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South Dakota **Council**
on Developmental Disabilities



2520 E Franklin St, Suite 4
Pierre, South Dakota 57501
605.773.6369 1-800-265-9684
dhs.sd.gov/cdd.aspx

Minutes of Meeting
August 19, 2022
Zoom

Members Present:

Barb Abeln

Robert “Skippy” Blechinger

Melanie Boetel

Whitney Bruner

Erica Gloor

Bernie Grimme

Val Husby

Caryn Johnson

Eric Kurtz

Marcie Lorensberg

Shawnie Rechtenbaugh
(LTSS)

Derek Smith

Wendy Trujillo

Cole Uecker (Disability
Rights SD)

Sara Valle

Joey Younie

Others Attending:

Arlene Poncelet

INTRODUCTIONS

Sara Valle, Vice Chair, called the meeting to order. The mission statement was read and the meeting agreements were reviewed.

APPROVE AGENDA

Bernie Grimme made a motion, seconded by Derek Smith, to approve the agenda. Motion passed.

APPROVE MINUTES

Derek Smith made a motion, seconded by Marcie Lorensberg to approve the minutes of the meeting held April 22, 2022. Motion passed.

EXECUTIVE COMMITTEE ACTIONS

Sara reviewed the decisions made by the Executive Committee at their meetings held June 23 and August 8, 2022:

1. Recommended approval of \$5,000 of federal funds to USD Center for Disabilities for the PEERS for Adolescents Social Skills training.
2. Recommended the Division of Developmental Disabilities submit a proposal for continuation of the SD Community of Practice for Supporting Families
3. Completed evaluation of Executive Director
4. Approved an extension of time for The Right Turn for their mini-grant through December 31, 2022
5. Recommended that Augustana University and SD Parent Connection submit full proposals for the next meeting
6. Recommended no funding for the Business Resource Network for re-branding and marketing
7. Recommended approval of \$2,500 of federal funds to SD NAMI for sponsorship of their conference in September 2022.
8. Recommended approval of \$1,000 sponsorship to SD Parent Connection for printing ACT Early materials.

Derek Smith made a motion, seconded by Bob “Skippy” Blechinger, to accept the reports of the Executive Committee. Motion passed.

Derek Smith made a motion, seconded by Marcie Lorensberg, to ratify the actions of the Executive Committee. Motion passed. Eric Kurtz abstained.

BUDGET UPDATE

Arlene Poncelet reviewed the budget reports provided by the Department of Human Services – DDC Report (charts and summary pages) and the Forecast Summary. Arlene reviewed

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the Information Budget that she prepares using the Department of Human Services monthly grant sheets.

Her report shows that the Council has over-obligated funds from the FFY21 grant award in the amount of \$121,100.16. Arlene explained the Departments policy of first in-first out for the grant awards so all contracts and grant agreements are put into the database with the oldest available grant award and changed to the next year's award when the oldest is spent.

The FFY22 grant award was finalized at \$527,570. DHS reports show un-obligated funds in the amount of \$468,989.85. Currently there are approximately \$46,843 of grant funds obligated for current activities that will not be spent due to timing issues and Covid-19 interruptions to planned activities. Subtracting the remaining admin costs through September 30, proposals approved at previous meetings but not in the database yet, and the proposals to be reviewed at today's meeting and adding in the grants funds not spent by grantees, leaves the Council with a balance of \$131,221.30 of FFY22 funds. Taking out the over-obligated amount from FFY21 leaves a balance of \$10,121.14.

At the top of the page beneath the federal grant awards, Arlene has included the Access to Vaccine Funds (\$26,695) that need to be spent by September 30, 2022 and the Public Health Workforce Funding (\$95,315) that needs to be spent by September 30, 2024. \$49,457 of the Public Health Workforce Funding was used for the contract with the University of New Hampshire for the assessment of mental health services for people with intellectual and developmental disabilities.

Bob "Skippy" Blechinger made a motion, seconded by Derek Smith, to accept the budget report as presented. Motion passed.

DIRECTOR'S REPORT

Arlene shared that she had finalized revisions to the Five-Year State Plan goals and objectives to address concerns from the Administration on Community Living. They were submitted on Monday, August 15. I waited until the last day in the hopes that appointments and re-appointments would be completed but I have not heard from the Governor's Office yet.

GRANT APPLICATION – SD Community of Practice for Supporting Families, Division of Developmental Disabilities

Julie Hand, Assistant Director, Division of Developmental Disabilities, presented the proposal to the Council. Council discussion included sustainability beyond Council funding, membership now covered by the Division of DD, no staff time included and greater involvement of people with disabilities and family members in the Community of Practice.

Derek Smith made a motion, seconded by Bob "Skippy" Blechinger, to approve \$35,282.55 of federal funds for the SD Community of Practice for Supporting Families. Motion passed with Eric Kurtz, Shawnie Rechtenbaugh, Wendy Trujillo and Joey Younie abstaining.

REQUESTS FOR PROPOSALS (RFPs)

Disability Rights SD – Partners Year 31, recruitment for Year 32 and SD Advocates for Change

Derek Smith made a motion, seconded by Bob "Skippy" Blechinger, to issue the RFP as presented for \$210,000. Motion passed with Cole Uecker abstaining.

USD Center for Disabilities – Public Information FY23-24

Bernie Grimme made a motion, seconded by Shawnie Rechtenbaugh, to issue the RFP for \$23,000. Motion passed with Eric Kurtz and Derek Smith abstaining.

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Black Hills Special Services Cooperative/Transition Services Liaison Project – Youth Leadership Forum 2023

Shawnie Rechtenbaugh made a motion, seconded by Cole Uecker, to issue the RFP as presented for \$27,500. Motion passed with Bernie Grimme and Caryn Johnson abstaining.

USD Center for Disabilities – Advocacy and Leadership Training for Native Americans with Disabilities and Their Families, Year 3

Derek Smith made a motion, seconded by Val Husby, to issue the RFP as presented for \$90,000. Motion passed with Eric Kurtz abstaining.

USD Center for Disabilities – Community Based Transition Partnership, Year 3

Derek Smith made a motion, seconded by Shawnie Rechtenbaugh, to issue the RFP for \$100,000 and allow for a change in timeline if desired by the applicant. Motion passed with Eric Kurtz abstaining.

Mini-Grants for Education and Training

Derek Smith made a motion, seconded by Bob “Skippy” Blechinger, to issue the RFP as presented. Motion passed.

All grantees will be reminded to share the impact of their activities during their presentations for new funding.

PUBLIC COMMENT

There were no members of the public in attendance.

Eric Kurtz shared with the Council that he had just completed the Center’s new five-year application which included collaborative efforts. Eric thanked the Council for the collaboration on many projects over the years.

Next Meeting

Arlene provided a few possible dates for the next meeting and asked Council members to let her know which ones did not work well. September dates and October 14 were taken off the list of possible dates. Arlene will send out a Doodle Poll to choose a date.

In the past, the fall meeting was held West River so Sara asked the Council members if they would prefer to travel to an in-person meeting or only Zoom. It was suggested that a Hybrid meeting was preferred with those who can and want to travel meeting together and others participating by Zoom.

Arlene stated that based on the agenda, the meeting may take longer than 4 hours. It was suggested to look at two sessions on separate dates so it is not too long on just one day.

Adjourn

Derek Smith made a motion, seconded by Cindy Taber, to adjourn the meeting at 11:15 a.m. Motion passed.