

**Meeting Minutes for the
SD Interagency Coordinating Council
January 24, 2020 – 3-5 PM
Virtually**

Members Present:

Sarah Aker, ICC Chair
Katherine Schmidt
Rebecca Poelstra
Katie Wiseman
Rochelle Holloway
Michelle Martin
Mary Bowne PhD
Laura Johnson Frame
JoLynn Bostrom
Gretchen Brodkorb
Kristi Swier
Jodi Berscheid
Lucy Fossum
Sarah Carter

Members Absent

Jordan Mounga
Leonard Suel
Cindy Fisher
Carroll Forsch
Carla Miller
Sen. Jim Bolin
Jaze Sollars
Kim Brink

Birth to 3 Staff

Sarah Carter, Director
Crystal Goeden, Program Specialist (Technical Assistance)
Steve Livermont, Program Specialist (Data)
Vicki Linn, Program Specialist (Professional Development)
Janet Penticoff, Billing
Lindsey Bomesberger, Secretary

ICC Chair Sarah Aker called the meeting to order at 3:01 PM.

Motion to approve agenda; K Swier motion, 2nd L Johnson-Frame; motion carried.

Motion to approve November Minutes. L Johnson-Frame discussed corrections on page 3 of the minutes.

Motion to approve November 2019 Minutes as corrected; L Johnson-Frame motioned, 2nd K Swier; motion carried.

Public Comment: none.

Head Start Collaboration Update

Kristi Swier, Head Start Collaboration Office director announced this will be her last meeting as she is relocating out of state to join her husband. The state has filled her position, Jodi Berscheid will begin January 24 in the position. At this time, the HSCO is working on the five-year strategic plan and will be conducting a needs assessment. Members were encouraged to view the SDStepAhead website as there has been a recent round of upgrades to the site.

FFY2018 SPP/APR Submission

State staff Sarah Carter, Birth to Three director and Steve Livermont, Birth to Three data manager, presented the FFY2018 State Performance Plan / Annual Performance Report data that will be the Office of Special Education Programs (OSEP) by February 3, 2020. Data will be submitted through the federal Emaps website which will be open for public viewing early to mid-summer when OSEP releases information. Members can view South Dakota along with other state Part C and Part B programs.

*Data for each indicator can also be found on the January 22, 2020 presentation posted to the South Dakota Boards and Commission site.

Indicator C1: target met

Indicator C2: Target met

Indicator C4: Target met

Indicator C5: Target met

Indicator C6: Target met

Indicator C7: Target met

Question presented: who is directly responsible if the timeline is not met? S Carter and C Goeden, Birth to Three state staff, noted service coordinators are “case managers” and monitor the timelines. The communication amongst the service coordinator, school district and family is vital. Service coordinators also must provide documentation as to why a timeline is not met. There are a variety of reasons why the timeline is not met i.e.. weather, exceptional family circumstances, provider reasons, etc.

Indicator C8: Targets met

Indicator C9/C10: Hearing Requests; South Dakota did not have any Resolution Sessions therefore no data to report

Indicator C3: Early Childhood Outcomes: South Dakota uses the Battelle Developmental Inventory – 2 as the evaluation tool to measure child outcomes.

Indicator C3 A1. Did not meet target. Slippage

Indicator C3 A2. Did not meet target. Slippage

Indicator C3 B1. Met Target.

Indicator C3 B2. Did not meet target. Slippage

Indicator C3 C1. Met Target

Indicator C3 C2. Did not meet target. Slippage

S Carter noted the state recognizes slippage has occurred and explained measures taken to understand why this occurred. The state reached out to national technical assistance consultants with experience and expertise in child outcome data and the BDI-2 tool to assist with a deep data analysis. With the assistance of these experts, state staff considered multiple hypotheses to explain the observed slippage including subgroup differences by regions, Medicaid usage, race/ethnicity, prolonged assistance and exit reason. There was no clear relationship between the data and the hypotheses. Another hypothesis the state is exploring is parents understanding of the interview questions at the time of the initial interview in comparison to the exit evaluation. With the Bright Beginnings focus on building parent's confidence and competence in working with their child with special needs and communicating their child's progress parents could have increased knowledge and thus increased accuracy in reporting their child's skill levels. The state will continue to watch and will keep the ICC apprised as FFY2020 data becomes available.

This concluded the FFY2019 SPP/APR report. The floor was open for questions.

Question was asked how targets were previously set and if the targets could possibly be changed to a lower value. State team related the targets were set in 2013 by ICC group for the five-year SPP/APR cycle. This coming year, during the ICC's face-to-face meeting in early fall targets would be set for the next five-year SPP/APR cycle. Notably, the state and ICC members are better informed going into this next target setting period given the data the state has compiled the past several years. OSEP has not released the new 5-year SPP/APR package, therefore, the state is not aware how baselines will be set or any parameters OSEP may set for target setting.

ICC members discussed the validity of the data and how some children score higher when they are in a Head Start or daycare setting, because of the social interactions with their peers.

Birth to Three Program Updates

Vicki Linn, Birth to Three professional development specialist, discussed the Bright Beginnings professional development. Three cohorts have completed the training and reliability reviews. Currently, Cohort 4 is in the final training, they are meeting with coaches and will be submitting their reliability reviews to determine if they have met the evidence-based model criteria. Two additional cohorts are planned for 2020. Cohort 5 will begin in March 2020, and Cohort 6 will begin in August 2020. The number of participants in each cohort could be considered small but when analyzing the number of children these providers serve the impact is great. Cohort 4 and Cohort 6 participants are school district and/or cooperative staff only; the cost of coaching for these two cohorts is through a Developmental Disabilities Council Grant. Cohort 5 will be for private providers and coaching costs are covered through the Birth to Three program.

S Carter reminded ICC members the state team is moving into federal reporting time. Items that are due include: SPP/APR due February 3, 2020; Indicator C11 the State Systemic Improvement Plan (SSIP) is due April 1, 2020; and the Part C FFY2020 Grant Application will be due sometime in April and/or May.

The federal office has not release the grant as of the ICC meeting date, so no confirmation on the submission date.

The dates for the 2020 ICC Meetings are still tentative as the Birth to Three office is awaiting the release of federal packages that will drive the meeting work. Tentative months for the meetings are: April (virtual); July/August (virtual); October (in-person).

ICC 2020 Chair Appointment

S Carter accepted nominations for the 2020 ICC chair. J Bersheid motioned to nomination of Sarah Aker, 2nd L Johnson-Frame; motioned carried.

Motion to adjourn: J Berscheid motion to adjourn; 2nd L Johnson-Frame; motion carried.

Chair Sarah Aker adjourned at 4:17pm.

Respectfully submitted: L Bomesberger, Birth to Three clerical support.