

Alternatives to Detention Support

Subgrant Application

Title II Formula Grant

South Dakota Department of Corrections

APPLICATION DUE: June 7, 2024

Applicants with original signatures must be **submitted and received** by the Department of Corrections by the close of business on **June 7, 2024**. Faxed and emailed applications will not be accepted. Submit complete applications to:

John Stewart
Department of Corrections
3200 East Highway 34
Pierre, SD 57501-5070

Funding under this application is non-competitive and not guaranteed to each applicant. The application narrative and budget must be approved by both the SD Department of Corrections and the Council of Juvenile Services. If approved, the application content will be presented to the Office of Juvenile Justice and Delinquency Prevention for their approval of any addition of program purpose areas that may be needed to support the approved plan.

SECTION 1. APPLICANT INFORMATION

Applicant: Hughes and Stanley Counties		
Address: 104 East Capitol Avenue		
City/State/Zip: Pierre, SD 57501		Phone: 605-773-7462 Fax:
Email: Lacey.Boxley@co.hughes.sd.us	Federal Employer or Payee Identification Number (FEIN):	
Project Director Name: Casey Deibert		Title: Hughes County State's Attorney
Agency: Hughes County State's Attorney		Address: 104 East Capitol Avenue
City/State/Zip: Pierre, SD 57501		Phone: 605-773-7462 Fax:
Email: Casey.Deibert@co.hughes.sd.us		
Please indicate the name of the service(s) implemented: Youth Diversion Coordinator Position and JDAI Services		
Project Title:	JDAI/Diversion Coordinator	
Requested Project Period:	July 1, 2024 – June 30, 2025	

SECTION 2. PROJECT BUDGET

The Council of Juvenile Services will award or not award funding based the extent to which program design addresses a recognized need and whether the proposal is financially responsible and efficient. Funds will be paid through a reimbursement process for items specifically outlined and approved in the application.

Applicants may apply for up to \$75,000.

Non-supplanting Requirements: Funds or other resources of the applicant normally devoted to programs and activities designed to meet the needs of criminal justice will not be diminished in any way as a result of a grant award of federal funds. The project for which assistance is being requested will be in addition to, and not a substitute for, criminal justice services previously provided without federal assistance.

A. Personnel	TOTAL
Diversion Coordinator Salary	\$52,000
<i>Employee Fringe Benefits</i>	\$10,149.60
TOTAL	\$62,149.60
B. Contracted Services	TOTAL
Glory House Electronic Monitoring	\$1,500
Advent eLearning Module	\$4,000
TOTAL	\$5,500
C. Travel and Per Diem	TOTAL
Traveling to Quarterly Coordinators Convening	\$2,526.26
TOTAL	\$2,526.26
D. Equipment	TOTAL
Cell Phone Bill	545.04
TOTAL	\$545.04
E. Operating Expenses	TOTAL
Incentives (\$10 gift cards x75)	\$750
10% Indirect Costs	\$ 3,500
TOTAL	\$4,250
Total Project Budget -- Combined totals for all columns	\$74,970.90

NOTE: If there is a change in the above budget, programs will need to request an amendment to their budget. All amendments must be requested in writing **prior to the expenditure of funds.**

SECTION 3. BUDGET NARRATIVE

In the space provided, explain the relationship between budgeted items listed in Section 2 and project activities. Include information (data and criteria) as to how you arrived at budget estimates. Discuss all items by category and in full.

Personnel Narrative - Explain how the compensation and expenses were calculated, duties of the position, and any other information about personnel of the project. If proposed funding covers more than one position, you must identify the duties and estimated percent of time for duties that directly relate to the successful implementation of the program(s).

Position #1:	JDAI/Diversion Coordinator	
Justification for the position :	Reduce racial and ethnic disparities in the juvenile justice system, reduce recidivism, reduce juvenile detention population, provide alternatives to detention. Continue to decrease number of youths being held in detention which will also minimize youth contact with the court system.	
If the position is existing staff , explain how duties associated with this award are outside the current scope of their position and a provide a plan explaining how all duties associated with the position will continue to be provided and funded during this award:	This would be a third-year continuation from the services that were enhanced and/or implemented in previous years grant cycles.	
	<i>Personnel Responsibilities & Duties (must directly relate to the implementation of the program)</i>	<i>Estimated % Time</i>
	1. JDAI Coordination	25
	2. Diversion services and coordination	50
	3. Referrals, data tracking and analysis	25
	4.	
Wage/Salary:	\$52,000	
Benefits:	Health Insurance (\$10,149.60), and Retirement (6% of salary)	
Position #2:	NA	
Justification for the position :		
If the position is existing staff , explain how duties associated with this award are outside the current scope of their position and a provide a plan explaining how all duties associated with the position will continue to be provided and funded during this award:		
	<i>Personnel Responsibilities & Duties (must directly relate to the implementation of the program)</i>	<i>Estimated % Time</i>
	1.	
	2.	
	3.	
	4.	
Wage/Salary:		
Benefits:		

Please attach additional sheets for more than 2 positions

SECTION 3. BUDGET NARRATIVE CONTINUED

Contracted Services Narrative - Explain the consultant fees, consultant expenses, contracted services, the cost per service/per youth being served, how the cost for services was calculated, and the process that would be or has been conducted to select the consultant. **Contracted services fees cannot exceed \$650 per day.**

Consultant #1:	Glory House
Consultant Fees:	Varies: \$7.50 per day of monitor ONLY while being uses.
Contracted Service:	Electronic monitoring systems and overview
Selection Process:	Based on services and price point

Consultant #2:	
Consultant Fees:	
Contracted Service:	
Selection Process:	

Travel and Per Diem Narrative – Explain the calculation of travel costs for travel **outside the home jurisdiction**, (travel must be calculated at current state rates (\$0.51 per mile and \$40 per diem)), how the expenses are directly related to the implementation of the project, and if out-of-state travel is anticipated, give particulars (i.e., location, state, dates, purpose, cost).

Purpose of Travel: **3 regional meetings to Rapid City, SD. The intention is to bring state/local JDAI involved members together for a conference for a Statewide JDAI Convening in Rapid City, SD. We will learn about other JDAI reform efforts and strategies from leaders across South Dakota and potentially Nebraska. Total projected cost to include lodging, travel, and per diem.**

1,026 x \$0.51 =
4 x \$40.00 = \$160.00
Hotel: 3 x \$75.00 = \$225.00

Purpose of Travel: **1 National Conference that would provide great learning opportunities such as programming ideas, Evidence Based Practices, and learning from other jurisdictions.**

Airfare - \$700.00
3 x \$56.00 = \$168.00
Hotel: \$750.00

Equipment and Operating Expenses Narrative – Explain the supplies and equipment costs directly related to the implementation of the program or project. You must be specific regarding the items in which you intend to use federal funding. For example, a budget item of “office expenses” will not be accepted as these items must be detailed. You need to identify what you anticipate for office expenses and list each item and the estimated costs. Items not specifically outlined will not be eligible for reimbursement.

Equipment – List nonexpendable items that are to be purchased and show how you calculated these costs. Nonexpendable equipment is tangible property having a useful life of more than 2 years.

Operating Expenses – List items by type (office supplies, postage, training materials, copying paper, and expendable equipment) and show how you calculated these costs. Generally, supplies include any materials that are expendable or consumed during the course of the project.

Indirect costs associated with the administration and facilitation of the JDAI program including but not limited to conference and classroom space, office supplies, postage, copy machine ink/toner, paper products and training materials)

Incentives (\$10 gift cards x75) - \$750.00

SECTION 4. APPLICATION NARRATIVE

Technical Requirements

Applications will be reviewed initially for compliance with technical requirements. Noncompliance with these requirements may result in the application being deemed non-responsive, and therefore, not acceptable to award.

1. The Alternatives to Detention Support Application is limited to thirty (30) standard 8.5 x 11 pages with one-inch margins, excluding attachments.
2. Applications must be typewritten in 12-point Times New Roman font and must be double-spaced.
3. Applications must be bound using a binder clip. Do not staple or submit applications in three-ring binders.
4. Applications must be single sided, not duplexed.
5. Pages must be numbered sequentially.
6. The application must contain original signatures.

Please provide a description, in the order listed below, of each component requested. Clearly present each topic, separated by subject headings. The narrative includes the following sections:

- A Project Abstract and Demonstration of Need;
- B Community Readiness;
- C Alignment with South Dakota JDAI Implementation;
- D Strategy for Implementation;
- E Project Performance Measures and Evaluation;
- F Description of Project Geographic Boundaries; and
- G Target Population.

A. PROJECT ABSTRACT AND DEMONSTRATION OF NEED

Hughes/Stanley County is seeking to continue to expand diversion services, alternatives to detention and staff time to assist with JDAI coordination. The goal is that Hughes/Stanley County will continue to expand their continuum of services to benefit the outcome of system involved youth at every decision point. With addition of staff time dedicated to JDAI Coordination, data will be collected at all decision points so informed decisions can be made by the JDAI collaborative to promote juvenile justice program efficacy. At the front end, diversion services

will continue to be expanded. In addition, diversion coordination will continue to include working with community partners to further build upon existing services and relationships while utilizing data to assess needs in the community. We will continue to build on alternatives to detention with the youth in Hughes/Stanley County.

B. COMMUNITY READINESS

Describe your community's readiness to adopt or continue to implement alternatives to detention strategies specifically describing the following:

Hughes/Stanley County has been a JDAI site for over two years. The JDAI collaborative includes the juvenile judge, juvenile prosecutor, state's attorney, sheriff, detention administration, high school administration, local service providers, court services, county commission, and law enforcement. The juvenile prosecutor is actively involved with JDAI in Hughes/Stanley County and has been since the inception of its implementation.

Pierre/Fort Pierre currently utilizes non-secure and secure detention in Hughes/Stanley County; however, we are in the beginning phases of exploring the idea of a reception center. Hughes/Stanley County is currently on a conditional release option which would aid in keeping our youth in the community. This process is new and will be having additional trainings throughout this grant cycle to fine tune the process.

The goal of this position is to expand upon current services to offer diversion services to all levels of youth entering the system. The State's Attorney's Office, the county commission, Sheriff's office, juvenile judge, juvenile prosecutor, Police Department and superintendent of the Pierre/Stanley County school district fully support this effort.

Please see the attached letters of support which indicates the stakeholder agencies willingness to adopt and support the additional JDAI strategies within Hughes/Stanley County.

C. ALIGNMENT WITH SOUTH DAKOTA JDAI IMPLEMENTATION

1. Include a summary of how your project would align with the following JDAI values:

The average daily population (ADP) in Hughes County (2023) for youth in detention was 2.48 and Youth of Color was 1.97. The average length of stay was 14.82 days and 16.24 days for Youth of Color for 2023. Hughes/Stanley County's override rate in 2023 was 9 and 5 for Youth of Color. Hughes/Stanley County is working on a conditional release option to continue lowering this number and keeping youth in the community. With the goal of providing access to a continuum of services, including culturally responsive programming, Hughes/Stanley County will decrease the overrepresentation of youth of color in detention and increase successful diversion outcomes for youth of color. The goal of expanding diversion options is to eliminate existing barriers such as transportation and ability to pay for services.

Grant monies will be utilized for staff time to be dedicated specifically to JDAI/Diversion Coordination. This will include data tracking ability to determine the

success of implemented diversion programs and alternative to detention. Data will be presented to the local JDAI collaborative on a quarterly basis to help guide decision making. The Unified Judicial System intends to continue to support the position with training opportunities such as the national JDAI conference, continued JDAI site visits, and participation in more Positive Youth Development curriculums.

D. STRATEGY FOR IMPLEMENTATION AND SUSTAINABILITY

Describe your strategy for implementing and sustaining the chosen plan (including goals, objectives, and a timetable) for the following:

1. Mobilizing the community to assume responsibility for alternatives to detention through involving various sectors;
 2. Obtaining resources to aid in implementing the chosen plan;
 3. Coordinating the implementation of the chosen plan; and
 4. Sustaining the plan following funding under this subgrant.
-
- I. The Diversion Coordinator will continue to participate in monthly JDAI and Diversion Coordinators calls throughout the grant period.
 - II. The Diversion Coordinator will hold JDAI collaborative meetings at least quarterly to implement the goals identified on the JDAI work plan.
 - a. The Diversion Coordinator will present data at each meeting to ensure the collaborative is using data to drive the decision making progress.
 - b. The Diversion Coordinator will also survey the collaborative to ensure that community is being represented and that various entities are being represented at the meetings.
 - III. The Diversion Coordinator will hold Risk Assessment Instrument training refreshers for Law Enforcement to ensure every officer has received the same training on the use of the tool.
 - IV. The Diversion Coordinator will work with Pierre/Stanley County Schools to formalize a more standardized Truancy Diversion Program by December of 2024.
 - V. The Diversion Coordinator will continue to identify and verbalize gaps in services that are in existence.
 - a. The Diversion Coordinator will continue to research new ideas for diversion and expand on existing diversion programming.
 - b. The Diversion Coordinator will work with local community partners, not limited to existing collaborative, to increase and broaden community resources.
 - VI. The Diversion Coordinator will continue to track and enhance data collection capabilities.
 - VII. The Diversion Coordinator will participate in local government meetings when necessary to promote youth justice work.
 - a. The Diversion Coordinator will provide community education around adolescent brain development and the harmful effects of incarcerating youth to gain community buy-in about the program.
 - b. The Diversion Coordinator will provide updates to the Hughes/Stanley County Commissioners on the progress being made throughout the grant period.
 - VIII. Coordinate with State, Tribal JDAI committee to hold youth and family focus events to determine local cultural advisors and programming needs.

E. PROJECT PERFORMANCE MEASURES AND EVALUATION

Performance measure reports will be required consistent with individual program goals, federal reporting requirements, and any information identified by the Council of Juvenile Services and the Department of Corrections.

For the purpose of this grant application, describe the following:

1. Ability to collect data from public institutions and record data in a spreadsheet; and
2. Ability to collect and provide juvenile specific information.

Hughes/Stanley County is working with law enforcement, the State’s Attorney’s Office, and the local detention center to collect arrest, diversion, average length of stay and average daily population data. Data will be disaggregated by gender, race, and ethnicity. Hughes/Stanley County is currently tracking ALOS and ADP and will provide this to the JDAI collaborative. The JDAI/Diversion coordinator for Hughes/Stanley County has access to up-to-date RAI data through the Unified Judicial System’s JRAI data reporting system.

F. DESCRIPTION OF PROGRAM GEOGRAPHIC BOUNDARIES

The JDAI/Diversion Coordinator position will serve youth, families, and community stakeholders in urban and rural Hughes/Stanley County. According to the 2023 census, the population of Hughes County is 17,624 and the population of Stanley County is 3,043. The Kids Count data center estimates that the 2022 population of youth aged 10-17 (youth that could be served by this grant) is 2,040 in Hughes County and 338 in Stanley County.

G: TARGET POPULATION

Provide an overview of the participants eligible for participation through using the table below.

Target Population Details (Place an “X” in the box to the <i>left</i> of all those that apply)								
Race(s):		Offender Type(s):				Geography:		
x	American Indian/Alaskan Native	x	At-Risk Population (no prior offense)		x	Rural		
x	Asian	x	First Time Offenders		x	Suburban		
x	Black/African American	x	Repeat Offenders		x	Tribal		
x	Hispanic or Latino (of any race)	x	Sex Offenders		x	Urban		
x	Other Race	x	Status Offenders		Age:			
x	White/Caucasian	x	Violent Offenders		x	Under 11		
Sex:		Referral Source:				x	12-13	
x	Female	x	School	x	Court System	x	14-15	
x	Male	x	State’s Attorney	x	Other _____	x	16 -18	

The target population is youth under the age of 18 (and their families), who have had contact with the juvenile justice system or who are at risk of having contact with the juvenile justice system. Target populations for detention reform may also include youth of color, females, and youth with school/truancy offenses, domestic assaults on a family member, warrants, and homeless youth.

The goal is to prevent or divert youth involvement in the juvenile justice system and to eliminate or minimize disproportionate minority contact. This project will focus on prevention and intervention for youth engaging in behaviors putting them at risk for justice system involvement. The JDAI collaborations in the county will work to create an effective, fair and efficient system that produces positive outcomes for youth, families and communities while protecting public safety.

SECTION 5: CONFLICTS OF INTEREST, SPECIAL CONDITIONS AND ASSURANCES

Council of Juvenile Services Conflict of Interest Identification

Please identify which Council of Juvenile Services Members, if any, appear to have a conflict of interest with your application and provide a brief narrative explaining the potential conflict of interest.

A council member derives a direct benefit from the contract if one or more of the following is true of the member, the member's spouse, or a person with whom the member lives with and commingles assets:

- 1) Has a five percent ownership or other interest in an entity that is a party to the contract;
- 2) Derives income, compensation or commission directly from the contract or from the entity that is a party to the contract;
- 3) Acquires property under the contract; or
- 4) Serves on the board of directors of an entity (including a nonprofit) that derives income or commission directly from the contract or acquires property under the contract.

“Direct benefit” does not include gain from a contract based solely on the value of a council member's investment in an entity that is a party to the contract, if that investment represents less than a five percent ownership in the entity. It also does not apply to contracts or transactions where the council member only benefits from an act of the Council of Juvenile Services that has general application, such as a decision by the Council of Juvenile Services to increase or decrease a fee that many South Dakotans pay.

List Current Members

Beth O'Toole, Chair and Professor at the University of Sioux Falls;

Sara McGregor-Okroi, Vice-Chair and Director of Aliive-Roberts County.

Dadra Avery, School Counselor at Sturgis Brown High School;

Judge Tami Bern, First Judicial Circuit Judge;

Eric Anderson, Department of Corrections Juvenile Corrections Supervisor;

Kim Cournoyer, Service Provider at Great Plains Psychological Associates;

Charles Frieberg, Director of Trial Court Services;

Melanie Boetel, Department of Social Services Behavioral Health Services Director;

Daniel Haggar, Minnehaha County States Attorney;

Cindy Heiberger, Former Minnehaha County Commissioner;

Doug Herrmann, Executive Director of The Club for Boys;

Sheriff Brad Howell, Codington County Sheriff;

Angela Lisburg, Avera Saint Mary's Hospital;

Dave McNeil, Aberdeen Police Department Chief;

Jennifer Johnson, JJRI Coordinator, Southeastern Behavioral Health

SECTION 6. SIGNATURES

The officials who certify this document agree to adhere to all terms and conditions relating to this application. Duplication of responsibilities by one individual for any position listed below is NOT acceptable.

Original Signatures are Required		
County Commission Chair		
Name	Title	
Address	City/State/Zip	
E-mail	Phone	Fax
Signature	Date	
B. Project Director		
Name	Title	
Address	City/State/Zip	
E-mail	Phone	Fax
Signature	Date	
C. Financial Officer		
Name	Title	
Address	City/State/Zip	
E-mail	Phone	Fax
Signature	Date	
D. Other Official		
Name	Title	
Address	City/State/Zip	
E-mail	Phone	Fax
Signature	Date	

SECTION 7. ATTACHMENTS

Description of Attachments – Identify and describe the significance of all additional materials you include as attachments. Please limit additional materials to items such as program effectiveness documentation; pertinent letters of support or commitment; research documentation; resource documentation; and any other materials. Attach all additional documents following this page.

Attachment 1
Letter of Support from Deputy State’s Attorney
Attachment 2
Letter of Support from Chief Court Services Officer, Jessica Miller.
Attachment 3
Letter of Support from Finance Officer, Thomas Oliva.
Attachment 4
Letter of Support from Stanley County MS/HS Principal, Curt Littau.
Attachment 5
Letter of Support from Riggs High School Assistant Principal, Amy Boutchee.
Attachment 6

ENCLOSE RELEVANT ATTACHMENTS AFTER THIS PAGE

5/22/2024

To Whom it may concern,

I am writing this letter in support of the continuation of the Diversion/JDAI Coordinator position. T.F. Riggs High School has worked closely with Lacey Boxley as she has held this position for the past two years. I would like to speak to the positive impact that Lacey's efforts have had on the Riggs students that she worked with. This year alone, there were 16 Riggs students who went through the diversion program. These are all students with lots of potential, who have made poor choices – many due to the lack of adult supervision and support in their lives. The diversion program gave them another adult in their life who was working to build relationships and coach positive behavior and choices for these students.

Of the 16 Rigg students that worked with the diversion coordinator, two graduated and six earned enough high school credits to move to the next grade level. Of the eight students who did not earn enough credit to move to the next grade level, we saw a marked difference in their attendance and academic efforts when they were on diversion. Five of the eight can get caught up on credits (to move to the next grade level) as long as they choose to attend summer school, which means that they are VERY close to being on track for graduation with their cohort.

I share the statistics on credits, since credit deficiency at the ninth and tenth grade level is the biggest indicator of high school dropout rates. We have many school-wide initiatives to help support students who are struggling in class or need to recover credit, however – we have worked to gain buy-in from families and students to take advantage of these opportunities. With the help of the diversion coordinator, there were more “incentives” for students to participate in the opportunities. It was clear to see that these students benefited from another adult checking grades and attendance in addition to coaching students to improve their efforts and self-advocacy skills.

The principals and counselors held monthly meetings with the court service officers and diversion coordinator to discuss student academic progress and attendance. Discussions also included relevant interactions with students that helped the team support the student and family. The working relationship developed in these meetings led to more communication if we started to see a slip in attendance or grades. Conversations that we had with students at school could be quickly followed up by the diversion coordinator. This “full court press” approach certainly helped several students turn the corner on their efforts and outcomes.

We have seen that when a student experiences success – it leads to MORE success. Although there were a few students who fell back into “old ways” after they had completed the diversion program, many continued with the skills that they gained through the work that Lacey did, coupled with the school programs that they took advantage of, due to Lacey’s involvement and support.

In summary, I would like to say that this is a position that may be a true “game changer” for a subset of at-risk youth and we fully support the funding of this position to continue. Please feel free to reach out to me if you have any questions.

Sincerely,

A handwritten signature in cursive script that reads "Amy Boutchee".

Amy Boutchee
High School Assistant Principal
T.F. Riggs High School
Pierre, SD 57501
605-773-7350 (School); 605-280-6899 (Cell)
Amy.Boutchee@k12.sd.us



Hughes County Finance Office
Treasurer
104 E. Capitol
Pierre, South Dakota 57501-2563
605-773-7491
605-773-7479 Fax
May 21, 2024

RE: Letter of Support- Youth Diversion Program

Dear Sir or Madam,

As the Finance Officer of Hughes County, I would like to submit this letter of continued support for the application submitted for the Hughes & Stanley County Alternatives to Detention Grant.

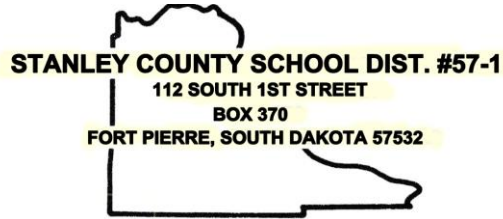
I continue to see the real value of this program, and the opportunities it has offered the youth of our communities. With the support of this grant, we can continue to impact our local youth in productive and positive ways.

Respectfully,

Thomas J. Oliva
Hughes County Finance Officer
Thomas.oliva@co.hughes.sd.us

Superintendent.....223-7741
Business Manager.....223-7741
Administrative Fax.....223-7750

Web Page: stanleycounty.k12.sd.us



Secondary Principal.....223-7741
Elementary Principal.....223-7741
High School Fax.....223-7751
Elementary School Fax.....223-7760
Special Education Fax.....223-7760

May 22, 2024

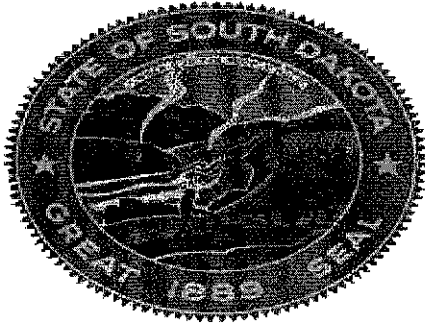
To Whom It May Concern:

I thank you for the opportunity to write this letter in support of our Youth Diversion Coordinator and the need for that program in our area. I feel this program has positively impacted our youth as well as being the key element in lending aid to our schools for various truancy and behavioral issues.

Sincerely,

Curt Littau

Curt Littau, Principal
Stanley County School District
112 S. First Street
Ft. Pierre, SD 57532



COURT SERVICES DEPARTMENT

Court Services
PO Box 128
104 E. Capitol
Pierre, SD 57501
Telephone (605) 773-3874
Fax (605) 773-6491

May 22, 2024

To Whom it may concern,

As Chief Court Services Officer, I write again this year in support of the grant application for the Hughes and Stanley County Diversion and Conditional Release Programs.

The Diversion Program continues to offer opportunities to improve outcomes for the youth in our communities, keeping low-risk offenders out of the legal system and allowing Probation services to be utilized with the population most in need.

The Conditional Release Program has been a great addition to our communities to avoid unnecessary detainment of youth while keeping community safety in mind.

Court Services supports these efforts and the benefits they offer the youth we serve.

Sincerely,

A handwritten signature in cursive script that reads "Jessica Miller".

Jessica Miller

Chief Court Services Officer

Court Services Department - Mission Statement

Our mission is to serve the citizens of the State of South Dakota by preventing crime and repairing the harm caused by crime through public safety and crime prevention in the community, accountability and opportunity for positive change of the offender, justice for the victim, and respectful treatment for all involved.