

South Dakota One Call Notification Board Meeting

Minutes

(Draft / Unapproved Circulated May 31, 2022)

Tuesday, May 10, 2022, at 8:00 AM CT (7:00 AM MT)

Board members in attendance:

Vice Chairman, Mark Meier, Representing Municipalities;
Kay Braaten; Representing Interstate Carriers of Gas or Petroleum;
Dan Kaiser, Representing Telecommunication Companies Offering Local Exchange Service to More Than 50,000 Customers;
Ryan Barr, Representing Community Antenna Television Systems;
Bleau LaFave, Representing Investor-Owned Natural Gas Utilities;
Scott Wiese, Representing Investor-Owned Electric Utilities;
Lloyd Rave, Representing Rural Water Systems;
Loren Beld, Representing Excavation Contractors;
Trevor Jones, Representing Rural Electric Cooperatives;
Brett Koenecke, Legal Counsel;
Cody Honeywell, Legal Counsel;
Callie Iverson, Accounting;
Codi Gregg, Executive Director;

Board Members unable to attend:

Chairman, Fay Jandreau, Representing Telecommunication Companies Offering Local Exchange Service to Less Than 50, 000 Customers;
Jim Scull, Representing Excavation Contractors;

Guests in Attendance:

Scott Sasajima, Texas811
Ryan Hartley, First District Association of Local Governments;
Jim Wedin, Lumen Technologies

Action Items from previous meetings have been met.

Action Items from this meeting:

1. Codi will supply to the Board statues from neighboring state verbiage regarding possible law changes. T



1. Mark Meier called the meeting to order at 8:00AM CT.

2. Dan Kaiser made the motion to approve the minutes of the March 2, 2022, March 4, 2022, and March 31, 2022, Board Meetings. Loren Beld seconded the motion. **Motion carried unanimously.**

3. Scott Sasajima reviewed the following Performance Results for South Dakota 811.
 - a. Ticket Volume History was reviewed. Ticket counts are slightly lower than Quarter 1 of 2021 for both incoming and outgoing. As projected, we are looking to those numbers to increase.
 - b. Ratio (Outgoing to Incoming) was down slightly, but still 5 to 6 outbound to every incoming ticket. Bleau LaFave discussed the goal of this report which is ultimately to decrease the number of contacts to utilities by working with those calling in the tickets to be precise in detailing work areas and utilities by tightening their data. Ticket booms weigh heavily in this report.
 - c. Electronic Ticketing was discussed, 67% of tickets submitted is through Portal as an average. Homeowner Portal usage is staying pretty steady as well, with a slight decrease. Quality control was discussed, comparisons between tickets called in to the Center vs tickets submitted on Portal. All Portal users do a training with the Center.
 - d. Secondary Links are additional contact points for locates to be received. We have seen an increase in secondary emails. Secondary emails are not billed to the utilities. Members are responsible for maintaining these contacts with the Center.
 - e. Dispatched Tickets by Type was reviewed. Appointment tickets have seen an increase in usage, roughly 52%. Project tickets have seen the most utilization. Emergency Tickets were discussed as the most abused ticket type. As defined in law, Emergency requests have to meet requirements. Dan Kaiser would like to see alleged bogus tickets tracked to show possible abuse of ticket types. This is a report that Codi will work on with the Center.
 - f. Speed of Answer was reviewed and are well within contract requirements.
 - g. Damages without Previous Tickets is down 44%, huge progress! Quarter 1 of 2022 we saw 94 damage reports with 26 not having a previous locate request.
 - h. Damages with Tickets vs. without previous Tickets was reviewed above.
 - i. Gas Damages – Monthly and Year to Year Comparison was discussed, we have had 5 fewer gas damages in quarter 1 of 2022 compared to quarter 1 of 2021.

4. Ryan Hartley of First District Association of Local Governments presented updates to the Board. First District provides updates to road center-line data, GIS and 911 updating for the state of South Dakota. More counties are providing data this year, two counties are in development with one county not responding. Ryan projected fifty-one counties will have been updated by June 30 with updates in sixty-two counties. This data is used to enhance mapping capabilities within Texas811 and the Portal, allowing better locates.

Dan Kaiser discussed the growth happening in Sioux Falls and some larger counties, asking if this is an opportunity to increase our



mapping updates? Specifically, Codrington, Brown, Meade, Lawrence counties were discussed moving to a bi-annual update. First District will monitor updates and if found to be needed request a change in agreement costs next year. Scott Sasajima discussed heat maps being used as an indicator and will provide that information to First District.

5. The Board reviewed the financial reports for February and March 2022. In March, the Board Take Charge Bookkeeping and Codi Gregg are working together to reconcile.

6. May Adam provided an update Board of Directors on fulfillment of Deputy Director position as FTE. The Governor's Office is reviewing placement within departments. More information will be provided to the Board as we move forward.

7. Mary Zanter, PUC Pipeline Safety Manager, and natural gas operators met with the Board of Directors for a round table discussion regarding One Call laws, issues, education and trends. The Board found this discussion beneficial, appreciated the interaction and would like to continue this round table discussion with other utility groups. This opportunity also allowed our Board to provide our perspective again, a very good discussion.

Mary Zanter presented Who is Pipeline Safety and who is PHMSA? This allowed the Board of Directors to talk with Pipeline Safety regarding the relationship with PHMSA and SD811.

8. Executive Director Items:

a. The Joint Powers Agreement with First District Association of Local Governments will expire on June 30. Dan Kaiser made the motion to execute a new agreement, effective July 1, 2022, in the amount of \$85,000 matching the current agreement. Lloyd Rave seconded the motion. **Motion carried unanimously.**

b. 2022 Forecasting was discussed. We are slightly behind in our projections versus actual. This will be provided as updates in future Board Meetings.

c. FY 23 Budget Discussion was submitted as approved and with no changes.

d. FY24 Budget Review and Planning will be scheduled with Strategic Planning.

e. PHMSA Review is being evaluated between Larry and Codi. This report will be submitted prior to the deadline for the report.

f. Possible legislative changes were discussed with the Board of Directors, including:
i. Limiting the number of update tickets allowed was discussed. The Board felt very strongly that two updates per locate ticket is a good balance.
ii. White lining was reviewed. This is covered under Administrative Rules under ticket standards but needs to be enforceable. White lining has the



support of the Board, Codi to review the possible exemptions and verbiage of neighboring states.

iii. Moving to make Positive Response mandatory was discussed. The Board supports making this mandatory as the most valid form of communication regarding locate and locate completion.

iv. limiting number of tickets submitted daily by one contractor was reviewed. This has to be done in an effort not to discourage anyone from making the call to 811. Codi will review other states for verbiage or limitations. Further discussion was had on limiting the number of tickets per address. This discussion is going to be added to the Strategic Planning Committee.

Bleau LaFave added discussion regarding dynamic time, adjusting the start date and time for locates with positive response.

v. Removing of flags was discussed. Who is responsible for pulling flags at the end of the job?

Action Item: Codi to provide breakdown per state for the above comments.

g. Requested documents have been followed up with individual members.

h. Texas811 Center Visit was discussed. Possible dates will be shared.

9. No public comment was offered.

10. Having no further business, Dan Kaiser made the motion to adjourn the Board meeting. Loren Beld seconded the motion. **Motion carried unanimously.**

Notice of future One Call Board Meetings:

June, 2022 – Budget Discussion

August 18, 2022

November 1, 2022

December TBD,

Notice of future One Call Enforcement Panel Meetings:

2PM Central Time (1PM Mountain Time) Last Thursday of each month and last Friday during Legislative Session (January, February and March.)

Announcements:

Materials presented at this meeting are available on the South Dakota 811 website, www.sd811.com as well as the South Dakota Board and Commissions website at <http://boardsandcommissions.sd.gov>. These are also available by contacting Codi Gregg at exedir@sdonecall.com or by calling (605) 863 – 0951.

