



Meeting Minutes

May 5, 2026

Location: SDBON Conference Room, 4305 S. Louise Ave, Suite 201, Sioux Falls, SD.

1. **Call to Order:** President Christi Keffeler called the meeting to order at 9:00 A.M. Central.

Board Member Roll Call:

Present: Deborah Bowar, Debra Felton, Jeanne Goodman, Nathan Hinker, Carena Jarding, Christi Keffeler, Cheryl Osmond, Penny Tilton, Jenna VandenBos.

Board Members Absent: Denise Buchholz, Lori Koenecke.

Board Staff Present: Linda Young, Holly Lindbloom, Erin Matthies, Sarah Nussbaum, Lindsay Olson, Bryan Wermers.

Legal Counsel Present: Elizabeth Cave, General Counsel to Board; Shelly Munson, Prosecuting Attorney for Board.

Others Present: Catherine Williamson, Administrative Law Judge (ALJ); Terri Schildhauer, Court Reporter; Lecia Banks, LPN; Carol Engels, RN, Avantara Lake Norden; Waneta Arbach, RN, Avantara Lake Norden; Gabriela Ocampo, CNA; Charlotte Cappel, Avantara Arrowhead; Sharon Martin, Avantara Arrowhead; Vanessa Alegria-Ramirez (Alvarez), RMA; Tracey Hughes, Administrator, Meadows on Sycamore.

2. **Agenda Approval:** Motion by Bowar to approve May 5, 2026, agenda. Second by VandenBos. Roll Call Vote: Bowar, yes; Buchholz, absent; Felton, yes; Goodman, yes; Hinker yes; Jarding, yes; Keffeler, yes; Koenecke, absent; Osmond, yes; Tilton, yes; VandenBos, yes. Nine yes votes, motion carried.
3. **Open Forum for the public to address the Board:** Keffeler provided the opportunity for guests to address the Board, no one requested to do so.
4. **Approval of Minutes:** Motion by Tilton to approve February 11th, 2026, meeting minutes. Second by Hinker. Roll Call Vote: Bowar, yes; Buchholz, absent; Felton, yes; Goodman, yes; Hinker yes; Jarding, yes; Keffeler, yes; Koenecke, absent; Osmond, yes; Tilton, yes; VandenBos, yes. Nine yes votes, motion carried.
5. **Executive Session:** The Board did not go into executive session.
6. **Health Professionals Assistance Program (HPAP) Report:** Young provided a report. Nurses who meet HPAP qualifications may enroll voluntarily in HPAP for the monitoring of a substance use issue or mental health related issue or the Board may mandate a nurse to participate. In March 2026, 72 participants were enrolled in the program.
7. **Compliance:**
 - a. **Formal Contested Case Hearings:**
 - i. Marcella Glines, M012412, A023415, with ALJ Williamson presiding. Registrant granted a continuance.
 - ii. Lecia Banks, TX PN317732, with ALJ Williamson presiding. Nussbaum, Engels, and Arbach provided testimony. Motion by Jarding to move into executive session for deliberation at 2:29 PM, pursuant to SDCL 1-25-2(3), second by Tilton, motion carried in unanimous voice vote. Motion by Tilton to move out of executive session at 3:14 P.M, second by Felton, motion carried in unanimous voice vote. Motion by Jarding to issue a Letter of Reprimand to Lecia

Banks, TX PN317732. Furthermore, Licensee will pay the board for its actual expenses associated with this case. Second by Tilton. Roll Call Vote: Bowar, yes; Buchholz, absent; Felton, yes; Goodman, yes; Hinker, recuse; Jarding, yes; Keffeler, yes; Koenecke, absent; Osmond, yes; Tilton, yes; VandenBos, yes. Eight yes votes, motion carried.

- iii. Machele Block, M006189, A019204, with ALJ Williamson presiding. Registrant served with notice. Registrant did not appear. Motion by Tilton to suspend the registration of Machele Block, M006189, A019204. Second by Bowar. Roll Call Vote: Bowar, yes; Buchholz, absent; Felton, yes; Goodman, yes; Hinker, recuse; Jarding, yes; Keffeler, yes; Koenecke, absent; Osmond, yes; Tilton, yes; VandenBos, yes. Eight yes votes, motion carried.
- iv. Gabriela Ocampo, A061383, with ALJ Williamson presiding. Nussbaum, Cappel, and Martin provided testimony. Motion by Tilton to move into executive session for deliberation at 10:16 AM, pursuant to SDCL 1-25-2(3), second by VandenBos, motion carried in unanimous voice vote. Motion by Tilton to move out of executive session at 10:54 AM, second by Felton, motion carried in unanimous voice vote. Motion by Jarding to issue a Letter of Concern to Gabriela Ocampo, A061383. Furthermore, the Registrant will not pay the Board for its expenses associated with this contested case proceeding pursuant to SDCL 1-26-29.1. Second by Bowar. Roll Call Vote: Bowar, yes; Buchholz, absent; Felton, yes; Goodman, yes; Hinker, recuse; Jarding, yes; Keffeler, yes; Koenecke, absent; Osmond, yes; Tilton, yes; VandenBos, yes. Eight yes votes, motion carried.
- v. Kristin Coleman, M007012, A041558, with ALJ Williamson presiding. Registrant served with notice. Registrant did not appear. Motion by Jarding to suspend the registration of Kristin Coleman, M007012, A041558. Second by VandenBos. Roll Call Vote: Bowar, yes; Buchholz, absent; Felton, yes; Goodman, yes; Hinker, recuse; Jarding, yes; Keffeler, yes; Koenecke, absent; Osmond, yes; Tilton, yes; VandenBos, yes. Eight yes votes, motion carried.
- vi. Vanessa Alegria-Ramirez (Alvarez), M009142, with ALJ Williamson presiding. Nussbaum and Hughes provided testimony. Motion by Tilton to move into executive session for deliberation at 11:53 AM, pursuant to SDCL 1-25-2(3), second by Goodman, motion carried in unanimous voice vote. Motion by Bowar to move out of executive session at 12:15 PM, second by Jarding, motion carried in unanimous voice vote. Motion by Tilton to issue a Letter of Reprimand to Vanessa Alegria-Ramirez, M009142. Furthermore, Registrant will pay the Board for its actual expenses associated with this case. Second by Osmond. Roll Call Vote: Bowar, yes; Buchholz, absent; Felton, yes; Goodman, yes; Hinker, recuse; Jarding, yes; Keffeler, yes; Koenecke, absent; Osmond, yes; Tilton, yes; VandenBos, yes. Eight yes votes, motion carried.
- vii. Wanbli Pearson, RMA Applicant. No formal hearing. Applicant signed a settlement agreement.

- b. **Compliance Committee Recommendations Licensed:** The Compliance Committee submitted the following recommended settlement offers for approval by the Board:
 - 1. Voluntary Suspension of Privilege to Practice (PTP): Mona Johnson, NE RN71332.
 - 2. Letter of Reprimand with Remediation: Mary Jordan, SD CP002496, IA RN119460; Mary Jordan, SD CP002496, IA RN119460.
 - 3. Grant Reinstatement of RN Licensure with Mandated Participation in HPAP and Stayed Suspension: Michael Larson, SD R041056.
 - 4. Grant Licensure with Mandated Participation in HPAP and Stayed Suspension: Lauren Cole, SD LPN Applicant.
 - 5. Grant Licensure upon meeting Licensure Requirements & Completion of Ethical Remedial Course: Amy Roost, SD LPN Applicant.

6. Grant Licensure upon meeting Licensure Requirements: Melissa Vazquez, SD RN Applicant.
7. Letter of Concern: S.B.; G.S.; K.S.
8. Letter of Concern on PTP: D.R.; K.D.

Motion by Bowar to accept the recommendations of the Compliance Committee as presented in the Compliance Committee Consent Agenda document for licensed nurses. Second by VandenBos. Roll Call Vote: Bowar, yes; Buchholz, absent; Felton, yes; Goodman, yes; Hinker, recuse; Jarding, yes; Keffeler, yes; Koenecke, absent; Osmond, yes; Tilton, yes; VandenBos, yes. Eight yes votes, motion carried.

- c. **Dismissal Reporting – Licensed:** Nussbaum presented a report of investigative dismissals, pursuant to SDCL 36-1C-4.
 - d. **Compliance Committee Recommendations Registrants:** The Compliance Committee submitted the following recommended settlement offers for approval by the Board:
 1. Denial of Registration: Marlon Areglado, CNA Applicant; Sean Daley, CNA Applicant; Danicqua Knox, CNA Applicant; ZyPashon Patterson, CNA Applicant; LaTasha Taylor, CNA Applicant; Shylene Clites, RMA Applicant; Wanbli Pearson, RMA Applicant.
 2. Letter of Reprimand: Whitney Schnaible, M007670, A055848.
 3. Letter of Concern: M.K.; P.M.
 4. Grant Registration with Letter of Reprimand: Samantha Colson, RMA Applicant; July Huseman, CNA Applicant; Jazmin Palmer, CNA Applicant.
 5. Suspension of Registration: Chantacy Lauderdale, A056686; Nicolette Williams, A063083.Motion by Tilton to accept the recommendations of the Compliance Committee as presented in the Compliance Committee Consent Agenda document for registrants. Second by Osmond. Roll Call Vote: Bowar, yes; Buchholz, absent; Felton, yes; Goodman, yes; Hinker, recuse; Jarding, yes; Keffeler, yes; Koenecke, absent; Osmond, yes; Tilton, yes; VandenBos, yes. Eight yes votes, motion carried.
 - e. **Dismissal Reporting – Registrants:** Nussbaum presented a report of Investigative Dismissals, pursuant to SDCL 36-1C-4.
8. **Financial Report: Fiscal Year 2026:** Matthies presented the SDBON financial report for FY26 for the time period of July 2025 – March 2026. Motion by Hinker to approve the FY26 financial report as presented. Second by Goodman. Roll Call Vote: Bowar, yes; Buchholz, absent; Felton, yes; Goodman, yes; Hinker yes; Jarding, yes; Keffeler, yes; Koenecke, absent; Osmond, yes; Tilton, yes; VandenBos, yes. Nine yes votes, motion carried.
9. **Licensure and Operations:**
- a. **Licensure and Registry Report:** Matthies reported that licensure reports in the new licensure database are in development.
 - b. **Certified Nurse Aide (CNA) Proctored Knowledge Exam:** Young explained the current nurse aide knowledge exam process. South Dakota allows a program instructor to proctor their own students, Board staff have received complaints of cheating on the exam, prompting a review of the process. The Board’s approved CNA knowledge exam vendor, Headmaster, informed Board staff that this process is not consistent with their proctor policy and is not allowed in other states. Headmaster suggested South Dakota use their RN remotely proctored process. There is no additional cost for the use of an RN remote proctor, the proctor completes Headmaster’s proctor training and must provide available times for students to sign up. Headmaster’s online platform does not allow the RN proctor to test own students. Young responded to questions. Motion by Tilton to discontinue

the use of nurse aide training program instructor proctored CNA knowledge exams by June 1, 2026; and approve the use of Headmaster's remote RN proctor process and the use of classroom test site proctors. Second by Osmond. Roll Call Vote: Bowar, yes; Buchholz, absent; Felton, yes; Goodman, yes; Hinker yes; Jarding, yes; Keffeler, yes; Koenecke, absent; Osmond, yes; Tilton, yes; VandenBos, yes. Nine yes votes, motion carried.

- c. **Minimum Test of English as a Foreign Language (TOELF) Score:** Item tabled for a future meeting.

10. Nursing Education:

- a. **Committee Recommendations:** The Education Committee submitted the following recommendations for approval by the Board:
1. Accept Minnesota State Community and Technical College Workforce Development Solutions' 2025 RN refresher program report and approve the RN refresher program for 2026.
 2. Accept Minnesota State Community and Technical College Workforce Development Solutions' 2025 PN refresher program report and approve the PN refresher program for 2026.
 3. Approve Augustana University's increase in enrollment capacity of the Bachelor of Science in Nursing program to 104 students per year contingent upon providing statements of support from Augustana University's Administration, Clinical Partners, and CCNE.
 4. Accept Augustana University's notification to pause their Doctor of Nursing Practice Adult-Gero Acute Care NP and CNS Program.
 5. Approve Southeast Technical College's request to change the didactic coursework for the Part-Time Spring Nursing Program Start for the Practical Nursing program to an online modality.
 6. Approve Southeast Technical College's request to change MATH 103 from a 4-credit course to a 3-credit course.
 7. Approve Sisseton Wahpeton College's curricular change to remove CST 141 Microcomputer Application and GEN 270 Capstone Course and add NUR 270 NCLEX-PN Review Course.
 8. Grant OLC full approval for 4 years with the requirement to submit a report to the Board by July 13th, 2026, that identifies a plan to come into full compliance with the need to reduce the Administrator's teaching responsibilities to 10%, and to provide an update on the effectiveness of strategies to increase first-time passing scores on the NCLEX exam.
 9. Grant SGU full approval for 4 years with the requirement to submit a report to the Board on the implementation of an evaluation of the simulation activities and an update on HLC status by July 10th, 2026.

Motion by VandenBos to accept the recommendations of the Nursing Education Committee as presented in the Education Committee Consent Agenda document. Second by Bowar. Roll Call Vote: Bowar, yes; Buchholz, absent; Felton, yes; Goodman, yes; Hinker yes; Jarding, yes; Keffeler, yes; Koenecke, absent; Osmond, yes; Tilton, yes; VandenBos, yes. Nine yes votes, motion carried.

- b. **Annual Education Report:** Wermers provided the board members with the South Dakota Annual Report of Nursing Education Programs: 2025.

11. **Nursing Practice Review Advisory Opinion: Sexual Assault Nurse Examiners Training:** Olson reported that Senate Bill (SB) 87 was enrolled during the 2026 legislative session, effective July 1, 2026. The new law establishes requirements for forensic medical examinations and defines who is authorized to conduct the examination. Following passage of SB 87, Olson explained that the Board's "Sexual Assault Nurse Examiners Training" advisory opinion statement is no longer needed and may conflict with the

new law. Motion by Bowar to retire the “Sexual Assault Nurse Examiners Training” advisory opinion statement. Second by Jarding. Roll Call Vote: Bowar, yes; Buchholz, absent; Felton, yes; Goodman, yes; Hinker yes; Jarding, yes; Keffeler, yes; Koenecke, absent; Osmond, yes; Tilton, yes; VandenBos, yes. Nine yes votes, motion carried.

12. SD Center for Nursing Workforce (CNW): 2026 CNW Symposium. Olson provided an update on the 2026 Symposium. The CNW partnered with the South Dakota Nurses Association and the Nursing Education Deans and Directors to host the symposium held in Sioux Falls on April 29, 2026. Over 100 individuals attended; program content included South Dakota’s current nursing workforce supply, education pipeline, recent legislative initiatives, and keynote presentation by Dr. Kathryn Shaffer, Director of Innovation in the College of Nursing at Thomas Jefferson University. Shaffer shared information on reclaiming joy and transformational belonging within nursing leadership. Positive comments were received from attendees at the symposium.

13. Policy:

- a. **Legislative Session 2026 Update:** Young provided an overview of bills introduced in South Dakota’s 2026 legislative session that may impact the Board or nursing practice.
- b. **Proposed Rules for Promulgation Update:** Young provided a copy of the drafted rules and notice of public hearing, Form 6, to be held on June 2, 2026. The documents are posted online at <https://rules.sd.gov/detail.aspx?Id=935>.

14. Announcements:

- a. Public Hearing to Adopt Proposed Rules: 6/2/2026.
- b. Future Board Meetings: 8/4/2026, 11/4/2026, 2/2/2027, 5/4/2027, 8/3/2027, 11/3/2027.
- c. NCSBN Annual Delegate Assembly & Nurse Licensure Compact Meetings: 8/18/2026 – 8/21/2026.

15. Motion to Adjourn by Jarding. Second by Goodman. Motion carried in unanimous voice vote. Meeting adjourned at 3:50 P.M.