

**Minutes of Meeting  
April 26, 2024**

**Best Western Plus Ramkota in Sioux Falls  
and Zoom**

Members Present in Sioux Falls:

Joe Carlson

Toni Feist

Val Husby

Samantha Hynes

Caryn Johnson

Tania Kostal

Julie Nelson

Brenda Smith

Joey Younie

Members Present on Zoom:

Barb Abeln

Bernie Grimme

Shawnie Rechtenbaugh

Keath Rick

Wendy Trujillo

Melanie Westin

Others Attending:

Marlys Feist

Arlene Poncelet

Jenna Howell

Myriah Ventura

INTRODUCTIONS

Val Husby, Chair, called the meeting to order at 8:30 a.m. Roll call was completed. The mission statement was read, and the meeting agreements were reviewed.

All members were asked to introduce themselves and something they would like to know more about in the area of developmental disabilities.

Possible areas for learning and sharing included : self-advocacy, changes to employment, how the work of the Council filters down to people with DD, changes to waiver programs, CMS Access Rule, what qualifies as DD (ages, difference between developmental disorder and DD), how to advocate/assist people with DD to have access to community, how Council and Division of DD can strengthen relationships with families and people with DD and access to services.

### APPROVE AGENDA & MINUTES

Joey Younie made a motion, seconded by Samantha Hynes, to approve the agenda. Motion passed.

Wendy Trujillo made a motion, seconded by Bernie Grimme, to approve the minutes of the January 4, 2024, meeting. Motion passed.

### BUDGET UPDATE

Arlene Poncelet reviewed the Information Budget that she prepared. Arlene shared that the final FFY24 budget was approved by Congress but the final Notice of Award has not been received. For this budget update, Arlene continued to use a 9% cut for FFY24 that started on October 1, 2023. This showed available funds from FFY23 and FFY24 as \$228,160.38. Julie Nelson made a motion, seconded by Brenda Smith, to approve the report as presented. Motion passed.

Budget reports from the Department of Human Services are not yet on the Boards and Commissions Portal as Arlene was traveling for work and had limited internet availability.

## EXECUTIVE COMMITTEE MEETING April 18, 2024

Items discussed during the Executive Committee meeting included a change in scope for the SD Parent Connection grant for transition training for schools, issuing a request for proposals for creation of a website, and evaluation of the Executive Director. Brenda Smith made a motion, seconded by Samantha Hynes, to approve the actions of the Executive Committee. Motion passed.

## DIRECTORS REPORT

Arlene invited all Council members to review the sessions of the OIDD Training and Technical Assistance Institute being held virtually on May 7, 9, 14 and 16. Cost is free and open to anyone connected with the Council. Arlene will share an email with the registration link.

The NACDD Annual Conference will be held July 24-26 in Washington, DC. Attendance at the conference is open to the Executive Director and Council Chairperson. Preceding the conference, there will be a one-day Project Management training and ½ day on State Plan Development. Arlene plans to attend.

Through the Council's grant with the National Center for START Services, the Professional Learning Community (PLC) will be starting on May 16 for 6 weeks. This is open to any Council member, family members and people with lived experience.

The FFY23 Annual Report was submitted on December 30, 2023. Arlene shared an infographic on some highlights and compared them to FFY22 numbers.

A small workgroup reviewed and finalized a Request for Proposals for creation of a website for the Council to serve as a hub for disability information. Members of the committee were Brenda Smith, Sara Valle, Samantha Hynes and Kendra Gottsleben. Next week, the RFP will be disseminated to Council members and Arlene asked Council members to share the draft with companies they have worked with in the past. Proposals are

due the end of May. It was suggested that a structured scoring tool be developed and Samantha and Joey indicated they may have something to review and guide this process. The workgroup should plan to review all proposals and select the top 2-3 for presentation to the full Council.

#### DEPARTMENT OF HEALTH UPDATE

Samantha Hynes shared that the DOH survey is still open for anyone wanting to share information and Community Conversations are planned for several communities as well as Community Partner meetings. The information will be shared after the meeting.

#### SUCCESSION PLANNING FOR EXECUTIVE DIRECTOR

Arlene shared information and meetings that have been held since the last Council meeting. The discussion topics from the April 5 Zoom were reviewed. There was great discussion on the pros and cons of remaining a contracted position or becoming a state employee, where the position should be located, and other topics.

A motion was made by Joe Carlson, seconded by Julie Nelson, to have the position be a state employee. Motion passed 10-1 with Barb Abeln, Bernie Grimme, Shawnie Rechtenbaugh and Joey Younie abstaining.

A motion was made by Brenda Smith, seconded by Caryn Johnson, to list the location as “statewide”. Motion passed 11-0 with Barb Abeln, Bernie Grimme, Shawnie Rechtenbaugh and Joey Younie abstaining.

Next steps include a workgroup to develop a job description including any minimum requirements; work with the Bureau of Human Resources to announce the opening, development of interview questions and begin development of the Memorandum of Understanding (MOU) between the Council and the Department of Human Services.

Brenda Smith, Keath Rick, Julie Nelson and Samantha Hynes volunteered to work on the job description.

### DIVISION OF DEVELOPMENTAL DISABILITIES UPDATE

Joey Younie provided an update on activities within the Division of Developmental Disabilities. Topics included: front door to services, participant/family portal, agency with choice. There were good questions and discussion among the Council members. Information is shared by the Division – sign up by emailing [ddd.update@state.sd.us](mailto:ddd.update@state.sd.us)

### LEGISLATIVE UPDATE

Council members discussed House Bill 1202 related to termination of services for people receiving services through the CHOICES Waiver. Discussion included the current options, role of SDDC, and new waiver services for behavioral health.

Questions asked included:

- Are people not being accepted by Community Support Providers (CSPs) because there might be behaviors?
- Who is responsible for people with IDD terminated from services?
- Who is ultimately responsible to provide the service?

Good discussion/work is happening on this topic but it is left to families to make CSPs do what they should be doing.

Where do families go when things are not going as they should? First point of contact should be your Conflict Free Case Manager, then the CSP and also call the Division of DD (for good outcomes and bad outcomes).

### PUBLIC COMMENT

No one from the public had any comments.

Bernie Grimme shared with the Council that the Fall Rehab Conference will be held October 29-31 in Deadwood.

Val Husby shared that the Down Syndrome Buddy Walk will be September 14 in Sioux Falls.

Brenda Smith shared that an informal group of families (aging caregivers) from the Sioux Falls area are meeting to discuss what they feel is needed – from the system and from CSPs.

#### Next Meeting

The next meeting will be June 21 in the morning on Zoom.

#### Adjourn

Toni Feist made a motion, seconded by Caryn Johnson, to adjourn the meeting at 2 p.m. Motion passed.