

**INTERSTATE COMMISSION FOR ADULT OFFENDER SUPERVISION  
STATE COUNCIL MEETING MINUTES**

**May 7, 2024**

**2:00 TO 3:00 PM (CST)**

**TEAMS Meeting**

**PRESENT:**

Brad Lewandowski, Director of Parole, Charles Frieberg, Director of Court Services and Krista Heeren-Graber, Victims Advocate, Hank Prim, Division of Criminal Investigation, Marshall Lovrien, Judge, Fifth Judicial Circuit, Tim Reisch, State Legislator.

**OTHERS IN ATTENDANCE:** Sarah Spader, Deputy Compact Administrator for Parole; Karena Cassidy, South Dakota Parole Administrative Office Senior Secretary (Recorder), Cheryl Frost, Interstate Compact Coordinator for Probation, Kathy Christenson, Court Services Program Coordinator

**REVIEW / APPROVE MAY 2022 MINUTES**

Marshall Lovrien made a motion to approve the August 2023 minutes. Charles Frieberg seconded the motion. All members voting aye, the motion carried.

**DISCUSSION**

**DCA REPORTS**

Sarah Spader updated the council on the following: South Dakota remains well above the threshold of 80% for compliance in both parole and probation by being in the high 90%. Sarah has conducted new agent training in January, and April 2024. Training involved both parole field staff and institutional staff and covered ICAOS policy and ICOTS processes. Sarah presents refresher training at the statewide level to all areas as needed. Sarah continues to attend the National Office Training.

Mindy Spring from the National Office traveled to SD to conduct state-wide training for Parole staff and court services staff on 4/24/2024.

Chuck Frieberg with Probation Services updated the Council on training that is ongoing to keep averages and percentages as high as possible.

**OLD BUSINESS**

None

**NEW BUSINESS**

The Finance committee continues with the dues increase of 5.5% per year for 5 years. The committee is looking for alternate funding for upgrading technology, but no grants have been located.

At the 2023 Annual Business Meeting, Rule 5.108 Probable Cause Hearing in Receiving State was adopted.

2024 Annual Business Meeting will be in Scottsdale, AZ September 2024. This is a DCA training year. Sarah Spader and Chuck Frieberg will be attending in person.

National Office sent notice of new assessment for FY2025 studying cases that were transferred, retaken, then retransferred back to the receiving state.

Tim Reisch made a motion to adjourn the meeting at 2:24 PM. Krista Heeren-Graber seconded the motion. All members voting aye, the motion carried.

The meeting was adjourned at 2:23 PM. The next meeting will be held tentatively in the fall of 2024.

Respectfully submitted by

Karena Cassidy,  
South Dakota Parole Administration Office  
Senior Secretary.