

South Dakota State Brand Board Special Meeting Agenda

**June 25, 2026 – 4:30 p.m. CT
Kneip Building, 700 Governors Dr, Pierre SD**

Join Zoom Meeting
<https://state-sd.zoom.us/j/95913562988>

**Meeting ID: 959 1356 2988
Audio Only
Dial 1 669 900 9128 95913562988#**

Call to Order

Adopt Agenda

Open Comment

Electronic Inspection Program Hardware

Hold

Revenue Receipting Policy

Brand Enforcement Authority

Livestock Ownership Inspection Fee

FY26 Budget Year End

Executive Session: SDCL 1-25-2 (1& 3) personnel and legal

Adjourn:

This agenda is subject to change without prior notice.

Notice is further given that any individuals with disabilities who will require a reasonable accommodation to participate in the board meeting should submit a request to the SD Brand Board or 1-800-877-1113 (Telecommunication Relay Services for the Deaf). Please request the accommodations no later than **2 business days prior to the meeting** to ensure accommodations are available.

BRAND BOARD REVENUE PROCESSING POLICY

- Maintain segregation of duties so one individual does not handle a transaction from inception to completion. Segregating the roles involved with receipting, recording, depositing, and reconciling functions.
- Revenue to be processed and deposited promptly. Staff members will receive the mail, open it, and enter all revenue received in the Daily Revenue Collection Report. Revenue from walk-ins will also be logged in the Daily Revenue Collection Report.
- This report will show the date received, check date, name of the person or company submitting the payment, amount of the payment, revenue type associated with the payment.
- All checks to be endorsed "SD Brand Board For Deposit Only" immediately upon receipt.
- Staff will balance the Daily Revenue Collection Report, give a copy of the report and revenue to fiscal staff to prepare deposit.
- Revenue to be deposited with the SD Treasurer or Local bank account in a timely manner as required by ARSD 06:03:01:01.
- Payment overages will be deposited. Documentation must be provided and a refund will be paid to remitter.
- Brand Program and Inspection Program Revenue will be receipted by program staff respectively from data on the Daily Revenue Collection report.

Exceptions:

Brand Renewal Revenue

Inspection Revenue during Fall Run

- When the Brand Board Office is faced with seasonal increases in revenue volume.....
 - Process revenue as best as possible with resources available.
- Revenue payments for less than owed.....
 - Deposit check and bill for the remaining amount
 - Return incorrect payment

*Based on the fee amounts provided by BFM (Bureau of Finance and Management) interest revenue lost by combining daily deposits did not exceed the cost to process cash receipt vouchers.

SOUTH DAKOTA BRAND BOARD

430 W Sioux Ave. Pierre SD 57501
Phone 605 773 3324 Fax 605 773 7122

June 24, 2026

BRAND BOARD MEMBERS

Brand Enforcement Authority -

Brand Board Investigators are certified law enforcement officers - Authority limited to Brand and Ownership Inspection Laws.

- **SDCL 40-18-14. Employment of law enforcement officers-- Enforcement of marking and branding laws--Hiring of additional inspectors.**

The board may employ four certified law enforcement officers for the purpose of enforcing the provisions of chapters 40-19 to 40-22, inclusive, and chapter 40-29. This section does not restrict the board from hiring inspectors, who are not law enforcement officers.

- ♦ Chapter 40-19 Brand Registration and Use
- ♦ Chapter 40-20 Livestock Ownership Inspection Area
- ♦ Chapter 40-21 Brand Inspection and Theft Prevention
- ♦ Chapter 40-22 Hide Inspections
- ♦ Chapter 40-29 Estrays

- SDCL 22 **Theft** includes livestock. Livestock Theft cases filed under SDCL 22-30 -Brand Board investigators currently have no authority to enforce.

- **22-30A-17. Grand theft--Felony.**

(4) The property stolen is cattle, horses, mules, sheep, goats, buffalo, or captive nondomestic elk with a value of less than or equal to two thousand five hundred dollars.

Pros of Additional Enforcement Authority

- Theft cases
- Additional Law Enforcement in the community

Cons of Additional Enforcement Authority

- Outside of the purpose/function of the Brand Board
 - Not structured to impound vehicles or conduct field sobriety tests
- Added Expenses - Staff, Travel, Equipment
- Theft cases
- Time working on non-Brand related cases takes away from regular duties

An option to consider- additional limited authority for traffic stops

SD BRAND INSPECTION REPORT
Current and Previous Fiscal Year
June 10, 2026

FY2026

MONTH	LIVESTOCK MARKETS	LOCKERS	LOCAL INSPECTIONS	HORSE LIFETIME PERMITS	TOTAL INSPECTED	HOLDS
July - 25	55,116	507	22,928	91	78,642	2,229
August - 25	19,505	316	21,182	96	41,099	337
September - 25	28,694	170	15,252	165	44,281	1,148
October - 25	35,875	470	38,783	127	75,255	475
November - 25	219,674	216	82,895	35	302,820	389
December - 25	181,623	321	133,686	52	315,682	2,183
January - 26	82,202	549	40,432	44	123,227	727
February - 26	96,318	381	39,353	9	136,061	1,421
March - 26	81,620	443	28,893	46	111,002	503
April - 26	68,098	554	56,851	79	125,582	1,192
May - 26	59,263	428	24,023	53	83,767	2,817
June - 26					-	
TOTALS	927,988	4,355	504,278	797	1,437,418	13,421

FY2025

MONTH	LIVESTOCK MARKETS	LOCKERS	LOCAL INSPECTIONS	HORSE LIFETIME PERMITS	TOTAL INSPECTED	HOLDS
July - 24	52,374	648	29,320	284	82,626	1,301
August - 24	24,844	375	23,952	309	49,480	94
September - 24	40,497	200	41,755	212	82,664	167
October - 24	59,231	291	61,608	146	121,276	402
November - 24	227,786	311	84,744	88	312,929	750
December - 24	163,965	249	65,929	70	230,213	1,120
January - 25	91,587	659	28,385	130	120,761	399
February - 25	95,783	391	43,803	64	140,041	1,439
March - 25	94,904	783	48,613	35	144,335	494
April - 25	69,749	510	41,511	57	111,827	2,173
May - 25	51,717	424	42,784	102	95,027	2,080
June - 25	47,785	556	40,388	133	88,862	2,942
TOTALS	1,020,222	5,397	552,792	1,630	1,580,041	13,361

SD Brand Inspection Report
Inspection History and Averages
June 10, 2026

Year to Date Comparison

	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Average
JULY	94,457	99,088	78,546	82,626	78,642	86,672
AUGUST	76,117	40,359	54,971	49,480	41,099	52,405
SEPTEMBER	97,974	73,970	66,368	82,664	44,281	73,051
OCTOBER	134,789	111,860	99,888	121,276	75,255	108,614
NOVEMBER	338,154	271,593	242,217	312,929	302,820	293,543
DECEMBER	317,131	242,093	295,298	230,213	315,682	280,083
JANUARY	203,615	168,288	166,148	120,761	123,227	156,408
FEBRUARY	160,353	165,147	157,001	140,041	136,061	151,721
MARCH	126,541	103,280	140,560	144,335	111,002	125,144
APRIL	112,891	78,957	95,281	111,827	125,582	104,908
MAY	116,009	124,331	85,736	95,027	83,767	100,974
Total	1,778,031	1,478,966	1,482,014	1,491,179	1,437,418	1,533,522

South Dakota Brand Board

May 31, 2026

	Balance
Brand Fund	\$ 2,749,759.46
Inspection Fund	\$ 194,280.81
Theft Prevention Fund	
Ownership to be established	\$ 343,232.73
Unrestricted	\$ 119,718.14
TOTAL	<u><u>\$ 3,406,991.14</u></u>

***INSPECTION FUND - Funds Transferred In**

Fiscal Year 2026	\$400,000 from Brand Fund
Fiscal Year 2025	\$500,000 from Brand Fund
Fiscal Year 2025 & FY 2024	\$150,000 from Theft Prevention Fund

Brand Fund

Monthly Revenue and Expense FY 26

	Estimated												
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	FY to Date
Rev	\$ 39,496	\$ 103,953	\$ 13,190	\$ 24,271	\$ 47,645	\$ 20,350	\$ 16,042	\$ 5,388	\$ 44,820	\$ 20,841	\$ 14,621	\$ 9,492	\$ 360,109
Exp	\$ 42,421	\$ 42,921	\$ 19,017	\$ 42,236	\$ 20,546	\$ 37,890	\$ 56,837	\$ 38,468	\$ 42,901	\$ 45,110	\$ 38,496	\$ 23,706	\$ 450,550
Transfer Out		\$ 150,000											\$ 400,000
Net	\$ (2,925)	\$ (88,968)	\$ (5,827)	\$ (267,965)	\$ 27,099	\$ (17,540)	\$ (40,795)	\$ (33,080)	\$ 1,919	\$ (24,269)	\$ (23,875)	\$ (14,214)	\$ (490,441)

Monthly Revenue and Expense FY 25

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	FY to Date
Rev	\$ 9,232	\$ 75,974	\$ 7,497	\$ 5,664	\$ 22,808	\$ 355,388	\$ 339,715	\$ 375,243	\$ 512,890	\$ 259,084	\$ 530,091	\$ 140,569	\$ 2,634,155
Exp	\$ 41,693	\$ 44,493	\$ 20,368	\$ 47,477	\$ 52,759	\$ 31,781	\$ 48,352	\$ 23,828	\$ 26,294	\$ 31,006	\$ 53,937	\$ 20,149	\$ 442,137
Transfer Out		\$ 200,000									\$ 300,000		\$ 500,000
Net	\$ (32,461)	\$ (168,519)	\$ (12,871)	\$ (41,813)	\$ (29,951)	\$ 323,607	\$ 291,363	\$ 351,415	\$ 486,596	\$ 228,078	\$ 176,154	\$ 120,420	\$ 1,692,018

Brand Inspection Fund

Monthly Revenue and Expense FY 26

Estimated

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	FY to Date
Rev	\$ 96,270	\$ 90,433	\$ 55,728	\$ 70,079	\$ 183,083	\$ 442,010	\$ 162,839	\$ 181,561	\$ 117,050	\$ 139,733	\$ 110,987	\$ 80,632	\$ 1,710,404
Exp	\$ 149,806	\$ 219,280	\$ 101,978	\$ 254,587	\$ 120,887	\$ 352,047	\$ 197,669	\$ 209,445	\$ 86,535	\$ 188,540	\$ 194,070	\$ 166,220	\$ 2,241,062
Net	\$ (53,537)	\$ (128,847)	\$ (46,250)	\$ (184,508)	\$ 62,196	\$ 89,963	\$ (34,829)	\$ (47,884)	\$ 30,515	\$ (48,807)	\$ (83,082)	\$ (85,588)	\$ (530,658)
Transfer In		\$ 150,000		\$ 250,000									\$ 400,000

Number Inspected	78,642	41,099	44,281	75,255	302,820	315,682	123,227	136,061	111,002	125,582	83,767	88,862	1,526,280
Expense / Head	\$1.90	\$5.34	\$2.30	\$3.38	\$0.40	\$1.12	\$1.60	\$1.54	\$0.78	\$1.50	\$2.32	\$1.87	\$1.47

Monthly Revenue and Expense FY 25

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	FY to Date
Rev	\$ 91,288	\$ 77,284	\$ 89,205	\$ 62,517	\$ 378,662	\$ 242,091	\$ 153,526	\$ 103,135	\$ 166,165	\$ 144,992	\$ 80,672	\$ 87,527	\$ 1,677,063
Exp	\$ 158,271	\$ 233,397	\$ 92,726	\$ 181,074	\$ 344,558	\$ 105,693	\$ 269,498	\$ 170,625	\$ 120,628	\$ 171,890	\$ 259,134	\$ 116,151	\$ 2,223,645
Net	\$ (66,983)	\$ (156,113)	\$ (3,521)	\$ (118,557)	\$ 34,104	\$ 136,398	\$ (115,972)	\$ (67,490)	\$ 45,537	\$ (26,898)	\$ (178,462)	\$ (28,624)	\$ (546,582)
Transfer In	\$ 50,000	\$ 200,000											\$ 250,000

Number Inspected	82,626	49,480	82,664	121,276	312,929	230,213	120,761	140,041	144,335	111,827	95,027	88,862	1,580,041
Expense / Head	\$1.92	\$4.72	\$1.12	\$1.49	\$1.10	\$0.46	\$2.23	\$1.22	\$0.84	\$1.54	\$2.73	\$1.31	\$1.41

Theft Prevention Fund FY 26

Restricted - Amount Held for Others FY 26

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Date
Received	\$ 2,037	\$ 6,040		\$ 8,044	\$ 5,613	\$ 2,158	\$ 15,677	\$ 7,555	\$ 8,581	\$ 13,048	\$ 8,591	\$ 77,343
Paid Out			\$ 26,236							\$ 2,037		\$ 28,273
Ownership not Established				\$ 9,852		\$ 12,750						\$ 22,603
Net	\$ 2,037	\$ 6,040	\$ (26,236)	\$ (1,809)	\$ 5,613	\$ (10,592)	\$ 15,677	\$ 7,555	\$ 8,581	\$ 11,011	\$ 8,591	\$ 26,468

Unrestricted FY 26

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Date
Unrestricted Proceeds				\$ 9,852		\$ 12,750						\$ 22,602
Interest Earned		\$ 15,469										\$ 15,469
Expenses	\$ 79				\$ 21					\$ 23	\$ 30	\$ 152
Operating Transfer Out												\$ -
Net	\$ (79)	\$ 15,469	\$ -	\$ 9,852	\$ (21)	\$ 12,750	\$ -	\$ -	\$ -	\$ (23)	\$ (30)	\$ 37,919

BRAND BOARD
LIVESTOCK OWNERSHIP INSPECTION FUND

	ACTUAL FY2023	ACTUAL FY2024	ACTUAL FY2025	PROJECTED FY2026	Increase/Head	
					PROJECTED FY2027	PROJECTED FY2027
					\$0.45	\$0.50
Licenses, Permits, Fees	1,668,752	1,677,043	1,667,102	1,714,954	2,354,250	2,429,250
Other Revenues	641	719	1,860	923	1,000	1,000
Nonoperating Revenues	3,790	6,852	8,101	5,003	4,300	4,300
Refund of Prior Years	-	-	-	-	-	-
TOTAL RECEIPTS	\$ 1,673,183	\$ 1,684,614	\$ 1,677,064	\$ 1,720,880	2,359,550	2,434,550
Salaries & Benefits	1,462,254	1,706,378	1,787,549	1,789,096	2,082,316	2,082,316
Travel	190,054	221,748	235,065	230,260	240,000	240,000
Contractual Services	118,358	137,146	141,120	174,879	160,879	160,879
Supplies and Materials	31,596	37,458	40,168	40,424	42,000	42,000
Capital	570	309	4,468	6,404	6,500	6,500
TOTAL DISBURSEMENTS	\$ 1,802,830	\$ 2,103,039	\$ 2,208,372	\$ 2,241,063	\$ 2,531,695	\$ 2,531,695
Transfers In	-	\$ 100,000	\$ 550,000	\$ 400,000	-	-
Transfers Out	-	-	-	-	-	-
NET TRANSFERS IN/OUT	\$ -	\$ 100,000	\$ 550,000	\$ 400,000	-	-
NET (Receipts less Disbursements)	\$ (129,647)	\$ (318,425)	\$ 18,692	\$ (120,183)	(172,145)	(97,145)
BEGINNING CASH BALANCE	\$ 635,325	\$ 505,677	\$ 187,252	\$ 205,944	181,120	75,284
Local Account				95,359		
ENDING CASH BALANCE	\$ 505,677	\$ 187,252	\$ 205,944	\$ 181,120	8,975	(21,861)

BRAND BOARD **BRAND FUND**

	ACTUAL FY2023	ACTUAL FY2024	ACTUAL FY2025	PROJECTED FY2026	PROJECTED FY2027	PROJECTED FY2028	PROJECTED FY2029
Licenses, Permits, Fees	156,368	105,874	2,541,024	275,010	145,000	115,000	106,000
Charges for Sales and Services	1,582	874	839	2,300	2,000	2,000	2,000
Other Revenues	1,328	670	21,964	1,136	1,100	1,100	1,100
Nonoperating Revenues	17,754	44,346	70,328	81,663	75,000	70,000	55,000
TOTAL RECEIPTS	\$ 177,032	\$ 151,764	\$ 2,634,155	\$ 360,109	\$ 223,100	\$ 188,100	\$ 164,100
Salaries & Benefits	268,369	317,526	314,943	318,425	423,771	429,704	436,126
Travel	7,860	17,537	17,293	9,852	30,000	30,000	30,000
Contractual Services	50,890	64,635	75,857	99,476	95,000	95,000	95,000
Supplies and Materials	4,844	9,749	24,439	23,841	11,750	11,750	11,750
Capital	560	11,006	9,547	4,304	10,250	10,250	10,250
Other	139	82	59	82	150	150	150
TOTAL DISBURSEMENTS	\$ 332,661	\$ 420,536	\$ 442,139	\$ 455,980	\$ 570,921	\$ 576,854	\$ 583,276
Transfers Out	-	-	500,000	400,000			
NET TRANSFERS IN/OUT	\$ -	\$ -	\$ 500,000	\$ 400,000	\$ 0	\$ 0	\$ 0
NET (Receipts less Disbursements)	\$ (155,629)	\$ (268,771)	\$ 1,692,015	\$ (495,871)	\$ (347,821)	\$ (388,754)	\$ (419,176)
BEGINNING CASH BALANCE	\$ 1,962,451	\$ 1,806,822	\$ 1,538,051	\$ 3,230,066	\$ 2,734,195	\$ 2,386,374	\$ 1,997,620
ENDING CASH BALANCE	\$ 1,806,822	\$ 1,538,051	\$ 3,230,066	\$ 2,734,195	\$ 2,386,374	\$ 1,997,620	\$ 1,578,444

FY26 YEAR END (TO DATE)

OBJECT OF EXPENDITURE	YEAR-TO-DATE		BUDGET AVAILABLE	
Employee Salaries / Benefits	\$	2,105,980.49	\$	393,812.51
Travel	\$	258,497.90	\$	53,540.10
Contractual Services	\$	257,037.28	\$	(6,648.28)
Supplies / Materials	\$	58,646.29	\$	(371.29)
Capital Outlay	\$	10,708.00	\$	19,742.00
Other	\$	4,161.58	\$	(3,311.58)
	\$	2,695,031.54	\$	456,763.46