

**INTERSTATE COMMISSION FOR ADULT OFFENDER SUPERVISION
STATE COUNCIL MEETING MINUTES**

May 9, 2022

1:00 TO 2:00 PM (CST)

TEAMS Meeting

PRESENT: Chair Doug Barthel, State Legislator,
Brad Lewandowski, Executive Director Parole, Charles Frieberg, Director of Court Services and
Krista Heeren-Graber, Victims Advocate.

OTHERS IN ATTENDANCE: Sarah Ball, Deputy Compact Administrator for Parole; Karena Cassidy, South Dakota Board of Pardons and Paroles Senior Secretary (Recorder), Cheryl Frost, Interstate Compact Coordinator for Probation.

REVIEW / APPROVE September 2021 MINUTES

Brad Lewandowski made a motion to approve the September 2021 minutes. Krista Heeren-Graber seconded the motion. All members voting aye, the motion carried.

DCA REPORTS

Sarah Ball updated the council on the following: South Dakota remains well above the threshold of 80% for compliance in both parole and probation by being in the high 90%. There was a small dip in the parole number which seems to be a training issue with newer supervisors and staff. Sarah has conducted in person training in Sioux Falls and Rapid City and will present a refresher at the statewide agent training on May 31st. Sarah continues to attend the National Office Training.

Chuck Frieberg with Probation Services updated the Council on training that is ongoing to keep averages and percentages as high as possible.

DISCUSSION

Chair Barthel will not be running for reelection so his term will be up at the end of 2022. The Executive Board of the Legislature will have to appoint Barthel's successor. The Executive Order from the Governor's Office will be changed to reflect Brad Lewandowski's new title. Brad Lewandowski informed the Council that all the proposed rule amendments discussed at the September meeting have passed and went into effect April 1, 2022. Sarah updated the Council on the National Office is still working on adding a warrant tracking system to the Interstate Compact Offender Tracking System. Sarah informed the Council of the proposed 10 changes to the ICOTS system with the price to be determined. Some of the highlights; auto formatting for number fields for phone and Social Security numbers, making the progress reports field required, adding an address validation feature, transfer requests be automatically generated, add a case load counter, expanded offender demographic search function, increase character count in justification for transfer box, and a notifications system with in ICOTS indicating unfinished business.

Annual business meeting will be in New York, NY, September 26-28, 2022. Brad Lewandowski, Sarah Ball and Chuck Frieberg will be attending in person.

FY 2023 Audit will focus on cleaning up the ICOTS offenders and records.

OLD BUSINESS

No old business at this time.

NEW BUSINESS

Chair Barthel brought up continuing to use Teams as a meeting site with no objections.

Brad Lewandowski informed the Council that the Finance Committee is looking to possible increase dues to offset the cost of the enhancements.

Chair Barthel made a motion to adjourn the meeting at 2:04 PM.

The meeting was adjourned at 2:04 PM. The next meeting will be held tentatively in the fall of 2022.

Respectfully submitted by

Karena Cassidy,
South Dakota Parole Administration Office
Senior Secretary.