

**Family Support Council Meeting
June 8-9, 2018
Kelly Inn
Yankton, SD
Meeting Minutes**

Member Present: Pat Norin, Jen Carda, Lynne Rick, Kevin Waterman, Diane Baumiller, Rhiannon Town, Sarah Carlson, Debbie Graff

Members Absent: Lindsey Madsen, Elizabeth Brown, Lori Larson, Kevin Moulton, Darci Bible

DHS Staff: Derek Biteler

Guests: Brittany Norin

Opening Round and Introductions:

Jen Carda called the meeting to order at 7:16 pm. As an opening round, the group shared what their last contact with their Family Support coordinator was and how they were feeling about their services.

Standing Items:

The Council read through the meeting minutes from the March 2018 meeting. A few spelling corrections were made. Rhiannon made a motion to approve the minutes with a second from Lynne. The Council approved with action carried via voice vote.

The council discussed the potential future dates for the upcoming meetings. The September meeting is set to take place on the 28th and 29th at the Cedar Shore resort in Chamberlain, SD. Derek will check with the venue to ensure they have availability and accept state rate. The December meeting is set to take place in Pierre on November 30th and December 1st.

A few changes had to be made to the agenda. Arlene Poncelet was not able to attend the meeting, so there would be no DD Council update. The DHS Update was moved to Saturday morning as Sec. Pearson was not able to make it on Friday night.

LifeCourse Update:

Lynne updated the Council on progress made within the South Dakota Supporting Families Community of Practice. Lynne spoke about the LifeCourse Showcase in Kansas City and went through the various workshops and breakout sessions that were offered at the showcase. Lynne also checked in with the other council members that are participating in the innovations workgroup calls. Anyone that is taking part in these calls is urged to take notes to share with the group. One of the takeaways from the showcase was changing the annual meetings and quarterly meetings from a "checklist" that the coordinators run through to a conversation about what is actually going on in their lives.

Waiver 101:

Appendix C of the Family Support 360 waiver was on the agenda to go over for this meeting. Derek walked the council through the basics of this section. Appendix C covers the services within the waiver. Each service is defined exactly as the state plans to carry it out. Within each service, if a provider is necessary, the state defines what requirements that provider must meet. These definitions and

requirements form the basic structure of Family Support services. Derek also went through the Financial Assistance Guidelines. This is a document given to service coordinators that further explains and outlines what is allowable under each service. Derek explained that the definitions and these guidelines can be tweaked to change how the services are carried out by the coordinators to better serve the families. Changing any definitions would require an amendment that would need to be approved by CMS.

The members decided to recess for the evening at 9:00 PM CT.

Saturday June 9, 2018

Jen called the meeting to order at 8:30 AM CT. Everyone from Friday evening was present.

DHS Updates:

Secretary Gloria Pearson joined the council to share some updates on what is happening within DHS. The first update was the proposed expansion of Family Support. The Division made some changes to the FS360 contracts that would allow for new providers within the state to become providers for Family Support. This would allow the division to get rid of the "planning list" within the Family Support programs and serve as many people as possible. Along with allowing more providers, the state will be implementing the LifeCourse framework not just into Family Support, but all services within DHS. The state realizes that the quality of services needs to improve if the number of providers and consumers is to increase. Introducing the LifeCourse framework is one way that the state will be trying to address the quality of services. The council will be asked to share their feedback throughout the rollout of these changes and to give their suggestions on how the state can further improve the services within DHS.

Another update shared was the transformation of the Aging and Disability Resource Center. The ADRC is now Dakota at Home. Dakota at Home is a one stop resource for all DHS services. A person can call in and speak with Dakota at Home staff to help direct them for resources that they may benefit from.

Requests from Darryl:

Jen filled the group in on the information that was collected during the last meeting regarding what the council members wanted and expected from services. This information was shared with Darryl and helped with the proposed changes that Secretary Pearson spoke about.

Council Discussion on Updating the FS360 Binder:

The Council discussed the potential changes and updates to the bylaws that Sarah and Lindsey had come up with since the last meeting. Some of the changes were due to the legislature updating SDCL regarding boards and commissions. Before the council can vote on the rules, Sarah is going to make a few additional changes and the updated bylaws will be sent out to the rest of the council members. The plan is to vote on the changes at the September meeting.

Wrap Up:

The members reviewed any action items that would be required prior to the next meeting. Before wrapping up the meeting, the council voted on appointments to Chairperson, Vice Chairperson, and Secretary. The council voted to reappoint both Lynne and Jen to their positions of Secretary and Chairperson, respectively. The council also voted to appoint Sarah as the Vice Chairperson.

Rhiannon motioned to adjourn and Pat provided a second. All approved at 12:08 PM CT.

Respectfully submitted,

X

Lynne Rick
Secretary

DRAFT