

TAKE CHARGE BOOKKEEPING, LLC

CALLIE D. IVERSEN, CPA

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June 21, 2023

South Dakota One Call
Board of Directors

RE: Monthly Reports Packet

Please find enclosed the monthly financials for SDOC. Reports include:

- Statement of Revenues & Expenditures for the month just ended: This report shows totals, by account, of all income and expenditures for the current month.
- Statement of Revenues & Expenditures for the fiscal year to date: This report shows totals, by account, of all income and expenditures for the current fiscal year to date.
- Profit & Loss Previous Year to Date comparison: This report shows totals of all income and expenses for the current year compared to the same time period in the previous year.
- Expenditure Detail by Account: This report is a breakdown for the month of expenditures into their respective accounts.
- Recap of fines collected and scholarships paid year-to-date.
- Budget vs Actual: This report shows you where you are at for the Year to Date compared with the annual budget.
- Bank Reconciliation.
- Cash Balance: \$1,189,325.14

I have retained copies of the above reports for my records. Please let me know if you have any questions.

Sincerely,



Callie D. Iversen, CPA

SOUTH DAKOTA ONE CALL
Stmnt of Revenues & Expenditures
May 2023

	<u>May 23</u>
Ordinary Income/Expense	
Income	
4299006 - Locate Fees	70,110.54
Total Income	70,110.54
Expense	
5101010 - Salaries & Benefits	42.35
5204 - Contractual Services	
52040280 - Dues/Membership Fees	1,000.00
52040980 - Consultant Fee, Mgmt	16,346.67
52041680 - Workshop Registratio	500.00
52041800 - Computer Svcs-State	240.50
52042000 - Central Services	1,442.33
52045900 - Insurance (00)	2,189.00
52047400 - Bank/Lockbox Fees	200.00
52049680 - Other Contractual	118,819.85
Total 5204 - Contractual Services	140,738.35
5205 Supplies	
52053280 - Printing Commercial	4,966.87
Total 5205 Supplies	4,966.87
Total Expense	145,747.57
Net Ordinary Income	-75,637.03
Net Income	-75,637.03

SOUTH DAKOTA ONE CALL
Stmnt of Revenues & Expenditures
 July 2022 through May 2023

	<u>Jul '22 - May 23</u>
Ordinary Income/Expense	
Income	
4299006 - Locate Fees	784,971.49
4391000 - Fines	750.00
4491000 - Interest	19,494.06
Total Income	805,215.55
Expense	
5101010 - Salaries & Benefits	1,262.41
5203 - Travel	
52031380 - Non-employment Trave	6,606.22
Total 5203 - Travel	6,606.22
5204 - Contractual Services	
52040280 - Dues/Membership Fees	8,470.40
52040880 - Consultant Fee Legal	34,243.88
52040980 - Consultant Fee, Mgmt	142,455.00
52041680 - Workshop Registratio	799.00
52041800 - Computer Svcs-State	816.68
52042000 - Central Services	5,922.07
52044180 - Advertising Misc	550.00
52045180 - Rents Other	4,482.45
52045900 - Insurance (00)	5,885.30
52047400 - Bank/Lockbox Fees	2,200.00
52049680 - Other Contractual	573,835.09
Total 5204 - Contractual Services	779,659.87
5205 Supplies	
52050280 - Office Supplies	0.35
52050480 - Ed & Instr Supplies	2,500.00
52053280 - Printing Commercial	5,246.48
52053580 - Postage	289.90
52053780 - Clothing	748.25
52053980 - Foodstuffs	3,092.36
Total 5205 Supplies	11,877.34
5206 - Sponsorships & Grants	
52060600 - Scholarships	16,405.00
Total 5206 - Sponsorships & Grants	16,405.00
Total Expense	815,810.84
Net Ordinary Income	-10,595.29
Net Income	-10,595.29

SOUTH DAKOTA ONE CALL

Profit & Loss Prev Year Comparison

July 2022 through May 2023

	Jul '22 - May 23	Jul '21 - May 22	\$ Change	% Change
Ordinary Income/Expense				
Income				
4299006 - Locate Fees	784,971.49	924,922.45	-139,950.96	-15.1%
4391000 - Fines	750.00	20,500.00	-19,750.00	-96.3%
4491000 - Interest	19,494.06	17,752.83	1,741.23	9.8%
Total Income	805,215.55	963,175.28	-157,959.73	-16.4%
Expense				
5101010 - Salaries & Benefits				
51010100 - Salaries	0.00	78.70	-78.70	-100.0%
5101010 - Salaries & Benefits - Other	1,262.41	333.74	928.67	278.3%
Total 5101010 - Salaries & Benefits	1,262.41	412.44	849.97	206.1%
5203 - Travel				
52031380 - Non-employment Trave	6,606.22	9,156.72	-2,550.50	-27.9%
Total 5203 - Travel	6,606.22	9,156.72	-2,550.50	-27.9%
5204 - Contractual Services				
52040180 - Subscriptions	0.00	275.00	-275.00	-100.0%
52040280 - Dues/Membership Fees	8,470.40	7,611.28	859.12	11.3%
52040880 - Consultant Fee Legal	34,243.88	12,215.70	22,028.18	180.3%
52040980 - Consultant Fee, Mgmt	142,455.00	187,593.30	-45,138.30	-24.1%
52041680 - Workshop Registratio	799.00	0.00	799.00	100.0%
52041800 - Computer Svcs-State	816.68	684.46	132.22	19.3%
52042000 - Central Services	5,922.07	4,302.70	1,619.37	37.6%
52044180 - Advertising Misc	550.00	650.00	-100.00	-15.4%
52045180 - Rents Other	4,482.45	3,948.00	534.45	13.5%
52045900 - Insurance (00)	5,885.30	2,011.90	3,873.40	192.5%
52047400 - Bank/Lockbox Fees	2,200.00	2,200.00	0.00	0.0%
52049680 - Other Contractual	573,835.09	530,924.50	42,910.59	8.1%
Total 5204 - Contractual Services	779,659.87	752,416.84	27,243.03	3.6%
5205 Supplies				
52050280 - Office Supplies	0.35	1,068.99	-1,068.64	-100.0%
52050480 - Ed & Instr Supplies	2,500.00	2,259.23	240.77	10.7%
52053280 - Printing Commercial	5,246.48	4,221.70	1,024.78	24.3%
52053580 - Postage	289.90	673.50	-383.60	-57.0%
52053780 - Clothing	748.25	300.56	447.69	149.0%
52053980 - Foodstuffs	3,092.36	330.53	2,761.83	835.6%
Total 5205 Supplies	11,877.34	8,854.51	3,022.83	34.1%
5206 - Sponsorships & Grants				
52060600 - Scholarships	16,405.00	2,400.00	14,005.00	583.5%
Total 5206 - Sponsorships & Grants	16,405.00	2,400.00	14,005.00	583.5%
Total Expense	815,810.84	773,240.51	42,570.33	5.5%
Net Ordinary Income	-10,595.29	189,934.77	-200,530.06	-105.6%
Net Income	-10,595.29	189,934.77	-200,530.06	-105.6%

SOUTH DAKOTA ONE CALL
Expenditure Detail By Account
May 2023

Type	Date	Num	Name	Memo	Debit	Balance
5101010 - Salaries & Benefits						
Check	05/01/2023	CGEX230511	cindy Kemnitz		42.35	42.35
Total 5101010 - Salaries & Benefits					42.35	42.35
5204 - Contractual Services						
52040280 - Dues/Membership Fees						
Check	05/24/2023	26230000079	Common Ground Allia...	22220-P5F0V1	1,000.00	1,000.00
Total 52040280 - Dues/Membership Fees					1,000.00	1,000.00
52040980 - Consultant Fee, Mgmt						
Check	05/28/2023	DB	Codi Gregg		10,096.67	10,096.67
Check	05/28/2023	DB	Mandy Benson		6,250.00	16,346.67
Total 52040980 - Consultant Fee, Mgmt					16,346.67	16,346.67
52041680 - Workshop Registratio						
Check	05/24/2023	26230000078	Progressive Partnering	2023-038	500.00	500.00
Total 52041680 - Workshop Registratio					500.00	500.00
52041800 - Computer Svcs-State						
Check	05/01/2023	DP304123	SD BIT	April 2023	82.20	82.20
Check	05/01/2023	DP305125	SD BIT	May 2023	79.18	161.38
Check	05/05/2023	DP303123	SD BIT	February	79.12	240.50
Total 52041800 - Computer Svcs-State					240.50	240.50
52042000 - Central Services						
Check	05/05/2023	PL303100	State of SD	HR Billing Dec 2022	14.87	14.87
Check	05/24/2023	FM303126	SD Central Services	Q3 FY23	1,427.46	1,442.33
Total 52042000 - Central Services					1,442.33	1,442.33
52045900 - Insurance (00)						
Check	05/01/2023	PE303063	SD Bureau of Adminis...	FY23 PEPL General Liability	2,189.00	2,189.00
Total 52045900 - Insurance (00)					2,189.00	2,189.00
52047400 - Bank/Lockbox Fees						
Check	05/24/2023	D2623D0011	LockBox Fee	April	200.00	200.00
Total 52047400 - Bank/Lockbox Fees					200.00	200.00
52049680 - Other Contractual						
Check	05/05/2023	26230000077	Take Charge Bookke...		1,155.00	1,155.00
Check	05/24/2023	26230000080	First District	07.01.22-03.31.23	57,007.50	58,162.50
Check	05/24/2023	26230000081	Texas Excavation	SD23-0007	59,815.68	117,978.18
Check	05/24/2023	26230000082	Texas Excavation	SD23-0008	841.67	118,819.85
Total 52049680 - Other Contractual					118,819.85	118,819.85
Total 5204 - Contractual Services					140,738.35	140,738.35
5205 Supplies						
52053280 - Printing Commercial						
Check	05/05/2023	26230000076	Goebel Printing Inc	Ops Manuals	4,966.87	4,966.87
Total 52053280 - Printing Commercial					4,966.87	4,966.87
Total 5205 Supplies					4,966.87	4,966.87
TOTAL					145,747.57	145,747.57

SD One Call													
Recap of fines collected and scholarships granted													
FY2023-to-date													
	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	TOTAL
Fines collected	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 750	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 750
Scholarships granted	\$ 2,205.00	\$ -	\$ -	\$ -	\$ 12,100	\$ -	\$ -	\$ 2,100	\$ -	\$ -	\$ -	\$ -	\$ 16,405

SOUTH DAKOTA ONE CALL
Profit & Loss Budget vs. Actual
July 2022 through June 2023

	<u>Jul '22 - Jun 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Expense				
5101010 - Salaries & Benefits	1,262.41	3,000.00	-1,737.59	42.08%
5203 - Travel				
52031380 - Non-employment Trave	6,606.22	48,500.00	-41,893.78	13.62%
Total 5203 - Travel	6,606.22	48,500.00	-41,893.78	13.62%
5204 - Contractual Services				
52040180 - Subscriptions	0.00	300.00	-300.00	0.0%
52040280 - Dues/Membership Fees	8,470.40	9,000.00	-529.60	94.12%
52040380 - Leagl Doc Fees	0.00	500.00	-500.00	0.0%
52040880 - Consultant Fee Legal	34,243.88	36,000.00	-1,756.12	95.12%
52040980 - Consultant Fee, Mgmt	142,455.00	240,000.00	-97,545.00	59.36%
52041680 - Workshop Registratio	799.00	10,000.00	-9,201.00	7.99%
52041800 - Computer Svcs-State	816.68	900.00	-83.32	90.74%
52042000 - Central Services	5,922.07	6,200.00	-277.93	95.52%
52043100 - Audit Svcs-State	0.00	3,000.00	-3,000.00	0.0%
52043680 - Advertising Newspape	0.00	0.00	0.00	0.0%
52044180 - Advertising Misc	550.00	9,000.00	-8,450.00	6.11%
52045180 - Rents Other	4,482.45	7,000.00	-2,517.55	64.04%
52045380 - Telecommunications	0.00	100.00	-100.00	0.0%
52045900 - Insurance (00)	5,885.30	2,800.00	3,085.30	210.19%
52047400 - Bank/Lockbox Fees	2,200.00	2,400.00	-200.00	91.67%
52049680 - Other Contractual	573,835.09	850,000.00	-276,164.91	67.51%
Total 5204 - Contractual Services	779,659.87	1,177,200.00	-397,540.13	66.23%
5205 Supplies				
52050280 - Office Supplies	0.35	400.00	-399.65	0.09%
52050480 - Ed & Instr Supplies	2,500.00	25,000.00	-22,500.00	10.0%
52053100 - Printing-State	0.00	0.00	0.00	0.0%
52053280 - Printing Commercial	5,246.48	13,000.00	-7,753.52	40.36%
52053580 - Postage	289.90	5,000.00	-4,710.10	5.8%
52053780 - Clothing	748.25	1,500.00	-751.75	49.88%
52053980 - Foodstuffs	3,092.36	3,000.00	92.36	103.08%
Total 5205 Supplies	11,877.34	47,900.00	-36,022.66	24.8%
5206 - Sponsorships & Grants				
52060600 - Scholarships	16,405.00	20,000.00	-3,595.00	82.03%
Total 5206 - Sponsorships & Grants	16,405.00	20,000.00	-3,595.00	82.03%
5207 - Cap Outlay,Comp Hdwr	0.00	2,500.00	-2,500.00	0.0%
Total Expense	815,810.84	1,299,100.00	-483,289.16	62.8%

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06/21/23

SOUTH DAKOTA ONE CALL
Reconciliation Summary
3128 Fund Balance, Period Ending 05/31/2023

	<u>May 31, 23</u>	
Beginning Balance		1,245,559.51
Cleared Transactions		
Checks and Payments - 8 Items	-20,833.17	
Deposits and Credits - 31 Items	61,801.85	
	<u>40,968.68</u>	
Total Cleared Transactions		40,968.68
Cleared Balance		<u>1,286,528.19</u>
Uncleared Transactions		
Checks and Payments - 11 Items	-127,837.10	
Deposits and Credits - 9 Items	30,634.05	
	<u>-97,203.05</u>	
Total Uncleared Transactions		-97,203.05
Register Balance as of 05/31/2023		<u>1,189,325.14</u>
Ending Balance		<u>1,189,325.14</u>

SOUTH DAKOTA ONE CALL

Reconciliation Detail

3128 Fund Balance, Period Ending 05/31/2023

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						1,245,559.51
Cleared Transactions						
Checks and Payments - 8 Items						
Check	04/13/2023	262300...	SMG - Denny Sanford...	X	-1,490.20	-1,490.20
Check	04/13/2023	262300...	Branding Iron Bistro	X	-1,432.50	-2,922.70
Check	05/01/2023	CGEX...	cindy Kemnitz	X	-42.35	-2,965.05
Check	05/05/2023	DP303...	SD BIT	X	-79.12	-3,044.17
Check	05/05/2023	PL303...	State of SD	X	-14.87	-3,059.04
Check	05/24/2023	FM303...	SD Central Services	X	-1,427.46	-4,486.50
Check	05/28/2023	DB	Codi Gregg	X	-10,096.67	-14,583.17
Check	05/28/2023	DB	Mandy Benson	X	-6,250.00	-20,833.17
Total Checks and Payments					-20,833.17	-20,833.17
Deposits and Credits - 31 Items						
Deposit	04/20/2023			X	1.05	1.05
Deposit	04/21/2023			X	677.74	678.79
Deposit	04/24/2023			X	4,768.05	5,446.84
Deposit	04/25/2023			X	4,661.40	10,108.24
Deposit	04/26/2023			X	1,438.15	11,546.39
Deposit	04/27/2023			X	496.09	12,042.48
Deposit	04/28/2023			X	535.85	12,578.33
Deposit	05/01/2023			X	1.05	12,579.38
Deposit	05/01/2023			X	2.10	12,581.48
Deposit	05/01/2023			X	3.15	12,584.63
Deposit	05/01/2023			X	27.30	12,611.93
Deposit	05/01/2023			X	130.20	12,742.13
Deposit	05/01/2023			X	900.20	13,642.33
Deposit	05/01/2023			X	912.45	14,554.78
Deposit	05/04/2023			X	19.95	14,574.73
Deposit	05/04/2023			X	949.41	15,524.14
Deposit	05/05/2023			X	4,893.56	20,417.70
Deposit	05/08/2023			X	5,878.74	26,296.44
Deposit	05/09/2023			X	1.05	26,297.49
Deposit	05/09/2023			X	134.75	26,432.24
Deposit	05/10/2023			X	1,348.62	27,780.86
Deposit	05/11/2023			X	2,856.28	30,637.14
Deposit	05/12/2023			X	1,107.05	31,744.19
Deposit	05/15/2023			X	3,699.38	35,443.57
Deposit	05/16/2023			X	395.85	35,839.42
Deposit	05/17/2023			X	1,948.31	37,787.73
Deposit	05/18/2023			X	1,995.49	39,783.22
Deposit	05/19/2023			X	2,786.62	42,569.84
Deposit	05/22/2023			X	13,736.52	56,306.36
Deposit	05/23/2023			X	4.20	56,310.56
Deposit	05/23/2023			X	5,491.29	61,801.85
Total Deposits and Credits					61,801.85	61,801.85
Total Cleared Transactions					40,968.68	40,968.68
Cleared Balance					40,968.68	1,286,528.19
Uncleared Transactions						
Checks and Payments - 11 Items						
Check	05/01/2023	PE303...	SD Bureau of Adminis...		-2,189.00	-2,189.00
Check	05/01/2023	DP304...	SD BIT		-82.20	-2,271.20
Check	05/01/2023	DP305...	SD BIT		-79.18	-2,350.38
Check	05/05/2023	262300...	Goebel Printing Inc		-4,966.87	-7,317.25
Check	05/05/2023	262300...	Take Charge Bookkee...		-1,155.00	-8,472.25
Check	05/24/2023	262300...	Texas Excavation		-59,815.68	-68,287.93
Check	05/24/2023	262300...	First District		-57,007.50	-125,295.43
Check	05/24/2023	262300...	Common Ground Allia...		-1,000.00	-126,295.43
Check	05/24/2023	262300...	Texas Excavation		-841.67	-127,137.10
Check	05/24/2023	262300...	Progressive Partnering		-500.00	-127,637.10
Check	05/24/2023	D2623...	LockBox Fee		-200.00	-127,837.10
Total Checks and Payments					-127,837.10	-127,837.10
Deposits and Credits - 9 Items						
Deposit	09/01/2022				9,747.03	9,747.03
Deposit	05/08/2023				80.85	9,827.88
Deposit	05/18/2023				1,337.70	11,165.58
Deposit	05/23/2023				36.75	11,202.33
Deposit	05/24/2023				1,351.35	12,553.68
Deposit	05/25/2023				12,074.93	24,628.61
Deposit	05/26/2023				271.95	24,900.56
Deposit	05/30/2023				5,725.09	30,625.65
Deposit	05/31/2023				8.40	30,634.05
Total Deposits and Credits					30,634.05	30,634.05
Total Uncleared Transactions					-97,203.05	-97,203.05
Register Balance as of 05/31/2023					-56,234.37	1,189,325.14
Ending Balance					-56,234.37	1,189,325.14

BA1409R1

STATE OF SOUTH DAKOTA
CASH CENTER BALANCES
AS OF: 05/31/2023

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AGENCY: 26 PUBLIC UTILITIES COMMISSION
BUDGET UNIT: 2620 ONE CALL NOTIFICATION BOARD - INFO

COMPANY	CENTER	ACCOUNT	BALANCE	DR/CR	CENTER DESCRIPTION
3128	2620000882	1140000	1,286,471.48	DR	<u>SD ONE CALL NOTIFICATION FUND</u>
COMPANY/SOURCE TOTAL 3128 882			1,286,471.48	DR *	
COMP/BUDG UNIT TOTAL 3128 2620			1,286,471.48	DR **	
BUDGET UNIT TOTAL 2620			1,286,471.48	DR ***	
AGENCY TOTAL 26			3,718,636.46	DR ****	

150.71
1286471.48

