**Meeting Minutes for the**

**State Interagency Coordinating Council**

**October 26, 2023**

**Casey Tibbs Rodeo Center, Ft. Pierre**

**Members Present:**

Carla Miller

Carrie Churchill

Emily Quick

Debra Willert

Katherine Schmidt

Kirsten Ducheneaux

Wendy Honeycutt

Carie Green

Michelle Martin

Rochelle Holloway

Teresa Campbell

Sarah Carter

**Members Absent:**

Cindy Fischer

Cindy Michelson

Gretchen Brodkorb

Jaze Sollars

Jodi Berscheid

Joe Hauge

JoLynn Bostrom

Jordan Mounga

Laura Nordbye

Melanie Lundquist

**Birth to Three/DOE Staff:**

Sarah Carter, Director

Crystal Goeden, Program Specialist

Steve Livermont, Program Specialist

Jen Kampmann, Program Specialist

Daniel Krier, Program Specialist

Janet Penticoff, Senior Secretary

**Guests**

Sharon Walsh, OSEP sponsored technical assistance centers ECTA and DaSy

Tony Ruggiero, OSEP sponsored technical assistance center DaSy

Sally Sheppard, OSEP sponsored technical assistance centers ETCA and DaSy

**Public:**

No public were in attendance.

**Call to Order and Roll Call**

The State Interagency Coordinating Council was called to order at 9:11 a.m. Central Time by SICC chair Rochelle Holloway and roll call taken.

**Adoption of Agenda**

Motion by Carla Miller to approve the October 26, 2023, agenda; second by Carrie Churchill. All voted in favor; motion carried.

**Approval of August 2023 Minutes**

Motion by Michelle Martin to approve the August 2, 2023, minutes; second by Katherine Schmidt. All voted in favor; motion carried.

**Public Comment**

No public comment was offered.

**IDEA Federal Update:**

Sharon Walsh, representing OSEP sponsored technical assistant centers Early Childhood Technical Assistance Center (ECTA) and DaSy, presented information related to timelines for congress, funding for FFY2024, outlook on the coming year for Education programs, the new Part C accountability requirements coming in the FFY2023 reporting year and OSEP’s new Differentiated Monitoring System (DMS-2). Walsh informed members OSEP announced earlier this month the states in Cohort 4 that can expect monitoring activities to take place in the 2026-2027 year. South Dakota Part C and Part B are included in Cohort 4.

**Birth to Three Program Updates:**

Sarah Carter, director Birth to Three program reiterated South Dakota Part C did receive notification from OSEP on October 6, 2023, stating South Dakota Part C (Birth to Three) is part of OSEP DMS Cohort 4. Carter shared the components of the General Supervision system that states can expect to be monitored on. They include:

1. Fiscal Management
2. Integrating Monitoring
3. Sustaining Compliance & Improvement
4. Dispute Resolution
5. Technical Assistance & Professional Development
6. Data Systems
7. Data Performance Plan/Annual Performance Report
8. Policies & Procedures.

Carter went on to explain, based on the work the ICC had done with the State Systemic Improvement Plan (SSIP) the state is in a good position for the visit.

Carter and Jennifer Kampmann shared updates related to the areas of Accountability, Child Find and Workforce Development, Professional Development and Data Quality.

The Birth to Three child count is above pre-Covid numbers and referrals have had a steep climb well exceeding pre-Covid year numbers. Professional Development offered to providers and service coordinators has expanded beyond the Bright Beginnings, mandatory for all providers, to include summer PD offerings focusing on Child and Family Literacy, Deaf / Hard of Hearing and Simple Signs and coming in 2024 Cultural Context of Hispanic Household & Spanish for Early Intervention. These are all courses put together based on feedback from providers and their needs in the field.

Over the coming year, Dr. Andrew Stremmel and Dr. Jill Thorngren will be facilitating in-the-field mentoring opportunities for service coordinators and direct service providers, respectively. Each will be meeting virtually and in-person with their audiences to provide real-time support/strategies for handling confusing or difficult situations they may encounter when providing early intervention services. The state will be provided with a report on the year’s conversations which will be used to plan future PD needs. Birth to Three is also supporting a “new provider” mentoring program facilitated by a long-time early intervention provider. The program purpose is to assist those new to the field of early intervention providers with common questions and challenges.

Kampmann informed ICC members of the numerous conferences and interactions with higher-ed and medical profession to promote early intervention and raise awareness of the family engagement model, Bright Beginnings, used by South Dakota Birth to Three. This has resulted in invitations for Kampmann to speak with preparation programs at the University of South Dakota and Mount Marty specifically on the value of family engagement in early intervention. Kampmann informed ICC members, the University of South Dakota PT program has applied and received a federal grant focusing on bringing the family engagement model into their training curriculum, including providing internships within the Birth to Three program for students interested in choosing early intervention as a career option.

Carter updated members of progress towards a new Birth to Three data system. Currently, the state is in contract negotiations with hope to have new system up and running by late fall 2024.

Chair Holloway called the ICC meeting into recess at 10:44 a.m. for small work group activities.

Chair Holloway called the ICC meeting out of recess and back in session at 2:45 pm.

**2024 Membership Updates**

Carter shared there were several members whose term expired 12/31/2023, thanking those who agreed to remain on the board. The SICC would need to elect a chair for the 2024 year, that election will take place during the January 2024 meeting. Anyone interested should contact Carter.

**Adjournment**

Motion of Kirsten Ducheneaux to adjourn the meeting; seconded by Michelle Marten. All voted in Favor; motion carried. Meeting adjourned at 3:04 pm.

Next meeting of the SICC is January 24, 2024, 3:00 CT. Meeting will be held virtually via ZOOM.