

## **SOUTH DAKOTA ARTS COUNCIL**

*Minutes of the July 6, 2023 meeting*

9 am CDT

1036 Medary Ave.

Brookings, SD

**1. Call to Order & Roll Call** – Chairman Lee Ann Roripaugh called the meeting to order at 9:03 a.m.

Council members present were James Walker, Nan Venhuizen, Jane Rasmussen, Joanna Lawler, Cristen Roghair and Jon Mogen. Absent were Council members Roger Broer, Dohui Kim, Mary Bordeaux and Joshua Spies. Also present were SDAC Executive Director Patrick Baker, Deputy Director Rebecca Cruse, Grants Specialist Kate Vandel, and Arts Program Coordinator Sarah Carlson.

Treasurer Dohui Kim joined the meeting at 10:02 am.

**2. Welcome and SDAM update** – Donna Merkt, South Dakota Art Museum executive director.

**3. Public Comment** – No public comments were submitted or offered for the meeting.

**4. Secretary's Report** – Secretary Venhuizen presented the minutes of the May 4, 2023 spring meeting, noting a correction to the roll call item that Council member Mogen was present.

*Action: The minutes were approved unanimously via voice vote.*

**5. Treasurer's Report** – Treasurer Kim discussed plans for reporting on the agency financials. Kim asked the Council for input as to what financial information they would like to review at meetings. Council members noted that past reports have been satisfactory. Financial report highlights were included in packet material

**6. Business of the Day** –

a. Establish a Nominating Committee – Roripaugh called for volunteers to serve on the nominating committee. Venhuizen and Roghair volunteered and were appointed. The committee will deliver a slate of nominees for Council leadership at the fall meeting.

b. SDAC Policy & Procedure Manual – Policy Handbook draft was presented and will be sent out as PDF. Most Council policies are found in SD Administrative Rule and Law. Baker will develop an electronic form to track all policies and changes moving forward with signatures from SDAC executive director and Council chair, and forms will be entered into policy/procedures manual moving forward.

c. Touring Arts Proposed changes for FY24 – Carlson presented a proposal to better manage unused Touring Arts funds which would allow most touring artists to book at least one additional performance after expending their allocated grant funds. Discussion was held regarding whether this change adheres to SDAC policies and where the funding would come from for the extra bookings.

***Action: Walker moved to ratify the Touring Arts program rules to include proposed changes. Rasmussen seconded the motion. Motion approved unanimously.***

d. Excursion Grant mileage increase – Baker presented a proposed change to the mileage rate, keeping in line with a recent increase to mileage reimbursement rates for state employee travel. The new rate is 51 cents per mile.

***Action: Walker moved to approve the milage rate increase. Kim seconded the motion. The motion was approved unanimously.***

## **7. Reports –**

a. ***World Fest*** – Cruse reported changes coming to the World Fest program from RAO Arts Midwest. An explanation and plan is included in packet material.

b. ***Website redesign updates*** – Carlson and Baker presented the plan and timeframe for the SDAC website redesign.

c. ***Grant programs audit*** – Baker updated the Council on progress with a grants program audit with consulting agency 8 Bridges.

d. ***NEA Update*** – information included in packet material.

e. ***NASAA Report to Councils*** – information included in packet material.

f. ***Arts Midwest updates*** – information included in packet material.

g. ***Arts South Dakota report*** – will be sent out separately; not available in time for meeting.

8. **Calendar** – Baker presented the SDAC calendar, included in packet materials, noting the fall meeting scheduled for Oct. 18.

9. **Adjournment** – Roripaugh adjourned the meeting at 11:37 am CDT.

Respectfully Submitted,  
Rebecca Cruse, recording secretary