SD Advisory Panel on

Children with Disabilities

Minutes

**Date**: September 14, 2022

**Time**: 8:30 a.m. to 4:00 p.m.

**Location**: Library Commons in the MacKay Building

# **Board Members Present**

# Erin Schons, Dr. Donna Johnson, Brian Poelstra, Steve Helgeland, Kim Wadsworth, Katie Gran, Eric Grover, Darcy Peterson, LeAnne Bawek, Angie Brown (virtual), Meaghan Neuberger (virtual), Dawn Smith (virtual).

# **Board Members Absent**

Michelle Martin, Elizabeth Welfl, Stacey Meyer, Eric Anderson, Larry Ayres,

**Call to order:**

Chairperson Erin Schons called the meeting to order at 8:48 a.m.

**Agenda Item: Approval of the Agenda**

* No changes to the proposed agenda.
* Dr. Donna Johnson moved to approve the agenda and Katie Gran seconded
* Motion Carried

**Agenda Item: Approval of June meeting minutes**

* LeAnne Bawek moved to approve the minutes and Steve Helgeland seconded
* Motion carried

**Public Comment:**

* None

**Agenda Item: Election of Officers**

* The panel has a Chair and a Vice Chair. Currently Erin Schons is the Chair and Larry Ayres is the Vice Chair.
* Erin Schons was nominated by Darcy Peterson for Chair and seconded by Kim Wadsworth.
* Motion carried. Erin Schons will continue as the Chair.
* Kim Wadsworth nominated Katie Gran to be the Vice Chair. Darcy Peterson seconded.
* Motion carried. Katie Gran will be the new Vice Chair

**Agenda Item: DOE Updates**

* Linda Turner gave updates on the department.
* Updates on the Administration Rules.
* Updates on determinations
* Special Education Programs a new team member Stacy Holzbauer. Stacy replaced Jessica Ahlers, who has left the department. Stacy will oversee the alternate assessments and parent surveys.

**Agenda Item: Dispute Resolution Report**

* Wendy Trujillo presented information regarding the Dispute Resolution Report. Numbers of disputes continue to be low in South Dakota

**Agenda Item: Priority Setting**

* Norm Ames from TAESE facilitated Panel member in setting priorities for the 2022-23 school year.
* Panel members gave suggestions regarding areas for possible priority setting.
	+ Mental health, supporting transition earlier for secondary students, efforts to locate, evaluate, and serve students with disabilities, literacy, more sped teachers in South Dakota, communication to ensure deaf and hard of hear students are identified and served, independent living, ensuring Special Education is made a priority for all ages.
* Panel members voted and chose transition as the priority
	+ The panel worked to hone the priority work statement
* The Panel Priority for 2022-2023 is to support student Special Education teams in starting transition discussions when special education services begin.
	+ Panel will send two samples of transition timelines to Melissa Bothun by October 15th, 2022
	+ Melissa will compile and send to panel members prior to the January meeting

**Dismiss for Lunch –** 12:00 – 12:30

**Agenda Item: Annual Business**

* Annual Report review of draft
	+ Changes were noted and will be made prior to the final report being emailed to panel members
* Review/Sign Code of Conduct for panel members
* By-Laws will be discussed in next agenda item
* Service Rates

**Agenda Item: By-Laws Revision**

* Panel discussed possible changes to the by-laws to allow for virtual attendance at panel meetings
* Panel members are expected to attend all scheduled meetings in the arranged format unless prior arrangements are made to participate in an alternative format.

**Next Meeting:**

* January 5th, 2023, Library Commons of the MacKay building in Pierre, SD

**Take away noted from this meeting:**

* Revision on By-Laws for next meeting

**Meeting Adjourned at TIME:**

* XXX motioned to adjourn and XXX seconded
* Motion Carried