

# Program Service Committee Agenda

Date: July 10, 2019 Approved Meeting Minutes

Time: 10:00 am – 12:00 pm CST

Location: South Dakota Board of Nursing

4305 S. Louise Ave

Sioux Falls, SD 57106

## Agenda:

1. **Call to Order and Roll Call-** Meeting called to order at 10:08am on July 10, 2019.  
Present: Gloria Damgaard, Francie Miller, Maria Piacentino, Amanda McKnelly and Dr. Uthe. Kari Shanard-Koenders and Brittany Novotny were present via DDN
2. **Approval of Agenda-** Approval of the agenda by consensus
3. **Approval of meeting minutes from 12/12/18 meeting-** Approval by consensus
4. **Executive Session Pursuant to SDCL 1-25-2 (4, 5) B.** Novotny called meeting into executive session at 10:12am and it was second by K.Shanard-Koenders. Exited executive session at 10:54am  
1-25-2 Executive or closed meetings—Purposes—Authorization—Violations as misdemeanor. Executive or closed meetings may be held for the sole purposes of:
  - (4) Preparing for contract negotiations or negotiating with employees or employee representatives;
  - (5) Discussing marketing or pricing strategies by a board or commission of a business owned by the state or any of its political subdivisions, when public discussion may be harmful to the competitive position of the business.
5. **Discuss formal evaluation-** G. Damgaard brought forward information on a consultant that could be used and will give dates once she has those confirmed.
6. **Discuss future education to boards-**Update was given on the new software program being used by SD HPAP along with the changes in toxicology. Will work on more education to boards and associations. HPAP will attend the next board meetings requested by each board to give an update to the boards.
7. **Discuss tentative next meeting date-** First part of December will be the next meeting. Dates will be sent for confirmation.
8. **Adjourn at 11:28am**

Guests should inform the Board if they plan to attend so appropriate accommodations can be made.