

**Reducing Racial and Ethnic Disparities (R/ED)
Subgrant Application
South Dakota Department of Corrections
APPLICATION DUE: June 7, 2024**

Applications with original signatures must be **submitted and received** by the Department of Corrections by the close of business on **June 7, 2024**. Faxed and emailed applications will not be accepted.

Submit complete applications to:

*John Stewart
Department of Corrections
3200 East Highway 34
Pierre, SD 57501-5070*

Funding under this application is non-competitive and not guaranteed to each applicant. The application narrative and budget must be approved by both the SD Department of Corrections and the Council of Juvenile Services. If approved, the application content will be presented to the Office of Juvenile Justice and Delinquency Prevention for their approval of any addition of program purpose areas that may be needed to support the approved plan.

SECTION 1. APPLICANT INFORMATION

Applicant: Hughes and Stanley Counties		
Address: 104 East Capitol Avenue		
City/State/Zip: Pierre, SD 57501	Phone: 605-773-7462	Fax:
Email: Lacey.Boxley@co.hughes.sd.us	Federal Employer or Payee Identification Number (FEIN):	
Project Director Name: Casey Deibert	Title: Hughes County State's Attorney	
Agency: Hughes County State's Attorney	Address: 104 East Capitol Avenue	
City/State/Zip: Pierre, SD 57501	Phone: 605-773-7462	Fax:
Email: Casey.Debert@co.hughes.sd.us		
Please indicate the name of the service(s) implemented:		
Project Title:		
Requested Project Period:	July 1, 2024 – June 30, 2025	

SECTION 2. PROJECT BUDGET

The Council of Juvenile Services will award or not award funding based the extent to which program design addresses a recognized need and whether the proposal is financially responsible and efficient. Funds will be paid through a reimbursement process for items specifically outlined and approved in the application.

Applicants may apply for up to \$30,000.

Non-supplanting Requirements: Funds or other resources of the applicant normally devoted to programs and activities designed to meet the needs of criminal justice will not be diminished in any way as a result of a grant award of federal funds. The project for which assistance is being requested will be in addition to, and not a substitute for, criminal justice services previously provided without federal assistance.

A. Personnel	TOTAL
Coordinator stipend	\$1000
<i>Employee Fringe Benefits</i>	
TOTAL	\$
B. Contracted Services	TOTAL
Native American Cultural Advisors	\$2500
Native American spiritual healing camps	3000
TOTAL	\$8000
C. Travel and Per Diem	TOTAL
Travel to National R/ED conference (4 participants)	\$10000
Travel to diversion restorative justice training	800
Travel for Native American Cultural Advisors	2500
TOTAL	\$13300
D. Equipment	TOTAL
TOTAL	\$200
E. Operating Expenses	TOTAL
Incentives for participation in cultural events	\$200
TOTAL	\$200
Total Project Budget -- Combined totals for all columns	\$20000

NOTE: If there is a change in the above budget, programs will need to request an amendment to their budget. All amendments must be requested in writing **prior to the expenditure of funds.**

SECTION 3. BUDGET NARRATIVE

In the space provided, explain the relationship between budgeted items listed in Section 2 and project activities. Include information (data and criteria) as to how you arrived at budget estimates. Discuss all items by category and in full.

Personnel Narrative - Explain how the compensation and expenses were calculated, duties of the position, and any other information about personnel of the project. If proposed funding covers more than one position, you must identify the duties and estimated percent of time for duties that directly relate to the successful implementation of the program(s).

Position #1: **R/ED Coordinator**

Justification for the position : Funds to provide a stipend to diversion coordinator position to support the implementation and delivery of R/ED program development and implementation.

If the position is **existing staff**, explain how duties associated with this award are **outside the current scope** of their position and a provide a **plan** explaining how all duties associated with the position will continue to be provided and funded during this award:

While most of the work with this program will be included in regular business hours, the extra duties of R/ED program development and implementation may require extra hours to fulfill program requirements.

Personnel Responsibilities & Duties <i>(must directly relate to the implementation of the program)</i>	Estimated % Time
1. R/ED program development and implementation	100
2.	
3.	
4.	

Wage/Salary: 1000

Benefits:

Position #2:

Justification for the position :

If the position is **existing staff**, explain how duties associated with this award are **outside the current scope** of their position and a provide a **plan** explaining how all duties associated with the position will continue to be provided and funded during this award:

Personnel Responsibilities & Duties <i>(must directly relate to the implementation of the program)</i>	Estimated % Time
1.	
2.	
3.	
4.	

Wage/Salary:

Benefits:

Please attach additional sheets for more than 2 positions
SECTION 3. BUDGET NARRATIVE CONTINUED

Contracted Services Narrative - Explain the consultant fees, consultant expenses, contracted services, the cost per service/per youth being served, how the cost for services was calculated, and the process that would be or has been conducted to select the consultant. **Contracted services fees cannot exceed \$650 per day.**

Consultant #1:	Native American Cultural Advisors
Consultant Fees:	\$650 per day (not including travel) to provide focus groups, Juvenile Justice 101 sessions
Contracted Service:	Provide focus groups to system-impacted youth to inform project development and implementation
Selection Process:	Hughes County will work with the Tribal JDAI Subcommittee to identify appropriate Native American Cultural Advisors
Consultant #2:	Native American Cultural Healing Camps
Consultant Fees:	Attendance cost of \$650 per day for system-involved youth to attend cultural healing camp
Contracted Service:	Teca Woapiye Wicot cultural healing camp through Friends of the Children, He Sapa
Selection Process:	Hughes County will work with Friends of the Children to provide this camp

Travel and Per Diem Narrative – Explain the calculation of travel costs for travel **outside the home jurisdiction**, (travel must be calculated at current state rates (\$0.51 per mile and \$40 per diem)), how the expenses are directly related to the implementation of the project, and if out-of-state travel is anticipated, give particulars (i.e., location, state, dates, purpose, cost).

Purpose of Travel:	4 Hughes County Juvenile Justice stakeholders to attend the national R/ED conference
$[Mileage] \times \$0.51 =$ $[Number\ of\ Travel\ Days\ for\ per\ diem] \times \$40.00 = Out\ of\ state \ *4\ (3\ days\ @\ \$156\ each = \$672) + \$2688\ total$ $Airfare \ *4\ (750\ pp) = \3000 $Hotel\ (3\ nights\ @\ \$250 = \$750)\ total \ *4 = \$3000$ $Registration\ fee\ \$470\ pp\ (*4) = \1880	

Purpose of Travel:	Travel for R/ED coordinator to attend restorative justice training in Rapid City
$[Mileage] \times \$0.42 = Roundtrip\ from\ Pierre\ to\ Rapid\ city\ (342\ miles) = \174.42 $[Number\ of\ Travel\ Days\ for\ per\ diem] \times \$32.00 = \$40\ per\ day\ for\ 2\ days + \80 $Hotel\ (2\ nights\ @\ \$100\ per\ night) = \200	

Purpose of Travel:	Travel for Native American cultural advisors to Pierre
$[Mileage] \times \$0.42 = Roundtrip\ from\ Rapid\ City\ to\ Pierre\ (342\ miles) \ *5 = \872 $[Number\ of\ Travel\ Days\ for\ per\ diem] \times \$32.00 = \$40\ per\ day\ for\ 2\ days + \$80 \ *5 = \$400$ $Hotel\ (2\ nights\ @\ \$100\ per\ night) = \$200 \ *5 = \$1000$	

Equipment and Operating Expenses Narrative – Explain the supplies and equipment costs directly related to the implementation of the program or project. You must be specific regarding the items in which you intend to use federal funding. For example, a budget item of “office expenses” will not be accepted as these items must be detailed. You need to identify what you anticipate for office expenses and list each item and the estimated costs. Items not specifically outlined will not be eligible for reimbursement.

Equipment – List nonexpendable items that are to be purchased and show how you calculated these costs. Nonexpendable equipment is tangible property having a useful life of more than 2 years.

Operating Expenses – List items by type (office supplies, postage, training materials, copying paper, and expendable equipment) and show how you calculated these costs. Generally, supplies include any materials that are expendable or consumed during the course of the project.
\$200 for incentives for youth to participate in focus and healing groups with Native American cultural advisors

SECTION 4. APPLICATION NARRATIVE

Please provide a description, in the order listed below, of each component requested. Clearly present each topic, separated by subject headings. The narrative includes the following sections:

- A. Project Abstract and Demonstration of Need;**
- B. Strategy for Implementation.**

A. PROJECT ABSTRACT AND DEMONSTRATION OF NEED

Provide a narrative overview of the proposed project including a demonstration of need through findings of assessments and data. This section is not to exceed one page.

Hughes County has made strides increasing the amount of youth that are successfully diverted from the court system, but Native American youth, are not receiving the same outcomes and resources remain scarce. In 2023, 37 of the 51-youth admitted into detention in Hughes County were youth of color, most of them Native American. In addition, those youth made up 601 of the 756 bed days in detention. This means that not only are Native American youth in Hughes County more likely to be detained, they are more likely to stay longer because of limited resources to support them and their families. In the last year of the Hughes County diversion program, 25 Native American youth were served and 18 were successful. Hughes County believes that the success rate of the diversion program and the can be improved with developing cultural programs within the community.

This will be accomplished with a phased approach. The first year of the project will be bringing Native American cultural advisors into the community that are identified through the state Tribal JDAI committee. These cultural advisors will hold community events, targeted at system-impacted youth and families that will seek input on how to better serve this population. These events

will seek to bolster the relationship between the county and the local Native American population with the ultimate goal of creating a locally-led Indigenous program and initiative for year two of this project. Youth and families will be incentivized to attend these events.

The project will also sponsor the attendance of up to four system-impacted tribal youth to attend the Teca Woapiye Wicot cultural healing camp through Friends of the Children in the Black Hills. The goal is for the youth that attend this camp to become mentors for future youth in the community. Building on the current collaboration in Hughes County and the need to continually learn about programs that can benefit youth of color, this project allows for up to four individuals from the Hughes County JDAI collaborative to attend the national R/ED conference in Seattle.

B. STRATEGY FOR IMPLEMENTATION AND SUSTAINABILITY

Describe your strategy for implementing and sustaining the chosen plan (including goals, objectives, and a timetable) for the following:

1. Mobilizing the community to assume responsibility for supported services through involving various sectors;
 2. Obtaining resources to aid in implementing the chosen plan;
 3. Coordinating the implementation of the chosen plan; and
 4. Sustaining the plan following funding under this subgrant.
-
- I. Local Diversion Coordinator attends state Tribal JDAI committee meeting to analyze over-representation data of Native American youth and discuss community need
 - II. Partner with Native American cultural advisor and develop a contract to bring a partner to Hughes County
 - III. Host at least two focus groups with a Native American cultural advisor in Hughes County with Indigenous youth and families.
 - IV. Gather information collected at events and present to the Tribal JDAI committee to get input on how to move work forward
 - V. Utilize relationships formed at events to highlight moving Native American program needs forward.

- VI. Send at least 3 system impacted youth to cultural healing camps and encourage and incentive attendance at local focus groups
- VII. Send up to four individuals from the Hughes County JDAI collaborative to the national R/ED conference in Seattle
- VIII. Host a de-brief meeting and present to the local JDAI committee about programs learned about at the national conference
- IX. In collaboration with focus group information, the tribal JDAI committee, and the local Hughes County JDAI collaborative – the Coordinator will develop a program and implementation plan for the Year 2 of this project. A sustainability plan will be developed at that time.

SECTION 5: CONFLICTS OF INTEREST, SPECIAL CONDITIONS AND ASSURANCES

Council of Juvenile Services Conflict of Interest Identification

Please identify which Council of Juvenile Services Members, if any, appear to have a conflict of interest with your application and provide a brief narrative explaining the potential conflict of interest.

A council member derives a direct benefit from the contract if one or more of the following is true of the member, the member's spouse, or a person with whom the member lives with and commingles assets:

- 1) Has a five percent ownership or other interest in an entity that is a party to the contract;
- 2) Derives income, compensation or commission directly from the contract or from the entity that is a party to the contract;
- 3) Acquires property under the contract; or
- 4) Serves on the board of directors of an entity (including a nonprofit) that derives income or commission directly from the contract or acquires property under the contract.

“Direct benefit” does not include gain from a contract based solely on the value of a council member's investment in an entity that is a party to the contract, if that investment represents less than a five percent ownership in the entity. It also does not apply to contracts or transactions where the council member only benefits from an act of the Council of Juvenile Services that has general application, such as a decision by the Council of Juvenile Services to increase or decrease a fee that many South Dakotans pay.

List Current Members

Beth O'Toole, Chair and Professor at the University of Sioux Falls;

Sara McGregor-Okroi, Vice-Chair and Director of Aliive-Roberts County.

Dadra Avery, School Counselor at Sturgis Brown High School;

Pat Bad Hand, Rosebud Sioux Tribe Detention Center;

Mason Best, Youth Member;

consent to jurisdiction in any court other than the courts of the Unified Judicial System of the State of South Dakota.

State of South Dakota Grant Subrecipient Attestation:

If awarded, the subgrantee will attest to meeting the following requirements per SDCL 1-56-10:

1. A conflict of interest policy is enforced within the subrecipient’s organization;
2. The Internal Revenue Service Form 990 has been filed, if applicable, in compliance with federal law, and is displayed immediately after filing on the subrecipient’s website;
3. An effective internal control system is employed by the subrecipient’s organization; and
4. If applicable, the subrecipient is in compliance with the federal Single Audit Act, in compliance with § 4-11-2.1, and audits are displayed on the subrecipient’s website.

SECTION 6. SIGNATURES

The officials who certify this document agree to adhere to all terms and conditions relating to this application. Duplication of responsibilities by one individual for any position listed below is NOT acceptable.

Original Signatures are Required		
County Commission Chair		
Name	Title	
Address	City/State/Zip	
E-mail	Phone	Fax
Signature	Date	
B. Project Director		
Name	Title	
Address	City/State/Zip	
E-mail	Phone	Fax
Signature	Date	
C. Financial Officer		
Name	Title	
Address	City/State/Zip	
E-mail	Phone	Fax
Signature	Date	

D. Other Official		
Name	Title	
Address	City/State/Zip	
E-mail	Phone	Fax
Signature	Date	

SECTION 7. ATTACHMENTS

Description of Attachments – Identify and describe the significance of all additional materials you include as attachments. Please limit additional materials to items such as program effectiveness documentation; pertinent letters of support or commitment; research documentation; resource documentation; and any other materials. Attach all additional documents following this page.

Attachment 1
Hughes County Detention Data 2021-2023
Attachment 2
Attachment 3
Attachment 4
Attachment 5
Attachment 6

ENCLOSE RELEVANT ATTACHMENTS AFTER THIS PAGE