

South Dakota Brand Board Meeting Minutes August 12, 2026

The South Dakota Brand Board met at 11:00 a.m. MT on August 12, 2026, in the South Dakota One Stop Building, Deerfield Room, Rapid City, SD. Members present were Haven Stuck, Kory Bierle, Jake Longbrake, and Ross Cuny. Jarrod Johnson was absent. Brand Board staff and others present: Debbie Trapp, Matt Clair, Amy Hatheway, Darcy Kaiser, Cindy Longbrake, Doris Lauing, Raydelle Sperle, Meghan O'Brien.

Board Pres. Haven Stuck called the meeting to order.

Motion by Longbrake, to adopt agenda, second by Bierle. Motion carried unanimously.

Motion by Longbrake to approve the Brand Board Regular Meeting Minutes dated May 13, 2026, as corrected, second by Bierle. Motion carried unanimously.

Motion by Bierle to approve the Brand Board Special Meeting Minutes dated June 25, 2026, second by Cuny. Motion carried unanimously.

Director Trapp presented financial information as of July 31, 2026, and reported funds were transferred in August from the Theft Prevention Fund to the Inspection Fund. Motion by Longbrake to approve the Financial Report as presented, second by Bierle. Motion carried unanimously.

Fund Balances July 31, 2026:

- Brand Fund \$2,694,729.81
- Inspection Fund (\$791.27)
- Theft Prevention Fund – Restricted - Ownership to be established - \$354,128.65
Unrestricted – \$119,655.96

Brand Enforcement Report: A training is scheduled for law enforcement on August 19, 2026, in Belle Fourche. Training is hosted by Butte Co. Sheriff 's Office – Sheriff Fred Lamphere and Brand Enforcement Officer Adam Masters, presenters.

Brand Inspection Report: Director Trapp presented the Brand Inspection Report for July 2026 as follows: Livestock Markets – 54,701 head, Locker Plants - 307 head, Locals – 38,990 head, Lifetime Horse Permits –163 head, for a total of 94,161 head. Due to drought conditions, cattle are being shipped out of the inspection area. Motion by Bierle, to accept Brand Inspection Report, second by Longbrake. Motion carried unanimously.

Director Trapp reported the following: Interim Rules Review Committee Hearing will be August 18, 2026 and the Brand Board Livestock Ownership Inspection Fee Rule amendment is scheduled for that hearing; Several new brand inspectors have been hired; Supervisor Clair

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started training inspectors on electronic inspection forms – inspectors have various levels of computer experience so one on one training is needed.

Open Comment: None

Motion by Longbrake to approve Patrick Maher/Maher Cattle Company's Registered Feedlot Application and the use of an "M" for the feedlot assigned brand, second by Cuny. Motion carried unanimously.

Motion by Bierle to approve second reading of the Brand Board's Revenue Receipting Policy with the understanding Director Trapp will schedule meeting with State Treasurer's Office, Department of Legislative Audit and Brand Board staff to review the Revenue Receipting Policy and to discuss challenge of processing high volume of brand renewal payments received every 5 years and processing livestock inspection revenue during fall run - Department of Agriculture and Natural Resources representative to also be invited, second by Longbrake. Motion carried unanimously.

Motion by Bierle to approve the Fiscal Year 28 Budget as presented, second by Longbrake. Motion carried unanimously.

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BRAND BOARD FY 28 PROPOSED BUDGET				
Expense Items	FY 26 Actuals	FY 27 Budget	Increase/ Decrease	Proposed FY 28 Budget
F-T EMP SAL & WAGES	\$ 900,006	\$ 1,166,591		\$ 1,166,591
P-T/TEMP EMP SAL & WAGES	\$ 777,200	\$ 845,837		\$ 845,837
BOARD & COMM MBRS FEES	\$ 6,972	\$ 9,290		\$ 9,290
OASI-EMPLOYER'S SHARE	\$ 125,455	\$ 150,730		\$ 150,730
RETIREMENT-ER SHARE	\$ 54,371	\$ 71,534		\$ 71,534
HEALTH INSURANCE-ER SHARE	\$ 236,406	\$ 276,588		\$ 276,588
WORKER'S COMPENSATION	\$ 6,541	\$ 9,254		\$ 9,254
UNEMPLOYMENT COMPENSATION	\$ 782	\$ 2,140		\$ 2,140
AUTO-STATE OWNED-IN STATE	\$ 7,365	\$ 24,700		\$ 24,700
AUTO PRIV (IN-ST.) L/RTE	\$ 132	\$ 600		\$ 600
AUTO-PRIV (IN-ST.) H/RTE	\$ 210,076	\$ 231,259	\$ (20,400.00)	\$ 210,859
LODGING/OUT-STATE	\$ 2,161	\$ 7,079		\$ 7,079
MEALS/TAXABLE/IN-STATE	\$ 35,942	\$ 35,000		\$ 35,000
NON-TAXABLE MEALS/IN-ST	\$ 88	\$ 2,750		\$ 2,750
AUTO-PRIV.(OUT-STATE) L/R	\$ -	\$ 600		\$ 600
AIR-COMM-OUT-OF-STATE	\$ 736	\$ 3,200		\$ 3,200
OTHER-PUBLIC-OUT-OF-STATE	\$ -	\$ 100		\$ 100
LODGING/OUT-STATE	\$ 1,909	\$ 2,850		\$ 2,850
INCIDENTALS-OUT-OF-STATE	\$ 180	\$ 800		\$ 800
MEALS/TAXABLE/OUT-ST	\$ -	\$ 500		\$ 500
NON-TAXABLE MEALS/OUT-ST	\$ 516	\$ 1,100		\$ 1,100
SUBSCRIPTIONS	\$ -	\$ 160		\$ 160
DUES & MEMBERSHIP FEES	\$ 255	\$ 400		\$ 400
ACCOUNTING CONSULTANT	\$ 2,475	\$ -		\$ -
COMPUTER CONSULTANT	\$ 26,800	\$ 22,975		\$ 22,975
OTHER CONSULTING	\$ 938	\$ -		\$ -
WORKSHOP REGISTRATION FEE	\$ 912	\$ 3,250		\$ 3,250
COMPUTER SERVICES-STATE	\$ 67,115	\$ 48,358		\$ 48,358
CENTRAL SERVICES	\$ 92,889	\$ 105,607		\$ 105,607
EQUIPMENT SERV & MAINT	\$ -	\$ 1,400		\$ 1,400
JANITORIAL & MAINT SERV	\$ 601	\$ 6,182		\$ 6,182
LIVESTOCK TESTING	\$ -	\$ 150		\$ 150
ADVERTISING-NEWSPAPER	\$ -	\$ 1,100		\$ 1,100
EQUIPMENT RENTAL	\$ 1,599	\$ 1,500		\$ 1,500
MICROFILM & PHOTOGRAPHY	\$ 8,098	\$ 400		\$ 400
RENTS-PRIVATE OWNED PROP.	\$ 41,000	\$ 30,000	\$ 20,400.00	\$ 50,400
TELECOMMUNICATIONS SRVCS	\$ 9,243	\$ 8,450		\$ 8,450
ELECTRICITY	\$ 1,859	\$ 2,400		\$ 2,400
GARBAGE & SEWER	\$ 1,195	\$ 900		\$ 900
WATER	\$ 672	\$ 600		\$ 600
HEAT-CONTRACTED	\$ 805	\$ 1,550		\$ 1,550
INS PREMIUMS & SURETY BDS	\$ 7,626	\$ 9,500		\$ 9,500
FOOD SERVICES	\$ -	\$ 950		\$ 950
BANK FEES AND CHARGES	\$ 2,180	\$ 2,500		\$ 2,500
OTHER CONTRACTUAL SERVICE	\$ 5,604	\$ 750		\$ 750
OFFICE SUPPLIES	\$ 8,697	\$ 8,125		\$ 8,125
MAINT & JANITORIAL SUPPL	\$ 360	\$ 400		\$ 400
POLICE & SECURITY SUPPL.	\$ -	\$ 2,500		\$ 2,500
PRINTING-STATE	\$ 7,710	\$ 11,000		\$ 11,000
PRINTING-COMMERCIAL	\$ 28,952	\$ 13,500		\$ 13,500
MICROFILM SUPP & MATERIAL	\$ -	\$ 200		\$ 200
POSTAGE	\$ 14,481	\$ 20,700		\$ 20,700
ANIMAL CARE SUPPLIES	\$ -	\$ 500		\$ 500
FINISHED SIGNS & DECALS	\$ 1,485	\$ 250		\$ 250
SAFETY DEVICES	\$ -	\$ 100		\$ 100
OPERATING & MAINT SUPPL.	\$ 87	\$ 1,000		\$ 1,000
OFFICE MACHINES	\$ -	\$ 1,500		\$ 1,500
OFFICE FURN & FIXTURES	\$ -	\$ 500		\$ 500
TELEPHONE EQUIPMENT	\$ -	\$ 750		\$ 750
AUDIO-VISUAL EQUIP	\$ -	\$ 200		\$ 200
POLICE & SECURITY EQUIP	\$ -	\$ 5,000		\$ 5,000
INSPECTION EQUIPMENT	\$ -	\$ 6,000		\$ 6,000
COMPUTER HARDWARE	\$ 10,708	\$ 10,500		\$ 10,500
COMPUTER SOFTWARE	\$ -	\$ 6,000		\$ 6,000
OTHER	\$ -	\$ 600		\$ 600
SALES TAX PAYMENTS	\$ 82	\$ 250		\$ 250
REFUND OF PRIOR YRS REV	\$ 4,080	\$ -		\$ -
TOTAL	\$ 2,715,346	\$ 3,181,159	\$ -	\$ 3,181,159

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Next Brand Board meeting is scheduled for October 15, 2026, at 11:00 am MT in Rapid City, SD.

Motion by Longbrake to enter executive session pursuant to SDCL 1-25-2 (1) personnel and legal at 12:29 p.m. second by Bierle. Motion carried unanimously. Came out at 1:14 p.m.

Motion by Bierle to formalize the relationship with Tribal Authorities and direct Board Members Cuny and Longbrake to continue working with Tribal Authorities with the goal of obtaining a Memorandum of Understanding for Brand Enforcement and Inspections, second by Cuny. Motion carried unanimously.

As no other business came before the board, motion by Bierle to adjourn the meeting, second by Cuny. Motion carried unanimously.

Haven Stuck, Board President

Debbie Trapp, Executive Director

These minutes were filed for the record on _____.