp\_application\_07-01-2016\_fillable.pdf)

23500

**NECODP Renewal Application**

([https://www.naadac.org/assets/2416/nccap\\_necodp\\_renewal\\_application\\_032017\\_dc3.pdf](https://www.naadac.org/assets/2416/nccap_necodp_renewal_application_032017_dc3.pdf))

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**National Clinical Supervision Endorsement**

**NCSE Initial Application** (/assets/2416/nccap\_ncse\_application\_07-01-2016\_fillable.pdf)

235

**NCSE Renewal Application**

(/assets/2416/nccap\_ncse\_renewal\_application\_032017\_dc6.pdf)

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## Other Forms

**Extension:** Allows six months to complete renewal process. You may not use the credential, endorsement, or certificate until the renewal process is complete.

**Renewal Extension Form** (/assets/2416/nccap-renewal-extension-request-form-08-04-2016.pdf)

\$50.00

**Inactive Status:** Allows up to five years to complete renewal process. You may not use the credential, endorsement, or certificate until the renewal process is complete.

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**Inactive Status Form** (/assets/2416/nccap-inactive-status-request-form-08-04-2016.pdf)  What are you looking for?

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**Retired Status:** Must receive request in writing for retired status, accompanied by the credential, endorsement, or certificate prior to renewal date to receive a new certificate signifying retired status. Active status may be requested within two years of retiring credential, endorsement, or certificate.

**Retired Status Form** (/assets/2416/nccap-retired-status-request-form-07-01-2016.pdf) **\$50.00**

## Other Fees

<b>Late fee</b> (up to 30 days past certification deadline)	<b>\$50.00</b>
<b>Reinstatement</b> (more than 30 days past renewal date)	<b>\$50.00</b>
<b>Certification re-issue</b>	<b>\$50.00</b>
<b>Interstate Verification</b>	<b>\$50.00</b>

*Fees are subject to change, with notice, and are non-refundable.*

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### NAADAC Dues = National + Affiliate Dues

If you live or work in a U.S. state or territory with a NAADAC affiliate, you will automatically join both NAADAC and its affiliate and must pay both national and state affiliate dues. Membership in both NAADAC and your state affiliate ensures that you are represented at both the national and state level. States without active affiliates pay national dues only.

If you are in the military and stationed overseas, you may choose the state affiliate in the state you will live upon return stateside or in the state where your family resides.

NAADAC estimates that 8% of the dues payment is not deductible as a business expense because of NAADAC's advocacy activities on behalf of members. \$6 of your membership dues payment has been allocated to the magazine and this amount is non-deductible. Membership and contributions are non-refundable. [close](#)

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	Professional	Associate	Student/Retired	Military
<a href="#">NAADAC.ORG</a> <b>National Dues</b> (/home)	<b>\$85</b>	<b>\$64</b>	<b>\$32.50</b>	<b>\$65</b>
<b>National + State Affiliate Dues</b>				
<b>Alabama</b>	\$110	\$89	\$57.50	\$65
<b>Alaska</b>	\$85	\$64	\$32.50	\$65
<b>Arizona</b>	\$138	\$99	\$67.50	\$65
<b>Arkansas</b>	\$85	\$64	\$32.50	\$65
<b>California</b>	\$125	\$80	\$40	\$65
<b>Colorado</b>	\$135	\$114	\$57.50	\$65
<b>Connecticut</b>	\$135	\$114	\$57.50	\$65
<b>Delaware</b>	\$95	\$74	\$50	\$65
<b>D.C.</b>	\$85	\$64	\$32.50	\$65
<b>Florida</b>	\$135	\$114	\$57.50	\$65
<b>Georgia</b>	\$145	\$124	\$62.50	\$65
<b>Hawaii</b>	\$105	\$84	\$32.50	\$65
<b>Idaho</b>	\$85	\$64	\$32.50	\$65
<b>Illinois</b>	\$115	\$94	\$47.50	\$65
<b>Indiana</b>	\$135	\$114	\$67.50	\$65
<b>Iowa</b>	\$85	\$64	\$32.50	\$65
<b>Kansas</b>	\$85	\$64	\$32.50	\$65
<b>Kentucky</b>	\$110	\$89	\$47.50	\$65
<b>Louisiana</b>	\$85	\$64	\$32.50	\$65



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<b>Maine</b>	\$115	\$94	\$50	\$65
<b>Maryland</b>	\$85	\$64	\$32.50	\$65
<b>Massachusetts</b>	\$130	\$109	\$54.50	\$65
<b>Michigan</b>	\$140	\$119	\$32.50	\$65
<b>Minnesota</b>	\$115	\$94	\$62.50	\$65
<b>Mississippi</b>	\$85	\$64	\$32.50	\$65
<b>Missouri</b>	\$85	\$64	\$32.50	\$65
<b>Montana</b>	\$115	\$94	\$47.50	\$65
<b>Nebraska</b>	\$117	\$96	\$54.50	\$65
<b>Nevada</b>	\$115	\$94	\$55	\$65
<b>New Hampshire</b>	\$115	\$94	\$47.50	\$65
<b>New Jersey</b>	\$85	\$64	\$32.50	\$65
<b>New Mexico</b>	\$125	\$90	\$50	\$65
<b>New York</b>	\$145	\$124	\$62.50	\$65
<b>North Carolina</b>	\$130	\$109	\$50.50	\$65
<b>North Dakota</b>	\$115	\$94	\$52.50	\$65
<b>Ohio</b>	\$120	\$99	\$35	\$65
<b>Oklahoma</b>	\$85	\$64	\$32.50	\$65
<b>Oregon</b>	\$120	\$74	\$42.50	\$65
<b>Pennsylvania</b>	\$85	\$64	\$32.50	\$65
<b>Puerto Rico</b>	\$85	\$64	\$32.50	\$65
<b>Rhode Island</b>	\$85	\$64	\$32.50	\$65
<b>South Carolina</b>	\$120	\$99	\$52.50	\$65

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<b>South Dakota</b>	\$110	\$89	\$52.50	\$65
<b>Tennessee</b>	\$105	\$84	\$42.50	\$65
<b>Texas</b>	\$145	\$124	\$62.50	\$65
<b>Utah</b>	\$130	\$109	\$57.50	\$65
<b>Vermont</b>	\$135	\$114	\$62.50	\$65
<b>Virginia</b>	\$160	\$139	\$62.50	\$65
<b>Washington</b>	\$125	\$104	\$42.50	\$65
<b>West Virginia</b>	\$120	\$99	\$50	\$65
<b>Wisconsin</b>	\$125	\$104	\$42.50	\$65
<b>Wyoming</b>	\$110	\$89	\$75.50	\$65
<b>Virgin Islands</b>	\$85	\$64	\$32.50	\$65
<b>International</b>	\$85	\$64	\$32.50	\$65

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