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South Dakota **Council**  
on Developmental Disabilities



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**Minutes of Meeting  
May 17, 2019  
Best Western Plus Ramkota, Sioux Falls**

Members Present:

Barb Abeln	Chuck Henrie
Connie Schmitz	Crystal Reuter
Darryl Millner	David Colling
Derek Smith	Dr. Eric Kurtz
Erica Gloor	Eric Weiss
Kathie Erdman Becker	Linda Ahrendt
Marcie Lorensberg	Tania Kostal
Tim Neyhart	Yvette Thomas

Others Attending:

Arlene Poncelet	Jennifer Krieger
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INTRODUCTIONS

Crystal Reuter called meeting to order and read the mission statement: "To assist people with intellectual and developmental disabilities and their families in achieving the quality of life they desire through advocacy, systems change and capacity building." Once introductions were complete the meeting agreements were read.

AGENDA & MINUTES

Derek Smith made a motion to accept the agenda, seconded by Marcie Lorensberg. Motion passed.

Derek Smith made a motion to approve the minutes of the February 14, 2019, meeting, seconded by Connie Schmitz. Motion passed

**REVIEW AND APPROVE THE ACTIONS OF THE EXECUTIVE COMMITTEE**

The following actions were taken at the May 16, 2019, meeting of the Executive Committee;

1. Recommended approval of the Project Search Conference, EDEC/Teachwell Solutions, - \$4,591.00; Also discussed that this is the third year and the Council may want to say this is the last year.
2. Recommended having Advance and LifeQuest submit grant applications for Shared Living
3. Recommended having Best Buddies International submit a grant application
4. Crystal Reuter wants to attend the NACDD Annual Conference and AIDD Technical Assistance Institute. Marcie Lorensberg wants to attend the NACDD Annual Conference. These conferences are being held in New Orleans, LA the week of July 8-12. Per Council policy, the full Council must give approval for them to attend.

Tania Kostal made a motion to accept the report of the Executive Committee, seconded by Erica Gloor. Motion carried

Connie Schmitz made a motion to ratify the actions of the Executive Committee, seconded by Tania Kostal. Motion passed. Eric Weiss abstained.

**BUDGET UPDATE**

Arlene Poncelet reviewed the various budget sheets. Council members stated that they really liked the Forecast Sheet but they would like a legend, so everyone knows the acronyms. Currently,

there is \$117,907.19 left in the FFY19 budget for projects and this must be obligated and spent by September 30, 2020.

Derek Smith made a motion to approve the budget update, seconded by Marcie Lorensberg. Motion passed.

### PUBLIC COMMENT PERIOD

Lori Dump from Agape Acres spoke to the Council about the horsemanship program she provides for adults with disabilities. She explained how this program is different from therapeutic riding in that they do not use special equipment so that person learns balance, strength, and self-esteem. The individuals that they work with have participated in Special Olympics and other horse shows in the area.

### COMPENSATION FOR EXECUTIVE DIRECTOR AND STAFFING DISCUSSION

Crystal Reuter shared that the sub-committee on Evaluation and Compensation had not met again after the Rapid City meeting. Additional information had been gathered from East Dakota on administrative staff salaries and increases over the past 5 years.

Crystal informed the Council that there were more evaluations returned this year than in previous years. The Council needs to discuss any salary increase for Arlene Poncelet so the information can be passed on to East Dakota for the contract beginning June 1, 2019.

There was a lot of discussion about how the Council would like to structure the raises; guidelines that the Council would like to use; and whether to continue with smaller annual raises or pursue a larger adjustment at this time.

Tim Neyhart made a motion to provide Arlene a 2.5% raise, seconded by Darryl Millner. A substitute motion was made by

Tania Kostal to offer Arlene a 3% raise, seconded by Chuck Henrie. Motion carried 8 ayes to 6 nays.

Currently the Council Office is located in the Coalition office. Shelly Pfaff will be retiring the end of 2019 and the Coalition is discussing how to proceed as an organization. Currently the Coalition provides staff and grant support for SD Advocates for Change.

Kelli Anderson sent an email asking the Council to consider hiring a new staff person since the assistance of the Coalition may no longer be available. The Council can use 100% federal funds to pay for a staff person who works on State Plan activities. The Council discussed what the job duties of a support staff would be. Arlene also shared that she hopes to retire in about 5 years so the Council may want to develop a succession plan for staffing. Council members asked for information on what other minimum allotment states have for staff and any innovative ideas for utilizing staff.

### ANNUAL REPORTS AND STATE PLAN REVIEW

Arlene Poncelet explained that everyone received the Annual Reports for FFY17 and FFY18 electronically and she has printed copies available. She provided a summary sheet which shows each performance measure, what we targeted in our Work Plans and what was reported by grantees and tracked by her.

State Plan Amendments are due August 15 and if any substantial change is made then the Council must put that information out to the public and offer a 45-day comment period prior to finalizing the amendment. Arlene is not recommending any substantial changes to the State Plan – only to change the timeframe for the objective for first responder training.

Kathie Erdman Becker made a motion to amend the timelines for objectives within Goal 3 as recommended, seconded by Marcie Lorensberg. Motion carried.

Arlene also asked the Council to review the objectives in the employment goal and determine if changes are needed or an RFP should be issued related to employment for people with significant disabilities. Eric Weiss shared that the Division of Rehabilitation Services has been doing some work in the area of customized employment and he would like to provide an update at the next meeting.

### GRANT APPLICATION - PUBLIC INFORMATION, USD CENTER FOR DISABILITIES

Dr. Eric Kurtz shared the revisions made to the grant application including that the Center is going to identify a minimum of one product per year to update, revise or overhaul. To determine what information will be updated first, they are going to look at the amount of information disseminated on an annual basis along with what is most outdated. They have decided to start with the information on Autism to work in for the next year. They will have a limited number of printed copies, but all of the information will be online therefore it will be easier to update. They will be using additional funds outside of the Council to offset the cost and personnel to update the information.

Marcie Lorensberg made a motion to approve federal funds in the amount of \$18,000, seconded by Kathie Erdman Becker. Motion passed. Dr. Eric Kurtz, Tim Neyhart and Derek Smith abstained.

### DIVISION OF DEVELOPMENTAL DISABILITIES UPDATE

Darryl Millner gave an overview of the National Supporting Families Community of Practice. South Dakota is using it to empower families, get the families to discuss this information and determine what paid and unpaid supports there are to give an

individual the life they want. Arlene Poncelet shared that she is going to ask Partners Graduates and members of the Council to host a good life group. It would be a short informational meeting given by a Community of Practice Ambassador and then further training could be given as requested.

Darryl also informed the Council that the cost of incontinent supplies will be covered by the Medicaid State Plan starting July 1, 2019. Each of the waivers are working on a correspondence to families and providers informing them of the change. Each person needing incontinent supplies will need to obtain an order from their physician and complete a medical necessity waiver to be eligible.

### DD NETWORK UPDATES

Tim Neyhart explained which offices make up the DD Network and that there is discussion of moving those into different offices at the federal level. Tim explained that Disability Rights SD is moving into more monitoring and investigation efforts. The monitoring is providing individuals supported their rights and safety. The focus for safety is on emergency management and the individual's personal safety. They are making sure Emergency Management is planned for people with disabilities for any kind of emergency and that shelters are accessible. They are also working on trying to get people to vote and the accessibility for those individuals at the polling place.

Dr. Eric Kurtz has been the executive director at the Center for Disabilities for three months and is currently looking at what they are doing in each of the areas and then building a structure to support their work. Dr. Kurtz explained what the Center offers and does for the state and talked about the different trainings and conferences that are offered.

**OTHER COUNCIL MEMBER UPDATES**

Erica Gloor works as a clinical coordinator and therapist. She explained that insurance can not deny mental health services through telemedicine. She also thanked Darryl Millner for bringing Shared Living to the state. Her brother is moving in with her family and being supported through Shared Living.

Tania Kostal's son has been accepted to a transition program through Dakota Wesleyan University and will receive services from LifeQuest this fall.

Kathie Erdman Becker had been asked to participate and speak at two different programs for inclusion and diversity in the classroom at South Dakota State University.

Crystal Reuter shared that her daughter testified at the hearing regarding insurance and Applied Behavior Analysis coverage during the legislative session.

David Colling shared that he is now a member of the SD Advocates for Change Leadership Team.

Derek Smith announced that he will be moving this summer and living on his own.

**NEXT MEETING**

Council members reviewed July dates and asked staff to poll everyone for the last couple of weeks.

**ADJOURNMENT**

Derek Smith made a motion to adjourn the meeting, seconded by Chuck Henrie at 12:45 pm.