



Meeting Minutes – Unapproved Draft; Pursuant to [SDCL 1-27-1.17](#)

March 28, 2024

Physical location: 4305 S Louise Ave, Suite 201 Sioux Falls, SD

Online Location: <https://state-sd.zoom.us/j/97872470511?pwd=SVBNZmJoZ0hOMIM2RnBKQ213MERiQT09>

All motions taken by roll call, unless otherwise stated.

Call to Order: President Carla Borchardt called the meeting to order at 12:30 P.M. Central.

Roll Call: Board Members Present: Carla Borchardt, Deborah Bowar, Denise Buchholz, Rebekah Cradduck, Nathan Hinker, Carena Jarding, Christi Keffeler, Lori Koenecke, Penny Tilton, Jenna VandenBos.

Others Present:

Board Staff : Linda Young, Glenna Burg, Erin Matthies, Francie Miller, Lindsay Olson.

Legal Counsel: Megan Borchert, General Counsel to the Board; Shelly Munson, Prosecuting Attorney for the Board.

Agenda Items:

- 1. Dakota Wesleyan University (DWU) Nursing Education Request:** Burg presented DWU’s request to offer a registered nurse (RN) associate degree (AD) education program in Rapid City, South Dakota. Tilton, who recused herself as a member, represented DWU as Administrative Chair of Nursing; Tilton responded to questions. Motion by Keffeler to approve moving DWU’s AD RN program to interim approval status. Second by Jarding. Motion carried.

Borchardt	Yes	Cradduck	Yes	Jarding	Yes	Tilton	Recuse
Bowar	Yes	Gabriel	Absent	Keffeler	Yes	VandenBos	Yes
Buchholz	Yes	Hinker	Yes	Koenecke	Yes	Yes Votes: 9	

- 2. Draft Rules: ARSD 20:48:03:14 & 20:48:16:05:** Young presented a draft of the proposed rules and responded to questions. Motion by Koenecke to approve promulgating an amendment to 20:48:03:14 to add reporting requirements for nurses and to add a new rule in 20:48:16 on reporting requirements for registrants. Second by Tilton. Motion carried.

Borchardt	Yes	Cradduck	Yes	Jarding	Yes	Tilton	Yes
Bowar	Yes	Gabriel	Absent	Keffeler	Yes	VandenBos	Yes
Buchholz	Yes	Hinker	Yes	Koenecke	Yes	Yes Votes: 10	

- 3. Compliance:** Miller submitted the following recommendations from the Compliance Committee for licensed nurses:
 - Settlement Offer – Voluntary Surrender: Case #1 Patrick A. Tousignant, SD R045653 & CR000785;
 - Settlement Offer – Voluntary Surrender Privilege to Practice: Case #1 Jessica Bailey, AZ L053955;
 - Settlement Offer – Reinstatement with Mandated Health Professionals Assistance Program (HPAP) with Stayed Suspension: Case #1 Caleb Benson, SD R043328;
 - Settlement Offer – Close Probation: Case #1 Rachele Frasier, SD R050044;
 - Settlement Offer – Letter of Concern: Case #1 DS;
 - Settlement Offer – Mandated Participation in HPAP: Case #1 JS;

Motion by Bower to accept the recommendations of the Compliance Committee as presented and outlined in the Compliance Committee Recommendations document of licensed nurses. Second by VandenBos. Motion carried.

Borchardt	Yes	Cradduck	Yes	Jarding	Yes	Tilton	Yes
Bowar	Yes	Gabriel	Absent	Keffeler	Yes	VandenBos	Yes
Buchholz	Recuse	Hinker	Recuse	Koenecke	Yes	Yes Votes: 8	

Miller submitted the following recommendations from the Compliance Committee for registrants:

- Settlement Offer – Voluntary Surrender: Case #1 Amber Wallace, SD M00896.

Motion by Tilton to accept the recommendation of the Compliance Committee as presented and outlined in the Compliance Committee Recommendations for Registrants document. Second by Bowar. Motion carried.

Borchardt	Yes	Cradduck	Yes	Jarding	Yes	Tilton	Yes
Bowar	Yes	Gabriel	Absent	Keffeler	Yes	VandenBos	Yes
Buchholz	Recuse	Hinker	Recuse	Koenecke	Yes	Yes Votes: 8	

Dismissal Reporting: Miller presented the licensed nurse report and the registrant report of Investigative Dismissals, pursuant to SDCL 36-1C-4.

Motion to Adjourn by Keffeler. Second by Hinker. Motion carried in a unanimous voice vote. Meeting adjourned at 1:08 P.M.