

Alternatives to Detention Support Subgrant Application

Title II Formula Grant

South Dakota Department of Corrections

APPLICATION DUE: May 30, 2025

Applicants with original signatures must be **submitted and received** by the Department of Corrections by the close of business on **May 30, 2025**. Faxed and emailed applications will not be accepted. Submit complete applications to:

John Stewart
Department of Corrections
3200 East Highway 34
Pierre, SD 57501-5070

RECEIVED

JUN 09 2025

DEPT. OF CORRECTIONS

Funding under this application is non-competitive and not guaranteed to each applicant. The application narrative and budget must be approved by both the SD Department of Corrections and the Council of Juvenile Services. If approved, the application content will be presented to the Office of Juvenile Justice and Delinquency Prevention for their approval of any addition of program purpose areas that may be needed to support the approved plan.

SECTION 1. APPLICANT INFORMATION

Applicant: Boys & Girls Clubs of the Sioux Empire		
Address: 100 S. Spring Avenue #260		
City/State/Zip: Sioux Falls, SD 57104	Phone: (605) 306-4463	Fax:
Email: ksmith@bgcsiouxempire.org	Federal Employer or Payee Identification Number (FEIN):46-0399482	
Project Director Name: Kassidi Smith		Title: Chief Operations Officer
Agency: Boys & Girls Clubs of the Sioux Empire	Address: 100 S. Spring Avenue #260	
City/State/Zip: Sioux Falls, SD 57104	Phone: 605-306-4663	Fax:
Email: ksmith@bgcsiouxempire.org		
Please indicate the name of the service(s) implemented: Youth Diversion Coordinator		
Project Title:	Boys & Girls Clubs of the Sioux Empire Diversion Services	
Requested Project Period:	July 1, 2025 – June 30, 2026	

SECTION 2. PROJECT BUDGET

The Council of Juvenile Services will award or not award funding based the extent to which program design addresses a recognized need and whether the proposal is financially responsible and efficient. Funds will be paid through a reimbursement process for items specifically outlined and approved in the application.

Applicants may apply for up to \$75,000.

Non-supplanting Requirements: Funds or other resources of the applicant normally devoted to programs and activities designed to meet the needs of criminal justice will not be diminished in any way as a result of a grant award of federal funds. The project for which assistance is being requested will be in addition to, and not a substitute for, criminal justice services previously provided without federal assistance.

A. Personnel	TOTAL
1.0 FTE Youth Diversion Coordinator Salary	\$57,250.00
Pension (3%)	\$1,717.50
Employer Liabilities (unemployment insurance, social security, medicare, workers comp)	\$4,379.63
Employee Fringe Benefits	\$6,868.56
TOTAL	\$70,215.69
B. Contracted Services	TOTAL
	\$
TOTAL	\$
C. Travel and Per Diem	TOTAL
Two trips to Pierre for state Diversion/JDAI Training/Meetings	\$1,078.32
One trip to Indianapolis for National JDAI Conference	\$1,356.00
One trip to Milwaukee for Trauma-Informed Intensive Conference	\$1,608.00
TOTAL	\$ 4,042.32
D. Equipment	TOTAL
Cell Phone Stipend (\$40/month)	\$480.00
Laptop Computer/Software/Printing	\$1,500.00
TOTAL	\$1,980.00
E. Operating Expenses	TOTAL
Indirect Costs/Overhead (10%)	\$ 8,500.00
TOTAL	\$8,500.00
Total Project Budget -- Combined totals for all columns	\$84,738.01

NOTE: If there is a change in the above budget, programs will need to request an amendment to their budget. All amendments must be requested in writing **prior to the expenditure of funds.**

SECTION 3. BUDGET NARRATIVE

In the space provided, explain the relationship between budgeted items listed in Section 2 and project activities. Include information (data and criteria) as to how you arrived at budget estimates. Discuss all items by category and in full.

Personnel Narrative - Explain how the compensation and expenses were calculated, duties of the position, and any other information about personnel of the project. If proposed funding covers more than one position, you must identify the duties and estimated percent of time for duties that directly relate to the successful implementation of the program(s).

Position #1: **Youth Diversion Coordinator**

Justification for the position :

Enhanced diversion services in Minnehaha County, including middle school youth diversion, case management, referrals, data tracking and analysis, as well as diversion programming opportunities through Boys & Girls Clubs of the Sioux Empire.

If the position is **existing staff**, explain how duties associated with this award are **outside the current scope** of their position and a provide a **plan** explaining how all duties associated with the position will continue to be provided and funded during this award:

Personnel Responsibilities & Duties <i>(must directly relate to the implementation of the program)</i>	Estimated % Time
1. Case management, referrals, data tracking and analysis	60%
2. Professional development and training in JDAI and youth justice practices	20%
3. Programming and community/school partnerships	20%

Wage/Salary: \$57,250

Benefits: \$6,868.56 (health and life insurance)
\$1,717.50 (3% pension)
\$4,379.63 (employer liabilities)

Position #2:

Justification for the position :

If the position is **existing staff**, explain how duties associated with this award are **outside the current scope** of their position and a provide a **plan** explaining how all duties associated with the position will continue to be provided and funded during this award:

Personnel Responsibilities & Duties <i>(must directly relate to the implementation of the program)</i>	Estimated % Time
1.	
2.	
3.	
4.	

Wage/Salary:

Benefits:

Please attach additional sheets for more than 2 positions

SECTION 3. BUDGET NARRATIVE CONTINUED

Contracted Services Narrative - Explain the consultant fees, consultant expenses, contracted services, the cost per service/per youth being served, how the cost for services was calculated, and the process that would be or has been conducted to select the consultant. <u>Contracted services fees cannot exceed \$650 per day.</u>	
Consultant #1:	
Consultant Fees:	
Contracted Service:	
Selection Process:	
Consultant #2:	
Consultant Fees:	
Contracted Service:	
Selection Process:	
Travel and Per Diem Narrative – Explain the calculation of travel costs for travel outside the home jurisdiction , (travel must be calculated at current state rates (\$0.67 per mile and \$40 per diem)), how the expenses are directly related to the implementation of the project, and if out-of-state travel is anticipated, give particulars (i.e., location, state, dates, purpose, cost).	
Purpose of Travel:	Pierre 2x for Diversion/JDAI Training/Meetings
Mileage (448 miles x 2 trips x .67/mile) = \$600.32 Hotel (1 night x 2 trips x \$150 + tax) = \$318 Pier Diem \$40/day x 4 days = \$160 Total = \$1,078.32	
Purpose of Travel:	October 2025 JDAI Conference in Indianapolis
Airfare from Sioux Falls to Indianapolis = \$600 Hotel (3 night x \$200 + tax) = \$636 Pier Diem \$40/day x 3 days = \$120 Total = \$1,356.00	
Purpose of Travel: Trauma-Informed Intensive Training	
Airfare from Sioux Falls to Milwaukee = \$600 Hotel (4 night x \$200 + tax) = \$848 Pier Diem \$40/day x 4 days = \$160 Total = \$1,608.00	
Equipment and Operating Expenses Narrative – Explain the supplies and equipment costs directly related to the implementation of the program or project. You must be specific regarding the items in which you intend to use federal funding. For example, a budget item of “office expenses” will not be accepted as these items must be detailed. You need to identify what you anticipate for office expenses and list each item and the estimated costs. Items not specifically outlined will not be eligible for reimbursement.	
Equipment – List nonexpendable items that are to be purchased and show how you calculated these costs. Nonexpendable equipment is tangible property having a useful life of more than 2 years.	
Laptop- purchasing of laptop and any software, installation, printing for total of \$1,500	

Cellphone- reimbursement of \$40/month for total of \$480/year

Operating Expenses – List items by type (office supplies, postage, training materials, copying paper, and expendable equipment) and show how you calculated these costs. Generally, supplies include any materials that are expendable or consumed during the course of the project.

Indirect costs- 10% overhead for total of \$8,500

SECTION 4. APPLICATION NARRATIVE

Technical Requirements

Applications will be reviewed initially for compliance with technical requirements. Noncompliance with these requirements may result in the application being deemed non-responsive, and therefore, not acceptable to award.

1. The Alternatives to Detention Support Application is limited to thirty (30) standard 8.5 x 11 pages with one inch margins, excluding attachments.
2. Applications must be typewritten in 12-point Times New Roman font and must be double-spaced.
3. Applications must be bound using a binder clip. Do not staple or submit applications in three-ring binders.
4. Applications must be single sided, not duplexed.
5. Pages must be numbered sequentially.
6. The application must contain original signatures.

Please provide a description, in the order listed below, of each component requested. Clearly present each topic, separated by subject headings. The narrative includes the following sections:

- A Project Abstract and Demonstration of Need;
- B Community Readiness;
- C Alignment with South Dakota JDAI Implementation;
- D Strategy for Implementation;
- E Project Performance Measures and Evaluation;
- F Description of Project Geographic Boundaries; and
- G Target Population.

A. PROJECT ABSTRACT AND DEMONSTRATION OF NEED

Boys & Girls Clubs of the Sioux Empire is seeking to continue to enhance and expand diversion services, alternatives to detention and staff time to assist with diversion coordination and case management. The goal is for Boys & Girls Clubs to continue to offer a continuum of services to benefit the outcome of system involved youth at every decision point. With a full-time staff dedicated to diversion services, case management, referrals, data tracking and analysis, in order to provide diversion-approved programs and help make informed decisions regarding juvenile justice

program efficiency. Diversion services will include an assessment with youth and families and case management during the diversion term length. The Youth Diversion Coordinator will work with community partners and schools to build upon existing services utilizing data to assess needs.

The grant funds will support a full-time Youth Diversion Coordinator position with the Boys & Girls Clubs of the Sioux Empire. Boys & Girls Clubs of the Sioux Empire's Teen Program (middle and high school) is already a diversion-approved program for youth offering supervision, evidence-based programming, meals, transportation and more. This position will support juvenile diversion alternative services divided into three responsibilities:

1. Case management, referrals, data tracking and analysis
2. Professional Development and training in JDAI and youth justice best practices.
3. Programming and community/school partnerships

Leaders at both the county and state level will work together to determine objectives and activities necessary to make progress on each of these responsibilities. Dedicating an FTE to these services will enhance juvenile justice services in Minnehaha County, case management efforts, and continue to provide consistent and reliable solutions for youth. The Youth Diversion Coordinator will promote collaborations between juvenile diversion officials in Minnehaha County, the State's Attorney's office, schools, and other youth advocates and community partners.

This application to the South Dakota Department of Corrections reflects a request for one year of funding, with an understanding of an additional two years of funding potentially available for concurrent years.

The need for this has been demonstrated through the juvenile arrests and diversion cases in Minnehaha County as well as statistics that identify youth and families in our community need more support. In 2024, 2,399 youth were arrested. 542 youth were given the option of diversion and 77%

of those youth were successful. There are only four court approved diversion programs in Minnehaha County, compared with 12 court approved diversion programs in Pennington County, with the Boys & Girls Clubs of the Sioux Empire being one of them. The data, along with lack of programming for diversion youth in Minnehaha, indicate a high need for this position. Minnehaha County sees school districts with high percentages of youth that qualify for free and reduced lunch, have all available parents/guardians in the workforce, homeless student populations and truancy rates. According to South Dakota Kids Count Data Center for 2023/2024, the Sioux Falls School District had a 41.1% free or reduced lunch population and 85.2% of Minnehaha County youth ages 6-17 years old had all available parents/guardians in the workforce. These high percentages indicate families are struggling with providing basic needs and ample supervision for youth, who then may have a higher likelihood of being arrested or receiving a citation as a juvenile as a result.

Boys & Girls Clubs of the Sioux Empire is already serving youth in our Minnehaha County school systems, providing support for families and youth from supervision, evidence-based programming, meals, transportation and connection to resources and additional services to help combat the above statistics. This position will enhance services and partnerships that are already in motion, give families support and a peace of mind and provide additional resources and connection to services that positively impact youth and the community.

B. COMMUNITY READINESS

Boys & Girls Clubs of the Sioux Empire has been working to provide enhanced opportunities and alternatives to detention through a variety of means, including the addition of a Youth Diversion Coordinator. In August 2024, Boys & Girls Clubs of the Sioux Empire's Teen Program (middle and high school) was diversion-approved and a representative of Boys & Girls Club has been a member of the quarterly Juvenile Justice Collaborative along with other local service providers, judges, prosecutors, law enforcement, school administration, court services, county commission and more.

Boys & Girls Clubs of the Sioux Empire has been serving community needs for youth and families for decades and the Youth Diversion Coordinator role will only enhance opportunities for positive impact for youth in Minnehaha County. The mission of the Boys & Girls Clubs of the Sioux Empire is to nurture, educate and enrich children and youth for lifelong success. The Club is dedicated to its mission and to creating great futures for the young people in our community through programs based around Healthy Living, Character & Leadership Development, Academics, STEAM, Physical Education and Recreation and Workforce Development. Boys & Girls Club also implements Trauma-Informed Care best practices and programming to meet the social and emotional needs of youth from all walks of life. Mentorship and relationship building is key to positive youth development and a Youth Diversion Coordinator role through Boys & Girls Clubs would be a critical component to understanding and providing support for youth needs.

Boys & Girls Clubs of the Sioux Empire serves over 1,500 youth in programs for 4 weeks through age 18, at 19 site locations in Sioux Falls, Harrisburg and Brandon. At the middle and high school level, Boys & Girls Clubs is projected to serve over 250 Minnehaha County at three locations Ben Reifel Middle School, George McGovern Middle School and Empower Campus. Boys & Girls Clubs works closely with school district partners and community partners to offer a diverse range of services and resources for youth and families.

This position will be housed in the brand new 16,000+sq ft facility built onto George McGovern Middle School with secured entry, security cameras, and numerous other security features. This Club space will feature a youth recreation and dining area, a space for academic support and mentoring, innovation classrooms and specialized space for culinary, STEM/STEAM, podcasting and lyricism, healthy living curriculums like SMART Moves, and an outdoor space for gardening, all supporting the development of critical life skills.

Although homed at the McGovern Club, this role will oversee juvenile diversion and programming efforts at all Boys & Girls Club's teen locations, along with case management,

referrals, and data tracking and analysis. They will also participate in quarterly Juvenile Justice Collaborative meetings, work closely with the school district administration, SROs and law enforcement, and assist with Trauma-Informed Care initiatives that support youth and families.

The Sioux Falls School District/Community Learning Center has been supportive of Boys & Girls Clubs expanding juvenile services beyond their already approved programming as they recognize the struggles of the youth in our community and the need for additional support and direction. Boys & Girls Club's sought the opportunity to become involved last year as it directly aligns with our mission and commitment to young people and their futures. We see no direct barriers to prevent the proposed project and only the case to support the addition of this role to the Boys & Girls Clubs of the Sioux Empire.

Please see the attached letters of support which indicate the stakeholders and community partners' willingness to adopt and support the additional diversion strategies and supports in Minnehaha County.

C. ALIGNMENT WITH SOUTH DAKOTA JDAI IMPLEMENTATION

1. Alignment with JDAI Values

Minnehaha County has been an active JDAI site for nearly fifteen years and remains committed to advancing the initiative's eight core strategies. The proposed project directly supports JDAI values by ensuring that youth are served in the right place at the right time, in the least restrictive setting, and with an unwavering focus on public safety. The proposed youth diversion coordinator position will help support youth who can be safely diverted from detention, reinforcing the importance of reserving secure detention for only those who pose a significant public safety risk.

The project also aims to reduce racial, ethnic, and gender disparities by increasing access to diversion opportunities for youth of color, who have historically been overrepresented in the local detention population. In 2024, of the 258 youth admitted to detention in Minnehaha County, 191 were youth of color—highlighting the urgent need for targeted intervention.

To ensure efficiency and effectiveness, the youth diversion coordinator will work closely with the local JDAI coordinator and the state diversion coordinator to improve case processing, expand program availability, and strengthen system communication. The position will also be instrumental in using data to guide decision-making, receiving training to collect and analyze data at every juvenile justice decision point. Enhanced data tracking will support continuous improvement and provide transparency and accountability in diversion practices.

2. County Use of the RAI and Override Statistics

Minnehaha County uses the Risk Assessment Instrument (RAI) for every youth referred to secure detention or a detention alternative. In 2024, the county conducted 875 RAIs. The RAI is followed with fidelity in most cases, with an override rate of approximately 20%. Override decisions are tracked and reviewed to ensure they are justified and not contributing to unnecessary or biased detention practices.

All collected data—including detention admissions and use of alternatives—is disaggregated by race and ethnicity. This detailed analysis helps identify inequities and informs policy changes. The county's ongoing JDAI system assessment will further inform improvements in the use of the RAI and guide future strategies to ensure youth are treated equitably at all decision points.

D. STRATEGY FOR IMPLEMENTATION AND SUSTAINABILITY

- I. The Youth Diversion Coordinator position will be hired by the start of the school year, August 21, 2025.

- a. The Minnehaha County will approve the application and the application will be submitted by May 30, 2025.
 - b. The contracted agency, Boys & Girls Clubs of the Sioux Empire, will post the position by June 15, 2025.
 - c. Interviews and candidate selection will occur by July 30, 2025. The selection and hiring of the Youth Diversion Coordinator will be conducted by the Boys & Girls Clubs of the Sioux Empire CEO, COO and Senior Director of Operations.
- II. The Youth Diversion Coordinator will be trained in the JDAI framework along with other juvenile justice best practices.
- a. The Youth Diversion Coordinator will attend a JDAI model site visit and training and conference opportunities throughout the year.
 - b. The Youth Diversion Coordinator will observe court and tour ARISE/JDC by October 1, 2025.
 - c. The Youth Diversion Coordinator will attend National JDAI Conference in October 2025 and Trauma-Informed Intensive in November 2025.
- III. The Youth Diversion Coordinator job description and duties to occur with a main focus on Boys & Girls Club's youth diversion case management.
- a. The Youth Diversion Coordinator will work with the Minnehaha County Diversion office to begin case management load after appropriate onboarding has concluded, on or around September 1, 2025.
 - b. The Youth Diversion Coordinator will attend all meetings required for role including the quarterly Juvenile Justice Collaborative beginning on September 17, 2025.

- c. The Youth Diversion Coordinator will actively engage in duties of data collection, analysis, meeting with community partners and program implementation to support diversion services in Minnehaha County.

E. PROJECT PERFORMANCE MEASURES AND EVALUATION

Boys & Girls Clubs of the Sioux Empire will work with law enforcement, the State's Attorney's Office, Minnehaha County and local detention center to collect arrest, diversion and other important data points as determined by the needs and agencies. The Boys & Girls Clubs will also track data pertaining to their diversion-approved program, including attendance and behaviors at the Club as well as and how youth involvement in Boys & Girls Clubs programming impacts their school attendance, grades and behaviors. As part of the Community Learning Center model with the Sioux Falls School District, Boys & Girls Clubs will work with school administration on data sharing to collect the above.

For other data pertaining to JDAI, the Youth Diversion Coordinator will be trained on data collection, analysis and dissemination through attending the model JDAI site visit local and/or national conferences. We recognize this will be a learning year, with many goals and objectives. We look forward to collaborating with Minnehaha County and local and state entities to form a collaboration that not only makes an impact on youth but can prove it with the backing of data and outcomes.

F. DESCRIPTION OF PROGRAM GEOGRAPHIC BOUNDARIES

The Youth Diversion Coordinator position will serve youth, families, and community stakeholders in urban and rural Minnehaha County. To give a better understanding of the county make-up, the 2020 Census recorded a population of 197,214, but the 2025 estimated population is 212,061. The 2019-2023 data show 82,394 households and is the largest county in South Dakota by population.

G: TARGET POPULATION

The target population is youth under the age of 18 (and their families), who have had contact with the juvenile justice system or who are at risk of having contact with the juvenile justice system.

Target populations for detention reform may also include youth of color, females, youth with school/truancy offenses, domestic assaults on a family member, warrants and homeless youth. The goal is to prevent or divert youth involvement in the juvenile justice system and to eliminate or minimize disproportionate minority contact. This project will focus on prevention and intervention for youth engaging in behaviors putting them at risk for justice system involvement. Collaborations in those officials in the county and Boys & Girls Clubs of the Sioux Empire will work to create and expand an effective, fair and efficient system that produces positive outcomes for youth, families and communities while protecting public safety.

Target Population Details (Place an "X" in the box to the <i>left</i> of all those that apply)					
Race(s):		Offender Type(s):		Geography:	
<input checked="" type="checkbox"/>	American Indian/Alaskan Native	<input checked="" type="checkbox"/>	At-Risk Population (no prior offense)	<input checked="" type="checkbox"/>	Rural
<input checked="" type="checkbox"/>	Asian	<input checked="" type="checkbox"/>	First Time Offenders	<input checked="" type="checkbox"/>	Suburban
<input checked="" type="checkbox"/>	Black/African American	<input checked="" type="checkbox"/>	Repeat Offenders	<input checked="" type="checkbox"/>	Tribal
<input checked="" type="checkbox"/>	Hispanic or Latino (of any race)	<input checked="" type="checkbox"/>	Sex Offenders	<input checked="" type="checkbox"/>	Urban
<input checked="" type="checkbox"/>	Other Race	<input checked="" type="checkbox"/>	Status Offenders	Age:	
<input checked="" type="checkbox"/>	White/Caucasian	<input checked="" type="checkbox"/>	Violent Offenders	<input checked="" type="checkbox"/>	Under 11
Sex:		Referral Source:		<input checked="" type="checkbox"/>	12-13
<input checked="" type="checkbox"/>	Female	<input checked="" type="checkbox"/>	School	<input checked="" type="checkbox"/>	14-15
<input checked="" type="checkbox"/>	Male	<input checked="" type="checkbox"/>	State's Attorney	<input checked="" type="checkbox"/>	16 -18
				<input checked="" type="checkbox"/>	Other _____

SECTION 5: CONFLICTS OF INTEREST, SPECIAL CONDITIONS AND ASSURANCES

Council of Juvenile Services Conflict of Interest Identification

Please identify which Council of Juvenile Services Members, if any, appear to have a conflict of interest with your application and provide a brief narrative explaining the potential conflict of interest.

A council member derives a direct benefit from the contract if one or more of the following is true of the member, the member's spouse, or a person with whom the member lives with and commingles assets:

- 1) Has a five percent ownership or other interest in an entity that is a party to the contract;
- 2) Derives income, compensation or commission directly from the contract or from the entity that is a party to the contract;
- 3) Acquires property under the contract; or

- 4) Serves on the board of directors of an entity (including a nonprofit) that derives income or commission directly from the contract or acquires property under the contract.

“Direct benefit” does not include gain from a contract based solely on the value of a council member’s investment in an entity that is a party to the contract, if that investment represents less than a five percent ownership in the entity. It also does not apply to contracts or transactions where the council member only benefits from an act of the Council of Juvenile Services that has general application, such as a decision by the Council of Juvenile Services to increase or decrease a fee that many South Dakotans pay.

List Current Members

Beth O’Toole, Chair and Professor at the University of Sioux Falls;
Sara McGregor-Okroi, Vice-Chair and Director of Aliive-Roberts County.
Dadra Avery, School Counselor at Sturgis Brown High School;
Judge Tami Bern, First Judicial Circuit Judge;
Eric Anderson, Department of Corrections Juvenile Corrections Supervisor;
Kim Cournoyer, Service Provider at Great Plains Psychological Associates;
Charles Frieberg, Director of Trial Court Services;
Melanie Boetel, Department of Social Services Behavioral Health Services Director;
Daniel Hagggar, Minnehaha County States Attorney;
Cindy Heiberger, Former Minnehaha County Commissioner;
Doug Herrmann, Executive Director of The Club for Boys;
Sheriff Brad Howell, Codington County Sheriff;
Angela Lisburg, Avera Saint Mary’s Hospital;
Dave McNeil, Aberdeen Police Department Chief;
Jennifer Johnson, JJRI Coordinator, Southeastern Behavioral Health
Skylir Skipper, Youth Member; and
Cassidy Frederick, Youth Member.

Special Conditions and Assurances

The following information contains the general conditions and assurances as necessary for recipients of funding awarded under this application. Please note that final assurances and conditions may be different than those stated below based on the composition of the individual program. Signatures under this section indicate that the applying agency understands that a successful subgrant award under this application you will be subject conditions and awards comparable to those as follows and that failure to adhere to outlined conditions and assurances may result in suspension or termination of the award.

General Award Conditions:

1. The Subgrantee agrees to comply with all Formula Grant program requirements.
2. The Subgrantee agrees to follow the JDAI model and strategies.
3. The Subgrantee agrees to obligate and expend the grant amount within the subgrant award period.

4. The Subgrantee agrees to provide all program reports that are requested by the SD Department of Corrections or the Office of Juvenile Justice and Delinquency Prevention by their due date as requested.
5. The Subgrantee agrees to provide all Performance Measure Data and Program Specific data to the SD Department of Corrections.
6. The Subgrantee agrees to request reimbursement on a monthly basis and for only those expenditures outlined in the application approved by the SD Department of Corrections. Claims sheet and all supporting documentation must be submitted within 30 days of the end of the month that the services were paid.

Assurances: The Subgrantee hereby assures and certifies compliance with all applicable Federal statutes, regulations, policies, guidelines, and requirements, including OMB Circulars A-21, A-87, A-102, A-110, A-122, A-133; Ex. Order 12372 (intergovernmental review of federal programs); and 28 C.F. R. pts. 66 or 70 (administrative requirements for grants and cooperative agreements). The Subgrantee also specifically assures and certifies that:

1. It has the legal authority to apply for federal assistance and the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project cost) to ensure proper planning, management, and completion of the project described in this application.
2. It will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain. The subrecipient's conflict of interest policy is to be provided to the SDDOC upon request for review.
3. It will give the awarding agency or the General Accounting Office, through any authorized representative, access to and the right to examine all paper or electronic records related to the financial assistance.
4. It will comply with all federal, state, and local laws, regulations, ordinances, guidelines, permits, and requirements applicable to providing services pursuant to this Agreement and will be solely responsible for obtaining current information on such requirements. It will comply with all lawful requirements imposed by the awarding agency, specifically including applicable regulations 28 C.F.R. pts. 18, 22, 23, 30, 35, 38, 42, 46, 61, and 63, and the award term in 2 C.F.R. § 175.15(b).
5. It will assist the awarding agency (if necessary) in assuring compliance with section 106 of the National Historic Preservation Act of 1966 (16 U.S.C. § 470), Ex. Order 11593 (identification and protection of historic properties), the Archeological and Historical Preservation Act of 1974 (16 U.S.C. § 469 a-1 et seq.), and the National Environmental Policy Act of 1969 (42 U.S.C. § 4321).
6. It will comply (and will require any subgrantees or contractors to comply) with any applicable statutorily-imposed nondiscrimination requirements, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. § 3789d); the Victims of Crime Act (42 U.S.C. § 10604(e)); The Juvenile Justice and Delinquency Prevention Act of 2002 (42 U.S.C. § 5672(b)); The Civil Rights Act of 1964 (42 U.S.C. § 2000d); the Rehabilitation Act of 1973 (29 U.S.C. § 794); the Americans with Disability Act of 1990 (42 U.S.C. § 12131-34); the Education Amendments of 1972 (20 U.S.C. §§1681, 1683, 1685-86); and the Age Discrimination Act of 1975 (42 U.S.C. §§ 6101-07); see Ex. Order 13279 (equal protection of the laws for faith-based and community organizations).

If a governmental entity -

- a) it will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. § 4601 et seq.), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and
 - b) it will comply with requirements of 5 U.S.C. §§ 1501-08 and §§7324-28, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.
7. It will provide language services for limited English proficiency (LEP) individuals as needed in order to provide services as covered under this award in accordance with Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d.

8. Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Acceptance of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying," 2 CFR Part 2867, "DOJ Implementation of OMB Guidance of Nonprocurement Debarment and Suspension," and 28 CFR Part 83, "Government-wide Debarment and Suspension," and Government-wide Requirements for Drug-Free Workplace (Grants)."
9. Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," subrecipients are encouraged to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.
10. Any website that is funded in whole or in part under this award must include the following statement on the home page, on all major entry pages, and on any pages from which the visitor may access or use a web-based services "This web site is funded through a grant from the Office of Juvenile Justice and Delinquency Prevention, Office of Justice Programs, U.S. Department of Justice. Neither the U.S. Department of Justice nor any of its components operate, control, are responsible for, or necessarily endorse, the web site."

Equal Employment Opportunity Plan (EEOP): Pursuant to 28 C.F.R. §§ 42.301-.301, applicant must take one of the following actions: either submit an EEOP to the SDDOC for submission to the Office for Civil Rights (OCR) for review, maintain an EEOP on file, or submit an EEOP Certification form to the SDDOC for submission to the OCR in order to monitor the subrecipients compliance with the EEOP requirement.

Non-supplanting Requirements: Funds or other resources of the applicant normally devoted to programs and activities designed to meet the needs of criminal justice will not be diminished in any way as a result of a grant award of federal funds. The project for which assistance is being requested will be in addition to, and not a substitute for, criminal justice services previously provided without federal assistance.

Audit Requirement: Acceptance of this grant award requires the subgrantee organization or governmental entity to include this subgrant in the scope of their regularly scheduled annual or biennial audit. The audit must be conducted in accordance with the appropriate OMB Circular (A-128, A-133, A-102/Common Rule). If applicable, the subrecipient is in compliance with the federal Single Audit Act, in compliance with § 4-11-2.1, and audits are displayed on the subrecipient's website

Termination Provision: This Agreement may be terminated by the SDDOC hereto upon thirty-(30) days written notice. In the event the applicant/subgrantee breaches any of the terms or conditions hereof, the SDDOC may terminate this Agreement at any time with or without notice. If termination for such default impacts the SDDOC, any payments due to the applicant/subgrantee at the time of termination may be adjusted to cover any additional costs to the SDDOC because of the applicant/subgrantee's default. Upon termination, the SDDOC may assume the responsibility for the project or may award another party funds to complete the work under this Agreement. If after termination for default by the applicant/subgrantee it is determined that the applicant/subgrantee was not at fault, then the applicant/subgrantee shall be paid for eligible services rendered and expenses incurred up to the date of termination.

Insurance Provision: The Subgrantee, at all times during the term of this Agreement, shall obtain and maintain in force insurance coverage of the types and with the limits as follows:

- o **Commercial General Liability Insurance:** The Subgrantee shall maintain occurrence based commercial general liability insurance or equivalent form with a limit of not less than **\$1 million** for each occurrence. If such insurance contains a general aggregate limit it shall apply separately to this Agreement or be no less than two times the occurrence limit.
- o **Professional Liability Insurance or Miscellaneous Professional Liability Insurance:** The Subgrantee agrees to procure and maintain professional liability insurance or miscellaneous professional liability insurance with a limit not less than **\$1 million**.
- o **Business Automobile Liability Insurance:** The Subgrantee shall maintain business automobile liability insurance or equivalent form with a limit not less than **\$1 million** for each accident. Such insurance shall include coverage for owned, hired, and non-owned vehicles.

- o **Worker's Compensation Insurance:** The Subgrantee shall procure and maintain workers' compensation and employers' liability insurance as required by South Dakota law.

Before beginning work under this Agreement, the Subgrantee shall furnish the State with properly executed Certificates of Insurance which shall clearly evidence all insurance required in this Agreement and which provide that such insurance may not be canceled, except on 30 days prior written notice to the State. The Subgrantee shall furnish copies of insurance policies if requested by the State. Such insurance shall contain no special limitations or exclusions as they may relate to this agreement.

Default Provision: This Agreement depends upon the continued availability of federal funds awarded to the SDDOC and appropriated funds and expenditure authority from the Legislature for this purpose. If for any reason the Legislature fails to appropriate funds or grant expenditure authority, or funds become unavailable by operation of law or federal funds rejections, this Agreement will be terminated by the State. Termination for any of these reasons is not default by the State nor does it give rise to a claim against the State. Failing to provide monthly reimbursement and quarterly progress reports may result in termination of the subgrant award.

Amendment Provision: This Agreement may not be assigned without the express prior written consent of the State. This Agreement may not be amended except in writing, which writing shall be expressly identified as a part hereof and be signed by an authorized representative of each of the parties hereto.

Venue Clause: This Agreement shall be governed by and construed in accordance with the laws of the State of South Dakota. Any lawsuit pertaining to or affecting this Agreement shall be venued in Circuit Court, Sixth Judicial Circuit, Hughes County, South Dakota.

Subcontractors Provision: The Subgrantee may only use subcontractors to perform the services as outlined in their approved grant proposal. Any additional subcontracts or awards may only be granted with the express prior written consent of the State. The Subgrantee will include provisions in its subcontracts requiring its subcontractors to comply with the applicable provisions of this Agreement, to indemnify the State and to provide insurance coverage for the benefit of the State in a manner consistent with this Agreement. The Subgrantee will cause its subcontractors, agents, and employees to comply, with applicable federal, state and local laws, regulations, ordinances, guidelines, permits and requirements and will adopt such review and inspection procedures as are necessary to assure such compliance.

Subgrantee Agreement: It is understood and agreed by the Subgrantee that any grant received as a result of this application shall be subject to the Special Assurances and Conditions and other policies, regulations, and rules issued by the Department of Justice for the administration of grant projects under (P.L. 100-690) including, but not limited to, the following:

1. Competitive bids must be obtained for all equipment, construction and contracted services applications, as required by applicable local, state, or federal law or regulations.
2. If any agency other than the applicant is to contribute supporting or local funds, the Applicant must document the contribution.
3. Any funds awarded under one subgrant cannot be used in another.
4. Expenses or expenditures for items not listed in the original budget will not be reimbursed. Variances from the approved budget will require a budget amendment approved in advance by SD Department of Corrections.
5. All applicants are subject to federal, state, and local laws and regulations.
6. The Subgrantee shall not obligate any funds until the SD Department of Corrections formally awards subgrant.
7. The Subgrantee agrees to comply with the financial and administrative requirements set forth in the current edition of the Office of Justice Programs (OJP) Financial Guide.
8. Reimbursement of expenses is contingent upon submission of monthly financial reports.

9. The Subgrantee understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of SD Department of Corrections and OJP.
10. When issuing statements, press releases, requests for proposals, bid solicitations, and other documents describing projects or programs funded in whole or in part with federal money, all grantees receiving federal funds shall clearly state: 1) the percentage of the total cost of the program or project which will be financed with federal money, and 2) the dollar amount of federal funds for the project or program.
11. In the event a Federal or State court or Federal or State administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, sex, disability, or age against a recipient of funds, the recipient will forward a copy of the finding to the Office of Civil Rights, Office of Justice Programs and to the SD Department of Corrections.
12. The Subgrantee agrees to hold harmless and indemnify the State of South Dakota, its officers, agents and employees, from and against any and all actions, suits, damages, liability or other proceedings which may arise as a result of performing services hereunder. This section does not require the Subgrantee to be responsible for or defend against claims of damages arising solely from acts or omissions of the State, its officers or employees. Nothing in this Agreement shall be construed as a waiver of sovereign immunity or consent to jurisdiction in any court other than the courts of the Unified Judicial System of the State of South Dakota.

State of South Dakota Grant Subrecipient Attestation:

If awarded, the subgrantee will attest to meeting the following requirements per SDCL 1-56-10:

1. A conflict of interest policy is enforced within the subrecipient's organization;
2. The Internal Revenue Service Form 990 has been filed, if applicable, in compliance with federal law, and is displayed immediately after filing on the subrecipient's website;
3. An effective internal control system is employed by the subrecipient's organization; and
4. If applicable, the subrecipient is in compliance with the federal Single Audit Act, in compliance with § 4-11-2.1, and audits are displayed on the subrecipient's website.

SECTION 6. SIGNATURES

The officials who certify this document agree to adhere to all terms and conditions relating to this application. Duplication of responsibilities by one individual for any position listed below is NOT acceptable.

Original Signatures are Required

County Commission Chair

Name	Title
Address	City/State/Zip
E-mail	Phone
	Fax
Signature	Date

B. Project Director

Name Kassidi Smith	Title Chief Operations Officer
Address 100 S. Spring Avenue #260	City/State/Zip Sioux Falls, SD 57104
E-mail KSmith@bgcsioxxempire.org	Phone 605-212-3071
	Fax
Signature [Signature]	Date 6/5/2025

C. Financial Officer

Name Scott Hupke	Title CFO
Address 100 S Spring Ave Suite 280	City/State/Zip Sioux Falls SD 57104
E-mail Shupke@bgcSiouxempire.org	Phone 605-306-5098
	Fax
Signature [Signature]	Date 6/6/2025

D. Other Official

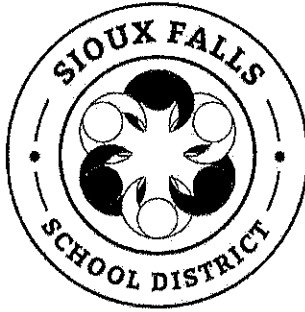
Name	Title
Address	City/State/Zip
E-mail	Phone
	Fax
Signature	Date

SECTION 7. ATTACHMENTS

Description of Attachments – Identify and describe the significance of all additional materials you include as attachments. Please limit additional materials to items such as program effectiveness documentation; pertinent letters of support or commitment; research documentation; resource documentation; and any other materials. Attach all additional documents following this page.

Attachment 1
Letter of Support- Sioux Falls School District/Community Learning Center
Attachment 2
Letter of Support- George McGovern Middle School
Attachment 3
Letter of Support- Sioux Falls Police Chief
Attachment 4
Letter of Support- County Commissioner
Attachment 5
Letter of Support- Juvenile Diversion/State of South Dakota
Attachment 6
Youth Diversion Coordinator Job Description

ENCLOSE RELEVANT ATTACHMENTS AFTER THIS PAGE



Instructional Planning Center
201 E. 38th Street
Sioux Falls, SD 57105-5898
(605) 367-7900

Carly Reiter, President
Dawn Marie Johnson, Vice President
Nan Kelly, Member
Marc Murren, Member
Gail Swenson, Member

Dr. James Nold, Superintendent

May 29, 2025

Dear Department of Corrections Grants Director:

As Superintendent of the Sioux Falls School District, I am writing to express my full support for the Boys & Girls Clubs of the Sioux Empire in their pursuit of funding for a Youth Diversion Coordinator role. This is a vital and timely investment in the future of our youth and the overall health of our community.

The Boys & Girls Clubs are deeply embedded in the fabric of our district, playing a lead role in implementing the Community Learning Center (CLC) model, which provides safe, structured, and enriching out-of-schooltime care for students. Their work is rooted in strong relationships with families and youth and grounded in a mission to build character, life skills, and workforce readiness in the young people they serve.

In the Sioux Falls School District, we are seeing increasing numbers of middle and high school students facing complex challenges—chronic absenteeism, family instability, and behavioral struggles that too often lead them down the wrong path. Truancy remains a pressing concern, and we are actively working to strengthen the support systems necessary to re-engage students and provide them with hope and direction.

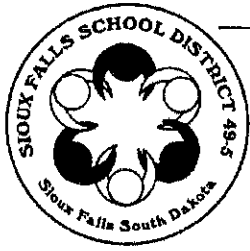
Through my role on the Juvenile Diversion Collaborative, I have seen firsthand the growing need for effective diversion programming in Minnehaha County. We must respond with solutions that are not only reactive, but preventative with a focus on connection, mentorship, and early intervention. The Boys & Girls Clubs of the Sioux Empire are a great fit for this cause with their trusted presence in schools, commitment to positive youth development.

I strongly endorse the Boys & Girls Clubs of the Sioux Empire for this funding opportunity and urge your full consideration. Together, we can build stronger supports that change the trajectory for our youth. Please do not hesitate to contact me with questions 605-367-7900.

Sincerely,

A handwritten signature in black ink, appearing to read "James Nold", written over a horizontal line.

Dr. James Nold
Superintendent
Sioux Falls Public Schools



George McGovern Middle School

Dr. Jane Stavem, Superintendent

Tim Koehler, Principal
Richie Hutchinson, Assistant Principal
6221 West Maple Street
Sioux Falls, South Dakota 57107
Phone: (605) 367-4440 • Fax: (605) 367-4434
Relay Services for Hearing Impaired: Dial 711, then the desired number

May 27, 2025

Subject: Letter of Support for the Boys & Girls Club of the Sioux Empire

To Whom It May Concern,

I am writing to express my strong support for the Boys & Girls Clubs of the Sioux Empire to provide a Youth Diversion Coordinator for Minnehaha County.

The Boys & Girls Clubs have long been a trusted and effective partner in supporting the youth of our community. Their dedication to delivering high-quality, out-of-school-time programs that are both enriching and diversion-approved plays a critical role in keeping young people engaged in positive activities and out of the juvenile justice system. Their strong, long-standing partnerships with local school districts and their deep understanding of the complex challenges facing our youth make them uniquely qualified to step into this vital role.

A Youth Diversion Coordinator housed within the Boys & Girls Clubs would significantly enhance the continuum of services available through the Juvenile Detention Alternatives Initiative (JDAI). This role would be instrumental in providing targeted case management for middle school youth, improving data tracking and analysis, and ensuring consistent, proactive engagement with youth who are at risk. Most importantly, it would help sustain and strengthen the effective programming already underway at the Boys & Girls Club.

With their proven ability to meet youth where they are, providing support with compassion, structure, and opportunity, the Boys & Girls Clubs of the Sioux Empire are exceptionally well positioned to lead this effort. Their involvement would ensure that our community's diversion strategies remain youth-centered, equitable, and impactful.

We look forward to continuing our collaboration with the Boys & Girls Clubs and fully support their efforts to take on this vital role in support of youth well-being and long-term success. I urge you to support their proposal for a Youth Diversion Coordinator in Minnehaha County.

Sincerely,

A handwritten signature in black ink, appearing to read "Tim P. Koehler", written in a cursive style.

Tim Koehler, Principal
George McGovern Middle School



CITY OF
SIoux FALLS
POLICE DEPARTMENT

320 WEST FOURTH STREET, SIOUX FALLS, SD 57104 • 605-367-7212

May 28, 2025

RE: Letter of Support for Boys & Girls Clubs of the Sioux Empire – Youth Diversion
Coordinator Grant Application

To Whom It May Concern,

I am writing to offer my support for the Boys & Girls Clubs of the Sioux Empire in their application for funding to establish a Youth Diversion Coordinator position through the Department of Corrections.

The Boys & Girls Clubs of the Sioux Empire (BGCSE) is a critical resource for youth and families in our community, and their work in diversion programming is both impactful and essential. As one of only four diversion-approved programs in our area, BGC has consistently demonstrated a strong commitment to positive youth development, prevention, and early intervention strategies. Their proposal to expand services by hiring a dedicated Youth Diversion Coordinator is both timely and necessary.

This new role would focus primarily on middle school youth, a critical age group for early intervention, and would include responsibilities such as case management, referral coordination, and data tracking and analysis specific to Minnehaha County. With youth crime and arrest rates on the rise, a targeted approach such as this is not only prudent but urgent. The addition of a Youth Diversion Coordinator would allow BGCSE to deepen its work in juvenile justice, particularly by bringing specialized focus, structure, and consistency to diversion efforts.

BGCSE is already deeply embedded in our community, with strong partnerships across the Sioux Falls School District, Community Learning Centers (CLCs), and multiple locations serving middle and high school youth. Their existing footprint and relationships make them uniquely positioned to maximize the impact of this role from day one. Furthermore, the Coordinator would actively participate in the Juvenile Justice Collaborative and receive training in Juvenile Detention Alternatives Initiative (JDAI) principles and other best practices in youth justice. This ensures that the position is not just an operational expansion, but a thoughtful and strategic enhancement to our county's overall youth justice system.

I support this application and encourage the Department of Corrections to invest in this initiative. By funding the Youth Diversion Coordinator position, you will be empowering one of our community's most effective organizations to better serve vulnerable youth, prevent justice system involvement, and create stronger pathways to success.
Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Jon Thum".

Jon Thum
Chief of Police

Minnehaha County Board of Commissioners

Dean Karsky, Chair
Jen Bleyenbergh, Vice-Chair
Gerald Beninga, Commissioner
Cole Heisey, Commissioner
Joe Kippley, Commissioner

May 23, 2025

To whom it may concern:

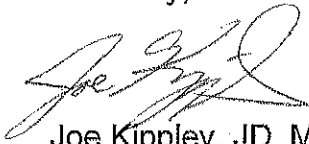
I am writing in support of Boys & Girls Clubs of the Sioux Empire's (BGCSE) grant application. BGCSE will make an outstanding partner with the County on juvenile diversion. They are already an approved provider of diversion services, and the position that this grant would fund would take their impact to the next level.

As a county commissioner, I have seen the human and budgetary cost of our juvenile justice system. We have seen a rise in juvenile crime as our community grows. Early intervention with troubled kids can get them on the right track. We promote quality education, mentoring, various community programs all with the goal of impacting lives and getting upstream of criminal offenses. However, in 2023 we still had to fund the building of a new Juvenile Detention Center to expand for future capacity. It is my hope that entities like BGCSE will help us keep the number of kids detained at the JDC lower, which will save major dollars to the county's budget.

I would also express my great admiration for BGCSE as a high-quality service provider in the Sioux Falls area. I sent my own two kids to daycare at a BGCSE facility until they started elementary school. I served on the BGCSE Board of Directors from 2019-2024 and saw the organization scale up its impact in the community. I am most excited about their new partnerships with Sioux Falls School District middle schools that will set them up to serve even more youth in the key age group that will need juvenile diversion opportunities.

This grant application has my full support. Feel free to contact me with any questions at 605-691-9918 or jkippley@minnehahacounty.gov.

Sincerely,



Joe Kippley, JD, MHA
Minnehaha County Commissioner



Administration Building
415 N. Dakota Avenue, Sioux Falls, SD 57104
Strong Foundation. Strong Future.
Equal Opportunity Employer and Service Provider

P: (605)367-4206
minnehahacounty.gov





5/28/2025

South Dakota Department of Corrections
3200 East Highway 34
Pierre, SD 5750-5070

The South Dakota Unified Judicial System recognizes and values the vital services that the Boys and Girls Club will provide for youth and families in Minnehaha County. We are in full support of the Boys and Girls Club of South Dakota submitting an application for the ATD grant through the South Dakota Department of Corrections.

Thank you for giving your careful consideration to Boys and Girls Club proposal.

Sincerely,

Annie Brokenleg, MSW, CSW
Juvenile Diversion Coordinator -State of South Dakota
Office (605) 367-8366
Cell (605) 212-4197
425 N. Dakota Ave.
Sioux Falls, SD 57104

Youth Diversion Coordinator Job Description

Diversion Responsibilities

- Assist in the development of policies and procedures in collaboration with state and county partners.
- Publicize and communicate program activities.
- Collaborate with Minnehaha County State's Attorney's office, law enforcement, schools and other community partners, including attendance at quarterly Juvenile Justice Collaborative meetings.
- Provide regular reports on the success of diversion to key stakeholders.
- Perform public speaking to groups and individuals to explain the program.
- Ensure programmatic quality through definable program outcome measurements and objectives.
- Gather and report statistical information on clients on caseload.
- Complete grant and contract reports per the requirements of the funding sources.
- Complete screening and assessment for youth and families referred to the diversion program.
- Gather information from youth, parents, schools and social service agencies. Explore all likely sources of information regarding home and family life.
- Provide case management services, data tracking, and analysis.
- Meet with family and/or youth in the diversion program as needed for guidance, education, and motivation.
- Complete all forms and reports necessary to maintain accurate case documentation and statistics.
- Maintain an awareness of available community resources.
- Advocate for families and youth when necessary.
- Participate in training and professional development in JDAI, youth justice and trauma-informed best practices.
- Other duties as assigned by Boys & Girls Clubs of Sioux Empire in collaboration with Minnehaha County State's Attorney's Office.