

**South Dakota Board of Chiropractic Examiners Meeting  
AmericInn – Deer Trail Meeting Room - Chamberlain, SD  
September 11, 2019**

**UNAPPROVED MINUTES**

Dr. Rick Odland called the board meeting to order at 2:00 p.m. central time. The following members were present: Dr. Rick Odland, Dr. Jay Ortman, Dr. Bill Blickensderfer and Bev McCracken along with Marcia Walter, Executive Director. Dr. Kathleen Deutsch was excused. Also present was Dr. Bruce Albrecht.

M/S Ortman/Blickensderfer to approve agenda as presented with no additions or corrections  
*Passed, no opposition.*

Open forum – Dr. Albrecht declined any comment time

M/S McCracken/Blickensderfer to approve secretary's report from June 5, 2019 and July 25, 2019  
*Passed, no opposition*

Marcia Walter presented the financial update. The state account currently has a balance of \$357,867.26. Starting a new fiscal year so not much to report. Renewals will be sent out late October early November.

M/S Ortman/Blickensderfer to approve financial report as presented  
*Passed, no opposition*

There haven't been any peer reviews received since last meeting. No further action taken.

Dr. Odland, investigative officer, presented the investigative report.

M/S Blickensderfer/McCracken to approve investigative case #01/18, #02/18, #03/18, #02/19  
*Passed, no opposition*

Marcia Walter presented board executive director report. Licensee update as of 9/3/19: Active DC's – 448; Inactive – 72; CA's 277; X-ray techs – 71. Using the voice tracer audio recorder to record today's meeting as a trial run and learning period. Plan to go live with meeting downloads at December meeting. X-ray testing was held in August with 14 students – Dr. Jeff Rich did an excellent job in preparing the students for testing with 100% passage. Conflict waiver process was reviewed with the board. Updates of the Department of Labor and Regulation project and Board Executive Director meeting in Pierre were shared. Online renewals are being put on hold until after the first of the year to allow more adequate time to implement the changes and to also build the system to allow docs to check their CE hours online. This would be better implemented at the start of the education cycle rather than now at the end of the two year cycle.

An email was received indicating Dr. Fred Deutsch discontinued his request for the board's consideration of updating informed consent rule. No further action taken.

A request was received questioning if a DC that has graduated from Chiropractic College but did not want to obtain a SD license could be employed as a chiropractic assistant and/or x-ray radiologist without any additional training/certification.

M/S Blickensderfer, Ortman to practice in state to take x-rays the x-ray certification course needs to be completed or the doctor needs to maintain a chiropractic license but can be employed as a chiropractic assistant without additional training for no longer than 3 months

*Passed, no opposition*

Dr. Odland recessed the board meeting at 2:30 p.m. for new doctor matriculation. The board meeting reconvened at 3:45 p.m.

Dr. Ashley Ingalls submitted a request to reactivate her inactive license and requested notification of what requirements would need to be fulfilled. The board reviewed request and administrative rule 20:41:05:06.

M/S McCracken, Ortman due to the length of time not practicing Dr. Ingalls will be required to retake NBCE Part IV, NBCE SPEC test and bring continuing education up to date before renewal will be granted

*Passed, no opposition*

The Chiropractic Board of Examiners will not be proposing any legislation during the upcoming session. Marcia reminded the board of the process that needs to be followed should a bill be introduced that may include our board. Over the next year, Marcia and the board will be going through administrative rules looking for duplicative, unnecessary or obsolete rules. This will be done to comply with ongoing red tape repeal request.

M/S Ortman, Blickensderfer to require 1 mandatory hour of sexual boundaries for the 2020/2021 education cycle

*Passed, no opposition – CPR requirement is ongoing also*

M/S McCracken, Blickensderfer to approve the 2020 board meeting dates of March 18, June 10, September 16 and December 9

*Passed, no opposition*

M/S Blickensderfer/Ortman to approve matriculants 91901, 91902, 91903, 91904, 91905, 91906, 91907, 91908, 91909, 91910 pending completion of their files

*Passed, no opposition*

With no further business,

M/S Blickensderfer, McCracken to adjourn meeting at 4:20 p.m.

*Passed, no opposition.*

*Next meeting is scheduled for teleconference on December 4, 2019*

Respectfully submitted,  
Marcia Walter  
Executive Director

These unapproved draft minutes are respectfully submitted at 2:30 p.m. on September 16, 2019  
by Marcia Walter, Executive Director

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1-27-1.17. Draft minutes of public meeting to be available--Exceptions--Violation as misdemeanor. The unapproved, draft minutes of any public meeting held pursuant to § 1-25-1 that are required to be kept by law shall be available for inspection by any person within ten business days after the meeting. However, this section does not apply if an audio or video recording of the meeting is available to the public on the governing body's website within five business days after the meeting. A violation of this section is a Class 2 misdemeanor. However, the provisions of this section do not apply to draft minutes of contested case proceedings held in accordance with the provisions of chapter 1-26.

DRAFT