

MINUTES

Unapproved, Draft Circulated December 4, 2019

November 19, 2019 – 8:00 AM Central Time
AmericInn – Scotty Philip Conference Room
312 Island Drive
Ft. Pierre, SD

Board Members in attendance: Chairman, Fay Jandreau, Representing Telecommunication Companies Offering Local Exchange Service to Less Than 50, 000 Customers; John Ward, Representing Excavation Contractors; Steve Mohr, Representing Community Antenna Television Systems; Bleau LaFave, Representing Investor-Owned Natural Gas Utilities; Kevin Kouba, Representing Investor-Owned Electric Utilities; Lloyd Rave, Representing Rural Water Systems; Mark Meier, Representing Municipalities; Loren Beld, Representing Excavation Contractors;

Also in attendance: Brett Koenecke, Legal Counsel; Larry Janes, Executive Director; Codi Gregg, Deputy Director.

Board Members unable to attend: Vice Chairman, Doug Larson, Representing Interstate Carriers of Gas or Petroleum; Dan Kaiser, Representing Telecommunication Companies Offering Local Exchange Service to More Than 50,000 Customers; Ed Anderson, Representing Rural Electric Cooperatives;

Guests in Attendance: Scott Sasajima, Texas 811; Callie Iverson, Take Charge Bookkeeping.

Attending by conference call: Richard Ferguson, USIC Keely Hosmann, NuStar Energy;

The Board of Directors welcomed Steve Mohr from Midco to South Dakota One Call, replacing retired Board Member Erin Hayes.

1. Fay Jandreau called the meeting to order at 8:00AM CT.
2. Lloyd Rave made the motion to approve the August 14, 2019 and October 1, 2019 Minutes. Bleau LaFave seconded the motion. **Motion carried unanimously.**
 - a. October 2, 2019 minutes will be approved at the next Board Meeting.
3. The Board of Directors reviewed the financial report including the expenditure details or July 1, 2019 through October 2019. Mark Meier made the motion to accept the report and approve as printed. Loren Beld seconded the motion. **Motion carried unanimously.**
 - a. (Previously Item 8) The contract for Financial Services with Take Charge Bookkeeping, LLC is a one-year contract which may be extended beyond the original contract period on a year to year basis for up to additional years, not to exceed three years. Bleau LaFave made the motion to extend the contract with Take Charge Bookkeeping for one year. Kevin Kouba seconded the motion. **Motion carried unanimously.**
4. Operations – South Dakota 811 and Texas811 Performance Results

- a. Ticket volume history was reviewed. 2019 to date is a record year for incoming tickets. The outgoing ticket volume history is down, due to better mapping processes.
- b. Ratio Outgoing to Incoming Tickets was reviewed. The Board of Directors has asked for more information on this report. Larry Janes will be working on providing that information to the Board Members.
- c. Electronic Ticketing was reviewed. Currently 61% of locate requests are submitted online. The electronic ticketing is discussed at every meeting held by Larry Janes and Codi Gregg.
- d. Dispatched Tickets by Type was discussed. One Call is not seeing the anticipated spike in damage reporting. This is also discussed at every meeting, and was also disclosed in multiple mass emails to contractors.
 - a. High Profile facilities were also discussed. A utility self identifies their service as high profile.
- e. Speed of Service is well within contract amount.
- f. Damages without Ticket #'s was reviewed. To date for 2019, 269 damages have been reported without prior tickets.
- g. Damages with Ticket #'s vs. without Ticket #'s was reviewed. A total of 1,074 damages have been reported for 2019. 2018 total was 1,191. Again, we are not seeing the increase as anticipated
- h. Gas Damages – Monthly & Year to Year Comparison was reviewed. 2017 recorded 89 reported gas hits, 2018 recorded 139. 2019 to date is 120 gas hits. This report will continue to be monitored.

5. Executive Director Report Items:

John Ward made the motion to approve the recommendations listed below, items 5a through 5y. Bleau LaFave seconded the motion. Steve Mohr abstained from voting on 5e.

Motion carried unanimously.

- a. OC19-018 – In the Matter of the Complaint Filed by Montana Dakota Utilities, Rapid City, SD Against Plum Creek Homes, Rapid City, SD for an Incident Occurring on June 27, 2019 at 3035 Olive Grove Ct., Rapid City, SD. Today shall the One Call Board accept the recommendation of the Enforcement Panel, and shall the One Call Board close the Docket, and shall the Board pursue collection activity if the requirements are not met?
- b. OC19-019 – In the Matter of the Complaint Filed by Montana Dakota Utilities, Rapid City, SD Against Rapid Foundation Repair, Rapid City, SD for an Incident Occurring on July 9, 2019 at 2521 Prairie Avenue, Rapid City, SD. Today shall the One Call Board accept the recommendation of the Enforcement Panel, and shall the One Call Board close the Docket, and shall the Board pursue collection activity if the requirements are not met?
- c. OC19-020 – In the Matter of the Complaint Filed by Montana Dakota Utilities, Rapid City, SD Against CCS, Black Hawk, SD for an Incident Occurring on July 9, 2019 at 460 Main Street, Deadwood, SD. Today shall the One Call Board accept the Recommendation of the Enforcement Panel to dismiss the complaint and close the Docket?

- d. OC19-021 – In the Matter of the Complaint Filed by Montana Dakota Utilities, Rapid City, SD Against Century Sitework, Rapid City, SD for an Incident Occurring on July 12, 2019 at o Creek Drive, Rapid City SD. Today shall the One Call Board accept the Recommendation of the Enforcement Panel to dismiss the complaint and close the Docket?
- e. OC19-022 – In the Matter of the Complaint Filed by Midco, Rapid City, SD Against Askland Ditching, Rapid City, SD for an Incident Occurring on July 17, 2019 at 1702 Hwy 44, Rapid City SD. Today shall the One Call Board accept the Recommendation of the Enforcement Panel to dismiss the complaint and close the Docket?
- f. OC19-023 – In the Matter of the Complaint Filed by City of Crooks, Crooks, SD Against Leiseths, Crooks, SD for an Incident Occurring on July 13, 2019 at 121 Winterberry Circle, Crooks SD. Today shall the One Call Board accept the Recommendation of the Enforcement Panel to dismiss the complaint and close the Docket?
- g. OC19-024 – In the Matter of the Complaint Filed by Montana Dakota Utilities, Rapid City, SD Against GTI Group, Lead, SD for an Incident Occurring on July 16, 2019 at Mill Street, Lead SD. Today shall the One Call Board accept the Recommendation of the Enforcement Panel to dismiss the complaint and close the Docket?
- h. OC19-025 – In the Matter of the Complaint Filed by Montana Dakota Utilities, Rapid City, SD Against Donarsk Lawn Care, Spearfish, SD for an Incident Occurring on July 12, 2019 at 20014 Ridgfield, Spearfish, SD. Today shall the One Call Board accept the Recommendation of the Enforcement Panel to dismiss the complaint and close the Docket?
- i. OC19-026 – In the Matter of the Complaint Filed by Montana Dakota Utilities, Rapid City, SD Against Dowden Creative Construction, Sturgis, SD for an Incident Occurring on July 24, 2019 at 1765 Russell Street, Spearfish, SD. Today shall the One Call Board accept the Recommendation of the Enforcement Panel to dismiss the complaint and close the Docket?
- j. OC19-027 – In the Matter of the Complaint Filed by Montana Dakota Utilities, Rapid City, SD Against Uppercrust Landscape Co., Rapid City, SD for an Incident Occurring on July 26, 2019 at 826 Haakon Street, Rapid City, SD. Today shall the One Call Board accept the Recommendation of the Enforcement Panel to dismiss the complaint and close the Docket?
- k. OC19-028 – In the Matter of the Complaint Filed by MidAmerican Energy Company, Urbandale, IA Against Winter Brothers Underground, Sioux Falls, SD for an Incident Occurring on June 20,

2019 at 420 W. 5th Avenue, Lennox, SD. Today shall the One Call Board accept the Recommendation of the Enforcement Panel to dismiss the complaint and close the Docket?

l. OC19-029 – In the Matter of the Complaint Filed by Montana Dakota Utilities, Rapid City, SD Against Innovative Concrete Inc., Savage, MN for an Incident Occurring on August 5, 2019 at 8415 E. Minnesota Street, Rapid City, SD. Today shall the One Call Board accept the Recommendation of the Enforcement Panel to dismiss the complaint and close the Docket?

m. OC19-030 – In the Matter of the Complaint Filed by MidAmerican Energy Company, Urbandale, IA Against Winter Brothers Underground, Sioux Falls, SD for an Incident Occurring on June 26, 2019 at West 5th and Elm street, Lennox, SD. Today shall the One Call Board accept the recommendation of the Enforcement Panel, and shall the One Call Board close the Docket, and shall the Board pursue collection activity if the requirements are not met?

n. OC19-031 – In the Matter of the Complaint Filed by Montana Dakota Utilities, Rapid City, SD Against Timber Ridge Construction, Rapid City, SD for an Incident Occurring on August 9, 2019 at 1244 Kodiak, Box Elder, SD. Today shall the One Call Board accept the recommendation of the Enforcement Panel, and shall the One Call Board close the Docket, and shall the Board pursue collection activity if the requirements are not met?

o. OC19-032 – In the Matter of the Complaint Filed by Montana Dakota Utilities, Rapid City, SD Against R&L Construction, Hill City, SD for an Incident Occurring on July 30, 2019 at 4421 W. Glen Pl, Rapid City, SD. Today shall the One Call Board accept the recommendation of the Enforcement Panel, and shall the One Call Board close the Docket, and shall the Board pursue collection activity if the requirements are not met?

p. OC19-033 – In the Matter of the Complaint Filed by Montana Dakota Utilities, Rapid City, SD Against Full Restoration Construction, Spearfish, SD for an Incident Occurring on August 6, 2019 at 2 Dudley Street, Deadwood, SD. Today shall the One Call Board accept the recommendation of the Enforcement Panel, and shall the One Call Board close the Docket, and shall the Board pursue collection activity if the requirements are not met?

q. OC19-034 – In the Matter of the Complaint Filed by Montana Dakota Utilities, Rapid City, SD Against Century Sitework, Rapid City, SD for an Incident Occurring on July 12, 2019 at 0 N Creek Road, Rapid City, SD. Today shall the One Call Board accept the recommendation of the Enforcement Panel, and shall the One Call Board close the Docket, and shall the Board pursue collection activity if the requirements are not met?

r. OC19-035 – In the Matter of the Complaint Filed by Montana Dakota Utilities, Rapid City, SD Against Donarsk Lawn Care, Spearfish, SD for an Incident Occurring on July 12, 2019 at 20014 Ridgfield Loop, Spearfish, SD. Today shall the One Call Board accept the recommendation of the Enforcement Panel, and shall the One Call Board close the Docket, and shall the Board pursue collection activity if the requirements are not met?

s. OC19-036 – In the Matter of the Complaint Filed by Montana Dakota Utilities, Rapid City, SD Against Complete Concrete, Inc., Spearfish, SD for an Incident Occurring on August 15, 2019 at 11612 Quaal Rd, Black Hawk, SD. Today shall the One Call Board accept the recommendation of the Enforcement Panel, and shall the One Call Board close the Docket, and shall the Board pursue collection activity if the requirements are not met?

t. OC19-037 – In the Matter of the Complaint Filed by Montana Dakota Utilities, Rapid City, SD Against Second Nature, Rapid City, SD for an Incident Occurring on August 14, 2019 at 8821 Sheridan Lake Rd, Rapid City, SD. Today shall the One Call Board accept the recommendation of the Enforcement Panel, and shall the One Call Board close the Docket, and shall the Board pursue collection activity if the requirements are not met?

u. OC19-038 – In the Matter of the Complaint Filed by Montana Dakota Utilities, Rapid City, SD Against Second Nature Landscape, Rapid City, SD for an Incident Occurring on August 19, 2019 at 8821 Sheridan Lake Rd, Rapid City, SD. Today shall the One Call Board accept the Recommendation of the Enforcement Panel to dismiss the complaint and close the Docket?

v. OC19-039 – In the Matter of the Complaint Filed by MidAmerican Energy Company, Urbandale, IA Against Winters Brothers Underground, Sioux Falls, SD for an Incident Occurring on July 15, 2019 at 412 S. Elm, Lennox, SD. Today shall the One Call Board accept the Recommendation of the Enforcement Panel to dismiss the complaint and close the Docket?

w. OC19-040 – In the Matter of the Complaint Filed by MidAmerican Energy Company, Urbandale, IA Against Winters Brothers Underground, Sioux Falls, SD for an Incident Occurring on August 23, 2019 at 412 S. Elm, Lennox, SD. Today shall the One Call Board accept the Recommendation of the Enforcement Panel to dismiss the complaint and close the Docket?

x. OC19-041 – In the Matter of the Complaint Filed by Montana Dakota Utilities, Rapid City, SD Against Mainline Contracting, Rapid City, SD for an Incident Occurring on August 15, 2019 at 4030 1/2 Range Road, Rapid City, SD. Today shall the One Call Board accept the recommendation of the Enforcement Panel, and shall the One Call Board close the Docket, and shall the Board pursue collection activity if the requirements are not met?

y. OC19-043 – In the Matter of the Complaint Filed by Montana Dakota Utilities, Rapid City, SD Against RCS Construction, Rapid City, SD for an Incident Occurring on August 28, 2019 at 2804 Willow Ave., Rapid City, SD. Today shall the One Call Board accept the recommendation of the Enforcement Panel, and shall the One Call Board close the Docket, and shall the Board pursue collection activity if the requirements are not met?

6. The Board of Directors reviewed the submitted Board Training report from Roger Cox with Aligning Change. A list of Board Objectives was shared and reviewed. The Board will be able to review and edit the objectives list. The Board Training will be added for discussion to the February 2020 Board meeting agenda.

7. As discussed at the August 14, 2019 Board meeting, Build Dakota is a scholarship option available to the Board. There are partnerships in the scholarship program that allow One Call to work with technical school construction programs. More information was needed regarding that option. For this reason, Item 7 will be moved to the February 2020 Board Meeting. No action taken at this time.

8. The agreement with MayAdam for legal services was signed on January 3, 2019, and can be extended with Board approval. Lloyd Rave made the motion to extend the agreement for 2020. Loren Beld seconded the motion. **Motion carried unanimously.**

9. Fay Jandreau, Brett Koenecke, and Codi Gregg met to discuss potential changes to the enforcement process. Possible suggestions were discussed with the Board. This agenda item is being deferred to the Board's Strategic Planning Committee. An update will be provided at the February 2020 Board Meeting.

10. With the change in law, effective July 2018, removing administration by the South Dakota Public Utilities Commission, came a requirement that an Annual Report be provided to the Governor of South Dakota and the South Dakota Legislature. The report is being prepared and will be provided to Board after approval from the One Call Board leadership team. No further action needed at this time.

11. The Legislative Breakfast is scheduled for February 21, 2020 from 7 am to 10:30 am at the Capitol. Loren Beld made the motion to approve the breakfast and expenses. Kevin Kouba seconded the motion. **Motion carried unanimously.**

12. Fay Jandreau and Codi Gregg have been looking to provide iPads and Board Management software for improving efficiencies of the Board members. iPads would remain the property of the state. Megan Xanthos provided an online demo of the software during this meeting. The Board leadership team will review security and state requirements and update the Board of Directors at the February, 2020 Board Meeting.

13. Discussion Items

a. Future Meeting Dates were discussed. Board member schedules will be reviewed and considered. A proposed schedule will be shared when available.

b. Staking U locator training was discussed. One class was held in Rapid City and was very successful. A second class is being considered for the Sioux Falls area.

c. Positive Response was discussed by the Board. The Board of Directors sees the value in this process and is analyzing the changes. This will be added to the February 2020 Board Agenda.

e. Recently Doug Larson and Codi Gregg visited the Texas 811 Center in Dallas. New applications and efficiencies in the Center were demo'ed and discussed, along with some possible updates to the South Dakota One Call website. The visit to the Center happens annually, with Board members and leadership attending. This is a good face to face meeting allowing South Dakota One Call Board members the opportunity to meet the staff at the Center and see the steps Texas 811 is taking to remain competitive and efficient.

14. Public Comment.

a. Pipeline safety update was reviewed. No action was taken. This was shared with Board members.

15. John Ward was acknowledged for his many years of service and as Board Chairman with a plaque. Erin Hayes has also retired and was not able to attend the meeting in Pierre. Erin will be recognized for her years of service to the Board at a later date. Thank you both!

16. Having no further business, John Ward made the motion to adjourn. Loren Beld seconded the motion. **Motion carried unanimously.**

ONE CALL BOARD MEETING SCHEDULE:

February 20, 2020 at 1 PM

Legislative Breakfast February 21, 2020 at 7 am at the Capitol Building.

ONE CALL BOARD ENFORCEMENT PANEL SCHEDULE

2 PM Central Time (1 PM Mountain Time) last Thursday of each month, when necessary.

Texas Summit, February 24 – 26, 2020, Galveston, Texas

CGA - March 24, 2020 to March 26, 2020, Palm Springs, California

Materials presented at this meeting are available on the South Dakota 811 website www.SD811.com as well as the South Dakota Boards and Commissions website at <http://boardsandcommissions.sd.gov/>. They are also available by contacting the Deputy Director in writing at deputydirector@sd811.com, or by calling (605) 863-0951.