



**South Dakota Board of Examiners in Optometry**  
**Meeting Minutes**  
 May 20, 2024  
 6:00 PM (CST)  
 Virtual Meeting

DRAFT MINUTES  
 HAVE NOT BEEN  
 APPROVED BY THE  
 BOARD

Board Members		Board Staff Present	
Jamie Farnen, Consumer Member	Present	Deni Martin, Executive Secretary	
Brian Gill, OD	Present	Megan Borchert, Board General Counsel	
Shane Hartman, OD	Present		
Angela Hase, OD, President	Present	Guests	
Scott Schirber, OD	Present	None	

**Attendance:** President Hase called the meeting to order at 6:01pm on January 27, 2025.

**1. Approval of Agenda:**

Board Action: S Schirber moved to approve the agenda, seconded by J Farnen. Vote:

Farnen	YES	Hase	YES
Gill	YES	Schirber	YES
Hartman	YES	5 YES, MOTION CARRIED	

**2. Conflict of Interest:** All board members reported no conflict with agenda items.

**3. Public Comment:** None

**4. Approval Minutes:**

Board Action: B Gill moved to approve the minutes from the in-person meeting on August 19, 2024, seconded by J Farnen. Vote:

Farnen	YES	Hase	YES
Gill	YES	Schirber	YES
Hartman	YES	5 YES, MOTION CARRIED	

**5. CE Pre-Approval Request:**

Board Action: D Martin presented a continuing education request found on pages 17-28 of the agenda packet. S Hartman moved to approved this CE request, seconded by S Schirber. Vote:

Farnen	YES	Hase	YES
Gill	YES	Schirber	YES
Hartman	YES	5 YES, MOTION CARRIED	

**6a. Administrative Rule Review:** Discussion was had whether it was needed to add language regarding advertising for new advanced procedures, but agreed that advertising specific procedures for which an optometrist was certified complied with existing rules.

Discussion was also had regarding current and/or future courses to meet advanced procedure requirements because as technology evolves, some topics covered in these courses may be outside of the scope of practice of South Dakota licensed optometrists. The board indicated that D Martin should send out an informational email to clarify that it is the responsibility of the licensee to practice within their scope of practice regardless what may be taught in a continuing education course. An attestation of this will be added to the online license renewal form and advanced procedures applications. Edited versions of the applications will be brought to the next board meeting for review and approval.

S Schirber moved to approve the proposed administrative rule packet and move forward with the rules promulgation process, with the exception of a correction of a typo of “ing” on 20:50:04:14, seconded by S Harman. Vote:

7.:

Farmen	YES	Hase	YES
Gill	YES	Schirber	YES
Hartman	YES	5 YES, MOTION CARRIED	

- Monday, April 7, 2025- In-Person Meeting**  
 AmericInn- Conference Room  
 312 Island Drive, Fort Pierre, SD 57532  
 8:00am (CST)  
 \*Public Rules Hearing at 8:00am to be followed by regular meeting.

**8. Adjournment:**

Board Action: J Farmen moved to adjourn meeting at 7:34pm, seconded by B Gill. Vote:

Farmen	YES	Hase	YES
Gill	YES	Schirber	YES
Hartman	YES	5 YES, MOTION CARRIED	