



South Dakota Board of Social Work Examiners

dss.sd.gov/licensingboards/social.aspx

810 N. Main Street, Suite 298

Spearfish, SD 57783

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DRAFT MEETING AGENDA TELECONFERENCE

South Dakota Board of Social Work Examiners

April 16, 2021-12:00PM CT/11:00AM MT

The public is invited to attend the meeting via teleconference. Please call the switchboard at 605-224-1125, key in the access code 0769114#. For assistance please call (605) 773-3011.

Member Listing:

1. Karen Chesley, CSW-PIP, President
2. Michael Forgy, CSW-PIP, Secretary/Treasurer
3. Todd Herrboldt, CSW-PIP, Member
4. Jennifer Gray, CSW-PIP, Member
5. Sharon Stratman, SW, Member
6. Abby Rehorst, Lay Member
7. Kim Brakke, Lay Member
8. Vicki Isler, Ed.D., BCBA-D-Applied Behavior Analyst Committee
9. Amber Bruns, MS, BCBA-Applied Behavior Analyst Committee
10. Lisa Stanley, DVM, Lay Member-Applied Behavior Analyst Committee

Purpose: The Board protects the health and safety of the consumer public by licensure of qualified persons, enforcement of the statutes, rules and regulations governing the practice of social work, including the appropriate resolution of complaints.

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1. Call to Order/Welcome and introductions
 2. Roll Call
 3. Corrections or additions to the agenda
 4. Approval of the agenda
 5. Public Comment at 12:05 p.m. - *5 minutes for the public to address the Board*
 6. Approval of the minutes from February 5, 2021
 7. FY Financial Update
 8. ABA Updates
 9. Update Online Renewal System
 10. ASWB Board Member Exchange Update-Chesley
 11. ASWB Administrators Forum Update-Tellinghuisen
 12. ASWB 2021 Education Conference-April 30-May 1, 2021-Virtual
 13. Legislative Updates
 14. Discussion of Supervision for Social Work Associate
 15. Executive Session Pursuant to SDCL 1-25-2
 - a. Complaints/investigations
 - #272
 - #273
 - #274

#275

#267

- b. CSW-PIP Contract approvals
- 16. CSW-PIP Applicant Approval Report
- 17. Any other business coming in between date of mailing and date of meeting
- 18. Adjourn

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OFFICIAL BOARD MINUTES

Teleconference

February 5, 2021-12:00PM CST/11:00AM MST

Members Present: Karen Chesley, President
Michael Forgy, Secretary/Treasurer
Todd Herrboldt, Member
Jennifer Gray, Member
Sharon Stratman, Member (joined at 11:26AM)
Kim Brakke, Lay Member

Members Absent: Abby Rehorst, Lay Member

Others Present: Carol Tellinghuisen, Executive Secretary; Jill Lesselyoung, Executive Assistant; Brooke Tellinghuisen Geddes, Executive Assistant; Viki Isler, Amber Bruns, ABA Advisory Committee Members; Ryan Loker, Special Assistant Attorney General, DSS; Marilyn Kinsman, DSS, Brenda Tidball-Zeltinger, DSS, Dave Mendel, NASW-SD, Ryan Groeneweg, USD Center for Disabilities

Call to Order/Welcome and Introductions: Chesley called the meeting to order at 11:03AM MST.

Roll Call: Chesley requested Lesselyoung call the roll. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, yes; Brakke, yes. A quorum was present.

Corrections or additions to the agenda: There were no corrections or additions.

Approval of the agenda: Herrboldt made a motion to approve the agenda. Forgy seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, yes; Brakke, yes.

Public Comment: Chesley called for any comments from the public. There were no public comments.

Approval of the Minutes from Board meeting December 4, 2020: Forgy made a motion to approve the minutes from December 4, 2020. Gray seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, yes; Brakke, yes.

FY Financial Update: Lesselyoung reported fiscal year-end figures as of June 30 2020: revenue of \$125,998.64, expenses of \$90,663.81, and cash balance of \$226,136.17 and year to date figures as of December 31, 2020: revenue of \$94,024.60, expenses of \$51,685.71 and cash balance of \$268,475.06.

Update on Records Retention and Online Renewal System: Lesselyoung advised the contracts with Albertson Consulting have been approved and they will be contacting the Board office to set up a schedule to proceed forward with the new system. As part of the new system and records retention, the Board office would like to move forward with the local UPS store to begin scanning the current active licensee files. The quote for 1172 current active licensees is \$1.75/licensee for a total of \$2051.00. Herrboldt made a motion to approve the scanning bid with the UPS store. Forgy seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, yes; Brakke, yes.

ASWB 2021 Education Conference-April 29-May 1, 2021-Virtual: All are encouraged to attend. The Board member exchange will be held on April 29. Chesley commented that continuing education would be available. The Board office will forward further information as it becomes available. Loker may be able to attend also.

Legislative Updates: Lesselyoung advised HB 1077, an act to provide for licensure by endorsement for certain licensed professionals and occupations passed the house. Tidball-Zeltinger advised the bill is to address licensure from other states. The purpose of the bill is to expedite licensure. They must still become licensed through our current mechanism; apply, pay the required fees, and be licensed in another state with like standards. The bill passed out of the house committee and during the process, the Behavior Analysts were added to the bill along with a couple other groups. Tellinghuisen had requested to add the Behavior Analysts and Funeral Director/Embalmers. The bill is meant to simplify the process and the point of the bill is to put the practices in place that have been working well during the executive order and make them permanent. Herrboldt commented that the Board has done a super job to license people from other states. Stratman joined the meeting at 11:26AM.

The Board discussed HB 1014, an act to establish uniform complaint and declaratory ruling procedure for agencies regulating certain professions and occupations. This establishes a complaint procedure which will operate similar to SDCL 1-26 with uniform procedures. A complaint that is not in the Board's jurisdiction can be rejected outright and it grants the authority to levy a \$500.00 fine. There are not changes to the standard process. A bill for reviewing criminal records by licensing boards and commissions was discussed as a concept but will not be introduced. There will be continued discussion over the next year.

Schedule next meeting date: The next meetings dates are set for calendar year 2021 as follows:

3/31, 4/16, 6/11, 8/13, 10/15, 12/10 @ 12:00PM CT/11:00AM MT

Executive Session Pursuant to SDCL 1-25-2: Stratman made a motion to enter executive session at 11:40AM. Forgy seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes; Brakke, yes. Bruns, Stanley, Kinsman, Tidball-Zeltinger, Mendel and Groeneweg exited the meeting. The Board exited executive session at 12:12PM.

Complaints/Investigations:

#272-Gray advised the complaint is pending.

#273-Forgy advised the complaint is pending; just getting started.

CSW-PIP Supervision Contracts:

Herrboldt made a motion to approve the following contracts. Stratman seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes; Brakke, yes.

Zomer, D.: Supervision with Vander Pol-Bailey beginning January 1, 2021.

Lazzell, T.: Supervision with Tobin beginning December 10, 2020.

Walker, J.: Supervision with Warner beginning December 3, 2020.

Wilcox, K.: Supervision with Gangle and Berard beginning December 14, 2020.

Harris, J.: Supervision with Ermish beginning January 18, 2021.

Wallace, J.: Supervision with Gales-Wenz beginning February 1, 2021.

Applicant #2021-1: Herrboldt made a motion to deny the request to take the CSW-PIP (ASWB clinical level examination) as the applicant does not meet the supervision requirements satisfactory to the Board. Chesley seconded the motion. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes; Brakke, yes. Applicant will be advised they may apply for licensure at the CSW level.

CSW-PIP Applicant Approvals:

The following applicants were approved for CSW-PIP licensure by Chesley. Stratman made a motion to ratify the following applicants as approved by Chesley. Forgy seconded the motion. **MOTION PASSED** by roll call vote. Chesley, abstain; Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes; Brakke, yes.

Turner, Katherine
Combellick, Carter
Correa, Lena

Any other business coming in between date of mailing and date of meeting: Isler had requested to share that USD is starting a certification program for those that hold a master's degree for BCBA. Lifescape is working with USD for supervision requirements for that. The program starts in the Fall. Ryan Groeneweg with the USD Center for Disabilities will make himself available with any questions. There was no other business.

Gray made a motion to adjourn at 12:24PM MST. Herrboldt seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes; Brakke, yes.

Respectfully submitted,

Carol Tellinghuisen

Carol Tellinghuisen
Executive Secretary

1-27-1.17. Draft minutes of public meeting to be available--Exceptions--Violation as misdemeanor. The unapproved, draft minutes of any public meeting held pursuant to § 1-25-1 that are required to be kept by law shall be available for inspection by any person within ten business days after the meeting. However, this section does not apply if an audio or video recording of the meeting is available to the public on the governing body's website within five business days after the meeting. A violation of this section is a Class 2 misdemeanor. However, the provisions of this section do not apply to draft minutes of contested case proceedings held in accordance with the provisions of chapter 1-26.

DRAFT

BOARD OF SOCIAL WORK EXAMINERS
 REVENUE SUMMARY
 FOR MONTH ENDING 02/28/21

COMP	ACCOUNT	BDGT YEAR	GRANT YEAR	CENTER	FUND SRC	SUB FUND	FISCAL YEAR	FISCAL MONTH	YTD AMOUNT	MTD AMOUNT
6503	4920045			0893000	719		2021	08	\$ 4,894.60	\$ -
6503	4293000	0	0	0893000	719		2021	08	\$ 105,825.00	\$ 4,355.00
									\$ 110,719.60	\$ 4,355.00

BOARD OF SOCIAL WORK EXAMINERS
 EXPENDITURE SUMMARY REPORT
 FOR MONTH ENDING 02/28/21

COMP	ACCOUNT	BDGT YEAR	GRANT YEAR	ACCOUNT DESCRIPTION	CENTER	FUND SRC	SUB FUND	FISCAL YEAR	FISCAL MONTH	YTD AMOUNT	MTD AMOUNT
6503	5101030	0	0	BOARD & COMM MBR'S FEES	0893000	719		2021	08	\$ 1,380.00	\$ 480.00
6503	5102010	0	0	OASI-EMPLOYER'S SHARE	0893000	719		2021	08	\$ 105.57	\$ 36.72
6503	5204090	0	0	MANAGEMENT CONSULTANT	0893000	719		2021	08	\$ 59,673.60	\$ 6,713.09
6503	5204201	0	0	BFM CENTRAL SERVICES	0893000	719		2021	08	\$ 823.19	\$ 296.58
6503	5204204	0	0	RECORDS MGMT SERVICES	0893000	719		2021	08	\$ 225.00	\$ -
6503	5204207	0	0	HUMAN RESOURCES SERVICES	0893000	719		2021	08	\$ 347.53	\$ -
6503	5204510	0	0	RENTS-OTHER	0893000	719		2021	08	\$ 2,700.00	\$ 300.00
6503	5204530	0	0	TELECOMMUNICATIONS SRVCS	0893000	719		2021	08	\$ 172.00	\$ 70.00
6503	5205320	0	0	PRINTING-COMMERCIAL	0893000	719		2021	08	\$ 1,418.70	\$ 12.72
										\$ 66,845.59	\$ 7,909.11

2021 ASWB Education Meeting

April 30–May 1, 2021

Join us for two days of online learning and discussion with leading experts on timely issues in social work regulation.

Registration is FREE, and social work regulators can receive up to 10 hours of CE credit.

Register online

DAY 1 FOCUS: COVID-19 Regulation risks and lessons learned

Friday, April 30, 2021, 10:30 am–4:30 pm EDT

Social work during a pandemic: Ethics and regulatory challenges. Frederic G. Reamer, Ph.D.

Pandemic regulatory practices: Problems, promises, and possibilities. James M. Marks, LCSW; Ken Middlebrooks; Justin “Jay” Miller, Ph.D., MSW, CSW; Barb Temmerman, MSW, RSW

Telehealth competencies and remedies for violations. Catherine V. Caldicott, MD, FACP; Marlene Maheu, Ph.D.

Emergency times call for permanent change? Dale Atkinson, ASWB legal counsel

DAY 2 FOCUS: Diversity, equity, inclusion, and regulation going forward

Saturday, May 1, 2021, 10:30 am–4:30 pm EDT

Diversity, equity, and inclusion: Implications for social work regulation. Tawara Goode, Director of National Center for Cultural Competence

Anti-racism, privilege, and social justice in regulatory practices. Allan Barsky, J.D., MSW, Ph.D.; Dawn Hobdy, MSW, LICSW; Karen E. Kirkhart, MSW, Ph.D.

Putting social work values to the test. Amanda Duffy Randall, Ph.D., LCSW, LIMHP; Lavina Harless, MSW, LCSW; Stacey Owens, LCSW-C; Ye Tong, Ph.D.

Reflect, reframe, respond. Jennifer Henkel, LCSW, CAE; Dwight Hymans, MSW, LCSW, ACSW

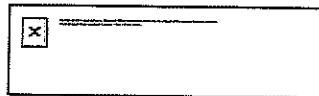
ASWB | veo@aswb.org | [Meeting information](#)

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