**Meeting Minutes for the**

**State Interagency Coordinating Council**

**April 26, 2023**

**Via ZOOM**

**Members Present:**

Carla Miller

Carrie Churchill

Emily Quick

Gretchen Brodkorb

Senator Jessica Castleberry

Jodi Berscheid

Joe Hauge

JoLynn Bostrom

Katherine Schmidt

Kirsten Ducheneaux

Wendy Honeycutt

Carie Green

Melanie Lundquist

Michelle Martin

Rochelle Holloway

Sarah Carter

Valerie Kelly

**Members Absent:**

Cindy Fischer

Cindy Michelson

Deb Willert

Jaze Sollars

Jordan Mounga

Laura Nordbye

**Birth to Three Staff:**

Sarah Carter, Director

Crystal Goeden, Program Specialist

Steve Livermont, Program Specialist

Jen Kampmann, Program Specialist

Janet Penticoff, Administrative Assistant

**Public:**

No public were in attendance.

**Call to Order and Roll Call**

The State Interagency Coordinating Council was called to order at 3:00p.m. Central Time by SICC chair Rochelle Holloway and roll call was taken.

**Adoption of Agenda**

Motion by Valerie Kelly, second by Michelle Martin to approve the April 26, 2023, agenda. All voted in favor: Motion carried.

**Approval of Minutes**

Motion by Melanie Lundquist to approve the January 18, 2023, minutes, second by Carla Miller. All voted in favor. Motion carried.

**Public Comment**

No public comment was offered.

**FFY2021 SPP/APR Submission Update:**

Sarah Carter, program director informed members the FFY2021 State Performance and Annual Performance Report was submitted to OSEP according to the February 1, 2023, submission date. Carter explained, OSEP returns the full report asking that state carefully review any OSEP responses or concerns and return to OSEP with any required clarification. State Part C programs have from April 11 – April 25th to clarify and resubmit to OSEP. South Dakota Part C is pleased to announce no clarification actions were noted.

**Birth to Three Program Updates:**

Part C team member Jennifer Kampmann updated members on the pilot project the Birth to Three program has embarked on with the OAHE service coordination region. This project began to address community need and shortage of providers in this region of the state. The pilot project has resulted in an increase in child count, increase in awareness of Birth to Three early intervention in the community and built stronger relationships throughout the community, resulting in increased referrals. Kampmann further related the pilot project provided the state with information and data to evaluate and assess the success of the program and value added.

Using the knowledge gained the state hopes to expand this pilot to other areas of the state experiencing similar challenges as in the OAHE area. Future projects will also be funded with one-time ARP dollars. Council members are encouraged to provide feedback and can contact Kampmann at her work email.

Carter shared the 2023 Medicaid Rate increases which will begin July 1, 2023. Crystal Goeden, Part C team member, provided numbers related to new and returning direct service providers. December 1 IDEA child count information was provided and broken down by various demographics. Child count has risen and is higher than pre-Covid numbers. Referrals are also increasing, with physicians being the number one referral source.

**2023 IDEA Part C Grant Application**

The annual state application under Part C of the Individuals with Disabilities Act for FFY 2023 was addressed. The full grant is posted on the Department of Education website for 60 days with a 30-day public comment from April 5 – May 4, 2023. The grant application is due to the Office of Special Education Programs (OSEP) on May 24, 2023. At this time OSEP has not released the final funding for FFY2023, states are instructed to use FFY2022 funding amounts until otherwise noted.

Carter reviewed the historical grant funding amounts and the three components of the application. Section one consists of assurances the state has in effect policies and procedures to meet all the requirements of Part C; section two outlines each policy and procedure that must be in place as well as other assurances and certifications to meet requirements; section three provides description of the use of the Federal IDEA Part C funds the state will receive. Carter broke down section three fiscal category, providing budget dollars and description of the items funded.

States were also instructed to complete an updated General Education Provisions Act (GEPA) Section 427 form. The GEPA titled Equity for Students, Teachers and other Program Beneficiaries was enacted as part of the Improving America’s Schools Act of 1994. Its purpose is to ensure equitable access to, and participation in, Federally assisted programs for all beneficiaries The standard form, created in 1995 consisted of one overall requirement allowing an applicant to define and determine its barriers. US Department of Education updated the Section 427 form but requiring responses to four questions. Each applicant still maintains flexibility in determining and defining barriers, but the questions prompt responses to be focused on equity and specific questions in addition to a timeline to meet targeted milestones for removing the identified barriers. As instructed by OSEP, states could provide cross-reference to the existing State Plans. Carter described each of the four questions and the program’s responses relating this was work described in existing state plan and done so with stakeholder/ICC input. Members agreed with the GEPA as presented and provided feedback related to additional resources to assist with the state’s work. The GEPA is posted, along with the complete Part C Grant application at <https://doe.sd.gov/birthto3/documents/FFY23-PartC-App.pdf>.

**Next ICC Meeting**

Part C, in collaboration with Part B 619, preschool special education is hosting an Early Intervention conference, Thursday, August 3rd in Mitchell, SD. The next ICC meeting will be held the afternoon prior to conference, Wednesday, August 2, 2023. Members wishing to attend the conference need to contact Sarah no later than May 15th.

Moved to adjourn the meeting by Joe Hauge, second by Valerie Kelly. All voted in favor. Motion carried. Meeting adjourned at 4:36 pm.

Next meeting date is scheduled for Wednesday, August 2, 2023