

South Dakota Board of Social Work Examiners

dss.sd.gov/licensingboards/social.aspx

810 N. Main Street, Suite 298

Spearfish, SD 57783

Phone: 605.642.1600

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Strong Families - South Dakota's Foundation and Our Future

DRAFT MEETING AGENDA TELECONFERENCE

South Dakota Board of Social Work Examiners
August 13, 2021-12:00PM CT/11:00AM MT

The public is invited to attend the meeting via teleconference. Please call the switchboard at 605-224-1125, key in the access code 0558854#. For assistance please call (605) 773-3011.

Member Listing:

1. Karen Chesley, CSW-PIP, President
2. Michael Forgy, CSW-PIP, Secretary/Treasurer
3. Todd Herrboldt, CSW-PIP, Member
4. Jennifer Gray, CSW-PIP, Member
5. Sharon Stratman, SW, Member
6. Kim Brakke, Lay Member
7. Vicki Isler, Ed.D., BCBA-D-Applied Behavior Analyst Committee
8. Amber Bruns, MS, BCBA-Applied Behavior Analyst Committee
9. Lisa Stanley, DVM, Lay Member-Applied Behavior Analyst Committee

Purpose: The Board protects the health and safety of the consumer public by licensure of qualified persons, enforcement of the statutes, rules and regulations governing the practice of social work, including the appropriate resolution of complaints.

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1. Call to Order/Welcome and introductions
 2. Roll Call
 3. Corrections or additions to the agenda
 4. Approval of the agenda
 5. Public Comment at 12:05 p.m. - *5 minutes for the public to address the Board*
 6. Approval of the minutes from June 11, 2021
 7. FY Financial Update
 8. ABA Updates
 9. Update Online Renewal System
 10. Executive Order 2020-25
 11. Legislative Updates (Legal Counsel)
 12. Executive Session Pursuant to SDCL 1-25-2
 - a. Complaints/investigations
 - #267
 - #272
 - #274
 - b. CSW-PIP Contract approvals
 13. CSW-PIP Applicant Approval Report
 14. Any other business coming in between date of mailing and date of meeting
 15. Adjourn



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OFFICIAL BOARD MINUTES

Teleconference

June 11, 2021-12:00PM CDT/11:00AM MDT

Members Present: Karen Chesley, President
Michael Forgy, Secretary/Treasurer
Todd Herrboldt, Member
Jennifer Gray, Member
Sharon Stratman, Member
Kim Brakke, Lay Member
Vacant, Lay Member

Members Absent: None

Others Present: Carol Tellinghuisen, Executive Secretary; Brooke Tellinghuisen-Geddes, Executive Assistant; Abby Rehorst, Executive Assistant; Lisa Stanley, Amber Bruns Vicki Isler, ABA Advisory Committee Members; Ryan Loker, Special Assistant Attorney General, DSS; Marilyn Kinsman, DSS, Jenny Jorgensen, Assistant Attorney General DSS, Dave Mendel, NASW

Call to Order/Welcome and Introductions: Chesley called the meeting to order at 11:01AM MDT.

Roll Call: Chesley requested Tellinghuisen-Geddes call the roll. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes; Brakke, yes. A quorum was present.

Corrections or additions to the agenda: None

Approval of the agenda: Herrboldt made a motion to approve the agenda. Stratman seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes; Brakke, yes.

Public Comment: Chesley called for any comments from the public. There were no public comments.

Election of Officers: Herrboldt made a motion to retain the current slate of officers with Chesley as the president and Forgy as the secretary/treasurer. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, abstain; Herrboldt, yes; Gray, yes; Stratman, yes; Brakke, yes.

Approval of the Minutes from Board meeting April 16, 2021: Forgy made a motion to approve the minutes from April 16, 2021. Brakke seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes; Brakke, yes

FY Financial Update: Tellinghuisen-Geddes reported fiscal year-to-date figures as of April 30, 2021: revenue of \$117,844.60, expenses of \$85,178.89, and cash balance of \$258,801.88. Tellinghuisen-Geddes advised as a FYI that currently the new database charges appear to fall under the "Management Consultant" on the expenditure report but will be changed in the new fiscal year to a different category.

ABA Updates: Isler advised that USD has begun reviewing applications for admittance into the BCBA program. The application deadline was June 1.

Update on Online Renewal System: Tellinghuisen-Geddes advised the database is almost ready to be up and running and the intent is to have it ready for online renewal acceptance during this years renewal period.

ASWB 2021 Education Conference- April 30-May 1: Chelsey discussed the different sessions that were held. Sessions included discussions on telehealth, CURES ACT, executive orders among states and post-covid issues with licensure. She advised that all Boards were encouraged to look at their policies and laws relating to diversity on Boards as well as adding cultural competencies on CEU requirements.

Legislative Updates: Loker advised that there will be a single memo coming from the Department of Social Services covering all of the DSS bills that were signed into law by the Governor. As soon as that memo is available, it will be distributed to the Board office.

Executive Session Pursuant to SDCL 1-25-2: Herrboldt made a motion to enter executive session at 11:28 AM MDT. Gray seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes; Rehorst, yes; Brakke, yes. Bruns, Isler, Stanley, Kinsman and Mendel exited the meeting. The Board exited executive session at 11:40 AM MDT.

Complaints/Investigations:

#272-Forgy moved to accept the stipulation with the correction of a typographical error as discussed. Stratman seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, abstain; Stratman, yes; Brakke, yes

#274- Stratman moved to accept the stipulation as written. Chesley seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, abstain; Gray, abstain; Stratman, yes; Brakke, yes

#275- Chelsey recommended that complaint #275 be dismissed due to lack of substantive evidence. Stratman moved to dismiss complaint #275 due to lack of substantive evidence. Forgy seconded the motion. **MOTION PASSED** by roll call vote. Chesley, abstain; Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes; Brakke, yes

CSW-PIP Supervision Contracts:

Chesley made a motion to approve the following contracts. Herrboldt seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes; Brakke, yes

Digatono, M.: Supervision with Weires beginning April 26, 2021.

Venard, P.: Supervision with Seefeldt beginning April 12, 2021.

Harrison, M.: Supervision with Wetz beginning April 13, 2021.

Watson, L.: Supervision with Cotton beginning March 31, 2021.

Struckman, S.: Supervision with Buri beginning April 2, 2021.

Strubbe, V.: Supervision with Ling beginning April 5, 2021.

Lee, D.: Supervision with Berard beginning April 30, 2021.

Slack, C.: Supervision with Harrington beginning May 6, 2021.

Slack, C.: Supervision with Warner beginning May 6, 2021.

CSW-PIP Applicant Approvals:

The following applicants were approved for CSW-PIP licensure by Chesley. Gray made a motion to ratify the following applicants as approved by Chesley. Herrboldt seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes; Brakke, yes

Starr, Carla
Furtick, Victor
Rogers, Karin

Any other business coming in between date of mailing and date of meeting: There was no other business.

Brakke made a motion to adjourn at 11:53 AM MDT. Forgy seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes; Brakke, yes

Respectfully submitted,

Carol Tellinghuisen

Carol Tellinghuisen
Executive Secretary

1-27-1.17. Draft minutes of public meeting to be available--Exceptions--Violation as misdemeanor. The unapproved, draft minutes of any public meeting held pursuant to § 1-25-1 that are required to be kept by law shall be available for inspection by any person within ten business days after the meeting. However, this section does not apply if an audio or video recording of the meeting is available to the public on the governing body's website within five business days after the meeting. A violation of this section is a Class 2 misdemeanor. However, the provisions of this section do not apply to draft minutes of contested case proceedings held in accordance with the provisions of chapter 1-26.

DRAFT



STATE OF SOUTH DAKOTA
OFFICE OF THE GOVERNOR

KRISTI NOEM | GOVERNOR

June 28, 2021

Board of Social Work Examiners
810 North Main Street Suite 298
Spearfish, SD 57783
And via email proflic@rushmore.com

Dear Executive Director and Board Members,

The COVID pandemic has presented so many challenges to all of us, the least of which is to our healthcare workers in all the fields of practice. Those providers have answered the call to take care of people and for that, I am so appreciative.

In recognition of the challenges to not only recruit healthcare providers but to also retain workers during the pandemic, I suspended several provisions of statutes and administrative rules to cope with this emergency, including the statutory provisions of SDCL 36-26-14, 36-26-15, 36-26-15.1, and 36-26-16, and the regulatory provision of ARSD 20:59:01:02.01 requiring applicants to submit proof of completing examination requirements to prevent delaying licensure during the emergency.

We have done a tremendous job of coming together as a state to combat this pandemic and our case counts have declined dramatically. A state of emergency is no longer necessary. Therefore, certified social workers, social workers, and social work associates who were granted a license or plan of supervision without having submitted the proof of examination pursuant to Executive Order 2020-25, which was extended by Executive Order 2020-34, shall submit proof of examination to their respective state licensing Board by August 31, 2021.

We fought this pandemic together. Thank you for all you do in serving the courageous healthcare providers that you license.

Best regards,

A handwritten signature in black ink, appearing to read "Kristi Noem", written over a white background.

Kristi Noem
Governor

CC: Secretary Gill, Department of Social Services

BOARD OF SOCIAL WORK EXAMINERS
 REVENUE SUMMARY
 FOR MONTH ENDING 06/30/21

COMP	ACCOUNT	BDCY	GRANT	CENTER	FUND	SUB	FISCAL	FISCAL	YTD	MTD
		YEAR	YEAR		SRC	FUND	YEAR	MONTH	AMOUNT	AMOUNT
6503	4293000	0	0	0893000	719		2021	12	\$ 134,980.00	\$ 9,560.00
6503	4920045			0893000	719		2021	12	\$ 4,894.60	\$ -
									\$ 139,874.60	\$ 9,560.00

BOARD OF SOCIAL WORK EXAMINERS
 EXPENDITURE SUMMARY REPORT
 FOR MONTH ENDING 06/30/21

COMP	ACCOUNT	BDCY	GRANT	ACCOUNT	CENTER	FUND	SUB	FISCAL	FISCAL	YTD	MTD
6503	5204020	0	0	DESCRIPTION	0893000	719	FUND	YEAR	MONTH	AMOUNT	AMOUNT
6503	5204090	0	0	DUES & MEMBERSHIP FEES	0893000	719	2021	12	12	\$ 250.00	\$ -
6503	5204201	0	0	MANAGEMENT CONSULTANT	0893000	719	2021	12	12	\$ 82,573.05	\$ 862.84
6503	5204204	0	0	BFM CENTRAL SERVICES	0893000	719	2021	12	12	\$ 1,132.13	\$ -
6503	5204207	0	0	RECORDS MGMT SERVICES	0893000	719	2021	12	12	\$ 297.50	\$ -
6503	5204510	0	0	HUMAN RESOURCES SERVICES	0893000	719	2021	12	12	\$ 745.75	\$ 22.44
6503	5204530	0	0	RENTS-OTHER	0893000	719	2021	12	12	\$ 3,600.00	\$ -
6503	5204590	0	0	TELECOMMUNICATIONS SRVCS	0893000	719	2021	12	12	\$ 374.00	\$ 64.00
6503	5205320	0	0	INS PREMIUMS & SURETY BDS	0893000	719	2021	12	12	\$ 460.74	\$ -
6503	5101010	0	0	PRINTING-COMMERCIAL	0893000	719	2021	12	12	\$ 2,048.73	\$ 476.96
6503	5101030	0	0	F-T EMP SAL & WAGES	0893000	719	2021	12	12	\$ 1,604.05	\$ 497.06
6503	5102010	0	0	BOARD & COMM MBRS FEES	0893000	719	2021	12	12	\$ 2,100.00	\$ 120.00
6503	5102020	0	0	OASI-EMPLOYER'S SHARE	0893000	719	2021	12	12	\$ 282.76	\$ 47.19
6503	5102060	0	0	RETIREMENT-ER SHARE	0893000	719	2021	12	12	\$ 96.23	\$ 29.82
6503	5102080	0	0	HEALTH/LIFE INS.-ER SHARE	0893000	719	2021	12	12	\$ 247.69	\$ 76.76
6503	5102090	0	0	WORKERS COMPENSATION	0893000	719	2021	12	12	\$ 9.64	\$ 2.99
6503	5102090	0	0	UNEMPLOYMENT COMPENSATION	0893000	719	2021	12	12	\$ 1.64	\$ 0.52
										\$ 95,823.91	\$ 2,200.58