

# Minutes of the Meeting of the South Dakota Interagency Coordinating Council

January 26, 2018  
9:30-11:30 am (CST)  
Virtual Meeting  
SD Department of Education  
Pierre, SD 57501

**Members Present:** Sarah Brown, Carla Miller, Dr. Mary Browne, Katherine Schmidt, Carroll Forsch, Gretchen Brodkorb, Sarah Aker, JoLynn Bostrom, Laura Johnson Frame, Barb Hemmelman, Kristi Swier, Rebecca Poelstra, Rochelle Holloway.

**Members Absent:** Melody Havranek, Brittany Green, Fern Barnett, Michelle Latt, Cindy Fisher, Rep. Tom Holmes, Kim Brink, Elizabeth Jehangiri

**Birth to 3 Staff:** Sarah Carter, Crystal Goeden, Steve Livermont, Janet Penticoff and Kristin Jerome

**Guests:** None

**Public:** None

**Chair Laura Johnson Frame** called the meeting to order and called the roll.

Call for a motion to accept the agenda: Motion by J Bostrom; 2<sup>nd</sup> C Forsch; Motion carried.

Call for a motion to accept the minutes of the November 2017 Meeting: Motion by B Hemmelman; 2<sup>nd</sup> K Swier; Motion Carried.

New ICC members starting today include Carla Miller, Katherine Schmidt, Dr. Mary Browne, Rochelle Holloway and Kristin Jerome Department of Education Birth to 3 Secretary.

## **Birth to 3 Part C FFY2016 State Performance Plan/Annual Performance Report**

Steve Livermont, state team member and data manager for the Birth to 3 program provided information on FFY2016 State Performance Plan/Annual Performance Report (SPP/APR). Steve shared the OSEP Grads 360 site where the SPP/APR will be entered. Details were shared how public could find information on this site. Steve discussed in detail each of the reporting indicators and how South Dakota Part C performed during the reporting year, July 1, 2016 through June 30, 2017. Part C Indicators C1 - C10 are due February 1, 2-18; Indicator C11, the State Systemic Improvement Plan (SSIP) is due April 1, 2018. State team members related the impact Indicator C3 is as it measures Child Outcomes and how this relates to OSEP Determination ratings for South Dakota.

Steve Livermont was thanked for his diligence to the quality of data and the work that has been done related to establishing new business rules in relation to capturing information for Indicator C3. Members were encouraged to contact Steve directly if they had follow-up questions on the measurement tool.

Rebecca Poelstra asked if everyone would get a copy of the Power Point Presentation. Sarah explained that yes everyone would, however the GRADS site will not be available to look at until the end of May or when

OSEP approves the SPP/APR. Public can go to site shown on the presentation to view previous years SPP/APR for any state.

Barb Hemmelman had a question about Indicator 4. She noticed that it had slipped less than 1% from last time but no Slippage was noted. Sarah explained OSEP does not note slippage if it is less than a certain %.

Crystal Goeden complemented service coordinators and providers. South Dakota's data is a reflection of their hard work and dedication.

Carrol Forsch stated that this info is helpful and helps everyone work better together.

Sarah Carter notified ICC members there has been a change to the state team make-up. April Hodges has moved to SPED Part B. While there have been changes, Sarah assured ICC that work still was moving forward in relation to the professional development work. Bright Beginnings professional development for direct service providers; pilot group is going well they are several months into the training the online training is almost complete. March will be a face-to-face two day training. RBI Bootcamps continuing; Crystal related how well the recent Rapid City trainings went.

Sarah informing members the next ICC meeting (April) more information related to training will be available. Also discussed during the next meeting will be information on the Part C grant application which is due the end of April.

Sarah concluded the program updates by thanking those providers who have been assisting with revising the travel time and mileage reimbursement. The work has been very extensive and very involved. More information will be shared during the next ICC meeting.

Chair Laura Johnson-Frame asked for motion to adjourn, motion by R Poelstra; 2<sup>nd</sup> J Bostrom.  
Meeting adjourned 10:47 am.

Secretary Kristin Jerome