

**Meeting Minutes for the
SD Interagency Coordinating Council
April 22, 2020 – 3:00PM CT
Skype Platform - Virtually**

Members Present:

Sarah Aker, ICC Chair
Katherine Schmidt
Rebecca Poelstra
Katie Wiseman
Rochelle Holloway
Michelle Martin
Mary Bowne PhD
Laura Johnson Frame
JoLynn Bostrom
Gretchen Brodkorb
Kristi Swier
Jodi Berscheid
Lucy Fossum
Sarah Carter
Leonard Suel
Cindy Fisher
Carroll Forsch
Carla Miller
Jaze Sollars

Members Absent

Jordan Mouna
Sen. Jim Bolin
Kim Brink

Birth to 3 Staff

Sarah Carter, Director
Crystal Goeden, Program Specialist (Technical Assistance)
Steve Livermont, Program Specialist (Data)
Vicki Linn, Program Specialist (Professional Development)
Lindsey Bomesberger, Secretary

Public:

Kirsten Ducheneaux
Wendy Trujillo, Interim Part B 619

ICC Chair Sarah Aker called the meeting to order at 3:02pm via virtual platform Skype.

Motion to approve agenda JoLynn Bostrom; 2nd Rebecca Poelstra; motion carried by roll call vote.

Motion to approve January minutes Carla Miller; 2nd Laura Johnson-Frame; motion carried via written consent on Skype platform.

Public Comment: none.

Head Start Collaboration Update

Jodi Berscheid, Head Start Collaboration Coordinator, presented on South Dakota Head Start/Early Head Start programs. Information included demographic information of state HS grantees including location and enrollment information. Information on tribal Head Start grantees was also presented. J Berscheid presented on the HS Collaboration office priorities and work to support this.

Questions: none.

Birth to Three Program Updates

Sarah Carter, Part C administrator, reported updates on federal reporting timelines and submission. The FFY2018 SPP/APR (Indicators C1-C10) report was submitted by the February 1, 2020 date. The State Systemic Implementation Plan (Indicator C11) was submitted by the April 1, 2020 date. The full report is posted on the DOE website at this location <https://doe.sd.gov/birthto3/documents/FFY19-SPP-B3.pdf>.

Carter reminded ICC a new 6-year SPP/APR package would be released soon by the Office of Special Education Programs (OSEP). Once released, new targets would need to be set. The ICC meeting in the fall of 2020 would be when those targets would be reviewed and set.

Carter provided update to the ICC on the Birth to Three program operations during the COVID-19 pandemic. Guidance to service coordinators and providers has been released throughout the event using state and federal resources. OSEP is allowing for early intervention services to be provided in alternative methods. Those methods include: virtual platforms (i.e. Skype, Microsoft Teams, Facetime etc), phone consultations and email/text. On April 9, 2020 Secretary of Education, Dr. Ben Jones gave guidance stating NO face-to-face/in person intervention sessions will be happening in counties with Minimum/Moderate or Substantial community spread until further notice. Carter went on to state, the effects of the COVID-19 will be felt for some time even after the State of Emergency has been lifted.

ICC Member JoLynn Bostrom relayed the practice Birth to Three is similar to Child Protection program guidance. Limited if any on-sight visits currently taking place.

Carter complimented Birth to Three partners for their quick action to assist in ensuring early intervention services could take place and eliminate any delays in payment to providers.

Crystal Goeden, Birth to Three program specialist, related that while evaluations are not being conducted by school districts for entry and exit, children who would be eligible for the program are being put on an Interim IFSP's so services can begin. Once districts begin evaluating again these children will be moved to an IFSP.

Vicki Linn, Birth to Three professional development specialist, presented on the Bright Beginnings professional development program. Cohort 4 has just completed and Cohort 5 has just begun. Cohort 6 scheduled to begin in August is temporarily on hold right now pending the state of emergency. An update to the Bright Beginnings course, all elements are not available online. The previous module that was conducted in an in-person setting was moved online the beginning of March. Discussion had been underway about this, but with the COVID-19 emergency this became a priority to have in place for the current cohort.

FFY 2020 Grant Application

Carter reviewed the components of the FFY2020 grant application that was currently available for viewing on the DOE website at this location <https://doe.sd.gov/birthto3/documents/FFY20FedA.pdf>. The grant budget was reviewed along with child demographic information used to determine budgetary needs.

Upcoming ICC meetings for 2020 are tentative, dependent upon release of information from OSEP on Determinations and the new SPP/APR package.

Motion to adjourn by Laura Johnson-Frame motions; 2nd Rebecca Poelstra. Motion carried by roll call through Skype platform.

Adjourned at 4:39 pm.

The presentation for the ICC meeting can be found on the South Dakota Boards and Commission website at:

<https://boardsandcommissions.sd.gov/bcuploads/April%2022%202020%20ICC%20Presentation%20-%20final.pdf>