

**Meeting Minutes for the  
SD Interagency Coordinating Council  
November 20, 2019 – 3-5 PM  
Virtually**

Members Present:

Sarah Aker, ICC Chair  
Katherine Schmidt  
Jordan Mouna  
Katie Wiseman  
Rochelle Holloway  
Kim Brink  
Leonard Suel  
Michelle Martin  
Cindy Fisher  
Mary Bowne PhD  
Carla Miller  
Laura Johnson Frame  
Gretchen Brodkorb  
Kristi Swier  
Jodi Berscheid  
Lucy Fossum  
Sarah Carter

Members Absent

Rebecca Poelstra  
Carroll Forsch  
JoLynn Bostrom  
Sen. Jim Bolin  
Jaze Sollars  
Sarah Brown

Guests

Sharon Welsh, National TA Consultant

Birth to 3 Staff

Sarah Carter, Director  
Crystal Goeden, Program Specialist (Technical Assistance)  
Steve Livermont, Program Specialist (Data)  
Vicki Linn, Program Specialist (Professional Development)  
Lindsey Bomesberger, Secretary

ICC Chair Sarah Aker called the meeting to order at 3:01 pm with roll call.

Approval of the agenda – K. Swier motioned, L. Johnson Frame 2<sup>nd</sup>, motion carried.

Approval of September 2019 minutes – L. Johnson Frame motioned, K. Swier 2<sup>ND</sup>, motion carried.

Public Comment: none.

Sharon Walsh, National TA Consultant reminded members that the federal office wants State Part C programs to develop one more year of targets. These targets must cover the year for indicators for C1-C10. Initially this was to be the last year for the SSP/APR, but states are being required to extend the existing package targets to include FFY2019. In setting the state targets for FFY2019, the state must involve the stakeholders in the target setting and describe that process. FFY2019 targets are being set for performance July 1, 2019 to June 30, 2020.

Chair Aker and S. Walsh reminded members that we are currently halfway through the FFY2019, therefore any extreme changes may be impossible to reach for targets.

S. Walsh led ICC through the target setting. Indicators C1, C7 and C8 are compliance indicators with required targets of 100%. Indicators C9 and C10, Medication Indicators, do not need to have an established target if the state has 10 or less requests for hearings. South Dakota falls into that category; thus no target is needed.

Sarah Carter, Part C director, stated that formal motions are not needed for the targets, a consensus of what the ICC is recommending would be allowable if that is the desire of the ICC.

S. Aker proposed the ICC members decide on targets for the indicators with a consensus and recommendation approach; approved by consensus.

S Aker asked if targets could remain the same from FFY2018 to FFY2019, S. Walsh indicated that was allowable.

ICC proceeded with the following recommendations to the state office for FFY2019 targets:

Indicator C2 Target 97.00%. Consensus to remain the same as FFY2018.

Indicator C4:

A. Target 94.10%. Consensus to remain the same as FFY2018.

B. Target 90.00%. Consensus to remain the same as FFY2018.

C. Target 90.00%. Consensus to remain the same as FFY2018.

Indicator C5 Target 0.88%. Consensus to increase 0.02% over FFY2018.

Indicator C6 Target 2.85%. Consensus to increase 0.02% over FFY2018.

Indicator C3

A. SSI Target 51.00% Consensus to remain the same as FFY2018.

A. SS2 Target 85.50%. Consensus to remain the same as FFY2018.

B. SS1 Target 60.00% Consensus to remain the same as FFY2018.

B. SS2 Target 70.00%. Consensus to remain the same as FFY2018.

C. SS1 Target 60.00%. Consensus to increase 2.24% over FFY2018.

C. SS2 Target 85.00%. Consensus to remain the same as FFY2018

ICC recommendations were noted directly on the presentation as the recommendations were presented.

### Birth to 3 Updates

S. Carter formally thanked the members for their contribution and assistance in setting the targets.

Crystal Goeden, Birth to Three, announced two new service coordinators were hired by regional programs in the last few months. One in the CORE Birth to Three region and one in the Hub Area Birth to Three region.

S. Carter informed members the state Birth to Three team are updating publications including the Service Coordinator TA guide and Provider Manual. In November, updated provider agreements were sent out with a return date of January 1. The agreements have been reviewed by the DOE contract office and legal council. Agreements no contain language on personal conduct and conflict of interest. Additionally, the state is asking that entities list the names of all providers who are employed with them and provider early intervention services for Birth to Three. The state wants to have a clear picture of who all is serving children throughout the state.

S. Carter provided updates on the SD Developmental Disabilities Grant that was awarded to Black Hills Special Services to support the Birth to Three work. The grant will support 2 Bright Beginnings Cohorts of district and educational cooperative staff. Cohort 4 is one of these cohorts and is currently happening. S. Carter discussed the SD Family Engagement Grant, which has a Birth to Five focus and explicitly a heavy emphasis on early language and literacy as it relates to the Birth to Three program. Birth to Three is working closely with a national early literacy evidence-based model, CELL on this.

S. Carter shared the new DHS pamphlets that explain the variety of services available for families and children with disabilities. Any members interested can contact Sarah or fellow ICC member Jaze Somers to receive copies of the pamphlets for distribution.

S. Carter reminded members of upcoming Federal Reporting dates: 1/3/2020--FFY2018 SPP/APR Submission; 4/1/2020 is the SSIP Phase III Year 4 Submission; April/May 2020 is the Part C IDEA Grant Submission.

ICC 2020 Meeting Calendar was presented.

Chair S. Aker notified members that a new ICC chair is to be appointed at the January 2020 Meeting. If anyone is interested in the chair position, they may come to either Sarah Aker or Sarah Carter for information.

Next ICC meeting will be January 22, 2020.

Motion to adjourn Kristi Swier; 2<sup>nd</sup> Kim Brink; motion carried.

Chair Sarah Aker adjourned at 4:32 PM.

Submitted: Lindsey Bomesberger, Birth to Three