

Family Support Council Meeting
October 20, 2018
DHS Hillsvievw
Pierre, SD
Meeting Minutes

Members present: Jen Carda, Rhiannon Town, Pat Norin, Kristi hale, Elizabeth Brown, Amber Finnesand, Christine Kenser, Sarah Carlson

Members absent: Lindsey Madsen, Darci Bible, Timothy Reinbold, Diane Baumiller

DHS Staff: Darryl Milner, Jaze Sollars

Opening Round and Introductions:

Jen Carda called the meeting to order at 9:03 AM CST. The meeting started off with a welcome and introductions of each council member, their role on the council, what area of the state they lived in, and how long they have been on the council.

Approval of minutes:

Sarah Carlson motions to approve minutes from the June meeting, Pat Norin seconds the motion. All in favor

Council membership and participation:

Jen discussed the secretary vacancy on council and opened the floor for nominations to fill the vacancy. Sarah nominates Pat, Pat nominates Rhiannon, Rhiannon nominates Elizabeth, second from Elizabeth for Rhiannon. Rhiannon has been appointed as secretary. Darryl provides an update to the council stating that there are two vacancies left on the council, one that has to be filled by a person who is Native American, both have to be filled by a parent with a child with ID/DD but that child can be an adult or child under the age of 22. The council has met the quota of parents who have a child under the age of 22 so the position can now be filled by parent of either. The Governor's office would prefer we fill those vacancies with members who reside west river. This is not a requirement, but the office would prefer to have representation throughout the state. Darryl is not aware that there are any outstanding applications. DD council will look at applications and reach out to any who may be interested in the family support council as well.

Review/discuss changes to bylaws:

Sarah makes a motion to approve the bylaws if the council has approval from the attorney. Pat seconds the motion. Bylaws were clarified to comply with SD codified law and updating some of the verbiage on members. The previous bylaws didn't align with state laws and what the actual purpose of the council was. Everything was updated with new and correct information, terms of membership, clarified language, and council roles and responsibility. One major change is the ability if someone is missing meetings to find out if they are still interested in being on the council and give the council the authority to remove a member who is not participating. This is due to the need to have dedicated individuals who can attend a majority of the meetings. The council would like to take on additional roles to learn about what is happening in other states to bring to SD, so members need to be dedicated. Pat shared information on the community of practice team in SD. All in favor of updating the bylaws The council highlighted its appreciation of Sarah for the work that she did to update the bylaws.

Review/discuss Financial Assistance Guidelines:

Darryl introduced the topic and vision for next steps allowable federally funded services and supports and state funded services. DDD is seeking to reform and improve the family support program as a whole. The CHOICES model is not sustainable long term, this model will not go away but it is currently serving people who don't need that type of intensive round the clock support and with the right supports like family supports we can best meet a family's needs. Family support currently operates a waiting list through Statewide program. Statewide offers minimal supports until families are placed into an opening on the waiver. Instead of waiting families go to CHOICES and are overserved in restrictive environments. The first goal is to eliminate the waiting list, expect that the program is going to grow need to be ready and support families in a better way. Comply with federal and state regulations feedback to meet needs currently and as more families receive services. Jaze provided updates on the revised financial assistance guidelines that are shared with coordinators and describe allowable and non-allowable expenses allowing the council members to provide feedback and input on categories. Based on the feedback provided, DDD will do a scan on the need for funding for gluten free or similar diets and the need for horse and music therapy to be covered under a category separate from recreation. The council also provided feedback on providing resources on where to access child care assistance.

Pat motions to endorse the updated Financial Assistance Guidelines and Elizabeth seconds the motion. all approved

DD Council Update:

Arlene shared that the DD council had their meeting and approved new programs to get started with grant funding: training for early intervention service providers for in home b-3 services, funding for 2 shared living programs in Pierre and rapid city, programs for workforce development for DSP staff, an employee success coach to work with DSPs to ensure they have they training they need and they are being person-centered, utilizing the National Alliance of DSPs to help agency DSPs to become credentialed, working with first responders training for disability awareness of first responders, and Special Olympics of South Dakota. The DD Council also approved Partners in Policy Making and South Dakota Advocates for Change.

DDD update:

Darryl mentions the Office of Waiver Management structure, discusses spreading out knowledge and skills to all division staff regarding the Family Support 360 waiver. He provided updates on Benchmark Human Services enrolling as a new Family Support provider, RHD currently enrolling, compliance with the financial assistance guidelines, and bringing Lifecourse and PCT into the program through training of the Family Support Coordinators. He also mentioned rebranding of Statewide as a good program that can meet the needs of the of families without needing to be served on the waiver.

Wrap Up:

Meetings are planned in advance for the entire year, but the council has been running into issues when a quorum won't be met so the meetings have to be rescheduled. The council requests that DDD schedule meeting rooms and hotel rooms in advance instead of doing it closer to the meeting date. It was requested that council members bring their calendars to December meeting to schedule 2019 meetings. The next meeting is scheduled for November 30th 7-9 & December 1st usually 8:30 to noon scheduled for Pierre.

Sarah motioned to adjourn and Pat provided a second. All approved at 12:07pm CST

Respectfully submitted,

X

Rhiannon Town
Secretary

DRAFT