

South Dakota Brand Board
Meeting Minutes
June 12, 2019

The South Dakota Brand Board met on June 12, 2019. Members present were Bart Blum, Scott Vance, Myron Williams, Dave Koupal and Lyle Spring. Brand Board staff present were Debbie Trapp, Dan Bothwell and Bob Haivala. Shorty Zilverberg was also present.

Vice Pres.Vance called the meeting to order.

Motion by Williams to adopt the agenda, second by Vance. Motion carried.

Director Trapp called for nominations for board president. Scott Vance was nominated. Motion by Williams nominations cease and cast unanimous ballot for Vance, second by Blum. Motion carried.

Myron Williams was nominated as Vice President. Motion by Vance nominations cease and cast unanimous ballot for Williams, second by Blum. Motion carried.

Motion by Williams to approve minutes of the March 27, 2019 meeting, second by Blum. Motion carried.

Trapp presented financial information as of May 31, 2019. Fund Balance - Brand Fund \$219,972.50; Brand Inspection Fund \$700,161.85; Theft and Prevention Fund \$244,536.31. Motion by Spring to approve Financial Report as presented, second by Williams. Motion carried.

Zilverberg introduced himself to the new brand board members. He also stated supervisor Tyler Neuharth was unable to attend as his was out of town for training. Zilverberg explained that typically a report would be given at each brand board meeting providing statistics on current number of cases and arrests.

Bothwell presented the Brand Inspection Report: May Livestock Markets – 59,785 head; Locker Plants 492 head, Locals – 39,821 head, Lifetime Horse Permits – 55 head, for a total of 100,153 head. Year to Date Inspections are 1,498,655 head compared to 1,634,220 at this time last year.

Director Trapp gave the Director's Report: Thank you to Wanda Blair for her 10 + years of service and Lyla Hutchison for her 6 + years of service to the Brand Board; An overview of the Government Operations and Audit Report was presented to the committee in April; New computers are needed per BIT to upgrade to Windows 10; Mitten Software is working on the brand program upgrades – some of the upgrades will be the ability to email brand renewal notices and renew brand registrations online; Attended the Livestock Emergency Response Plan meeting and the SD Cattle Identification Advisory Committee Meeting hosted by Animal Industry; The FY 2021 Budget submission is August 30, 2019 but will need to submit to Department of Agriculture prior to then; Bothwell, Zilverberg and myself will be attending the International Livestock Identification Conference July 14th - 18th; Congratulations to Bothwell for graduating from the Law Enforcement Training Academy.

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Annual Conflict of Interest Disclosure - no conflicts per SDCL 3-23 were noted by any board members.

Motion by Williams to approve 2.5% salary policy increase, second by Koupal. Motion carried.

Director Trapp advised the Board that projected FY19 remaining budget is 14%.

Director Trapp informed the Board the per diem rates have been increased by the Board of Finance beginning July 1, 2019.

Lewis Dirks sent a letter to the Brand Board regarding the outstanding services provided by Brand Board staff in performing brand inspections on a difficult case he was the official receiver for.

Attorney Haivala stated he is exploring the possibility of doing a Brand Inspection presentation at the Sheriff's Fall Conference.

Next meeting set for June 26, 2019 at the MacKay Building.

Motion by Williams to enter into executive session pursuant to SDCL 1-25-2 (1 & 3) personnel and legal at 2:36 p.m., second by Spring. Motion carried. The meeting came out of executive session at 3:04 p.m.

Motion by Williams to pay extra duty pay of \$50.00/day to the staff that completed the feedlot inspections, second by Blum. Motion carried.

As no other business came before the board, President Vance declared the meeting adjourned.

Scott Vance, President

Debbie Trapp, Executive Director

These minutes were filed for the record on _____.