

**Meeting Minutes for the
SD Interagency Coordinating Council
January 20, 2021 – 3:00PM CT
ZOOM Platform - Virtually**

Members Present:

Carla Miller
Carrie Churchill
Cindy Michelson
Dawn Smith
Debra Willert
Gretchen Brodkorb
Jodi Berscheid
Joe Hauge
Jordan Mouna
Katherine Schmidt
Kirsten Ducheneaux
Laura Nordby
Mary Bowne
Melanie Lundquist
Rochelle Holloway
Valerie Kelly

Members Absent

Cindy Fisher
Jaze Sollars
JoLynn Bostrom
Katie Wiseman
Michelle Martin
Leonard Suel
Sen. Jim Bolin

Birth to 3 Staff

Sarah Carter, Director
Crystal Goeden, Program Specialist (Technical Assistance)
Steve Livermont, Program Specialist (Data)
Jen Kampmann, Program Specialist (Professional Development)
Janet Penticoff, Birth to Three Billing
Lindsey Bomesberger, Secretary
Sharon Walsh, TA Guest

Public: **none**.

ICC Chair Valerie Kelly called the meeting to order at **3:01 PM** via virtual platform ZOOM.

Motion to approve agenda by **Carrie Churchill**; 2nd **Rochelle Holloway**; motion carried by roll call vote.

Motion to approve corrected September 2020 meeting minutes by **Debra Willert**; 2nd **Laura Nordby**; motion carried via written consent on ZOOM platform.

Motion to approve December 2020 meeting minutes by **Carla Miller**; 2nd **Kirsten Ducheneaux**; motion carried via written consent on ZOOM platform.

Public Comment: **none**.

Birth to Three Program Updates

Sarah Carter, Part C administrator, introduced new ICC members. New members include, Melanie Lundquist (provider representative), Joe Hauge (provider representative/BHSS) and Cindy Michelson (parent representative).

Professional Development, Jennifer Kampmann:

Jennifer Kampmann presented on the Bright Beginnings progress. Cohort 6 is currently taking place and will end mid-April 2020. Applications are currently open for Cohort 7; training will begin April 9th and conclude mid-October.

FFY2019 State Performance Plan, Steve Livermont:

Sarah Carter and Steve Livermont presented members with overview of the State Performance Plan and the dates of the reporting period that will be submitted February 1, 2021. During the December 2020 meeting the state presented on Indicators C1, C2, C4, C5 and C6. The remaining indicators were reported during this meeting.

Indicator C7: Timeliness of IFSP

- FFY2019 Target: 100%; FFY2019 Actual: 100%; met target, no slippage.

Indicator C8: Transitions

- C8: A. Developed an IFSP with transition steps and services at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler's third birthday.
 - FFY2019 Target: 100%; FFY2019 Actual: 98.86%; target not met, slippage.
 - 5 documented delays attributable to exceptional family circumstances.
 - 2 documented delays missed the transition timeline.
- C8: B. Notified the SEA and the LEA where the toddler resides at least 90 days prior to the toddler's third birthday for toddlers potentially eligible for Part B preschool services.
 - FFY2019 Target: 100%; FFY2019 Actual: 100%; target met, no slippage.
- C8: C. Conducted the transition conference held with the approval of the family at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler's third birthday for toddlers potentially eligible for Part B preschool services.
 - FFY2019 Target: 100%; Actual: 98.86%; target not met, slippage.
 - 5 documented delays attributable to exceptional family circumstances
 - 2 documented delays missed the transition timeline.

Indicator C9: Hearing Requests: none to report.

Indicator C10: Mediation Agreements: none to report.

Indicator C3: Early Childhood Outcomes

- C3: A. Positive social-emotional skills (including social relationships)
 - A1: Substantially increased their rate of growth by the time they turned 3 or exited the program
 - FFY2019 Target: 51.00%; Actual: 42.80%; did not meet target, no slippage.
 - A2: Functioning within age expectations in Outcome A by the time they turned 3 or exited the program.
 - FFY2019 Target: 85.50%; Actual: 73.40%; did not meet target, no meaningful slippage.
- C3: B. Acquisition and use of knowledge and skills (including early language/communication)
 - B1: Substantially increased their rate of growth by the time they turned 3 or exited the program
 - FFY2019 Target: 60.00%; Actual: 74.36%; target met, no slippage.
 - B2: Functioning within age expectations in Outcome B by the time they turned 3 or exited the program
 - FFY2019 Target: 70.00%; Actual: 53.20%; target not met, slippage.
- C3: C. Use of appropriate behaviors to meet their needs
 - C1: Substantially increased their rate of growth by the time they turned 3 or exited the program
 - FFY2019 Target: 60.00%; Actual: 91.03%; target met, no slippage.
 - C2: Functioning within age expectations in Outcome C by the time they turned 3 or exited the program
 - FFY2019 Target: 85.00%; Actual: 80.13%; target not met, no slippage.

2021 ICC Chair Election:

Sarah Carter opened the floor for nominations for ICC Chairperson.

Jodi Berscheid nominated Valerie Kelly for the ICC chair; 2nd **Debra Willert**; motion carried by roll call vote.

The next ICC meeting will be held April. The date is dependent on the release date of OSEP's 2021 Part C grant application.

Motion to adjourn by **Laura Nordby**; 2nd **Debra Willert**. Motion carried by roll call through ZOOM platform.

Adjourned at **4:26 pm**.

The presentation for the ICC meeting can be found on the South Dakota Boards and Commission website at:

<https://boardsandcommissions.sd.gov/bcuploads/April%2022%202020%20ICC%20Presentation%20-%20final.pdf>