

# Reducing Racial and Ethnic Disparities (R/ED)

## Subgrant Application

South Dakota Department of Corrections

**APPLICATION DUE: May 30, 2025**

Applications with original signatures must be **submitted and received** by the Department of Corrections by the close of business on **May 30, 2025**. Faxed and emailed applications will not be accepted.

Submit complete applications to:

**John Stewart**  
**Department of Corrections**  
**3200 East Highway 34**  
**Pierre, SD 57501-5070**

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Funding under this application is non-competitive and not guaranteed to each applicant. The application narrative and budget must be approved by both the SD Department of Corrections and the Council of Juvenile Services. If approved, the application content will be presented to the Office of Juvenile Justice and Delinquency Prevention for their approval of any addition of program purpose areas that may be needed to support the approved plan.

### SECTION 1. APPLICANT INFORMATION

|                                                                                       |                                                                    |                                    |
|---------------------------------------------------------------------------------------|--------------------------------------------------------------------|------------------------------------|
| <b>Applicant: Boys &amp; Girls Club of Watertown</b>                                  |                                                                    |                                    |
| Address: 1000 3 <sup>rd</sup> Ave NE                                                  |                                                                    |                                    |
| City/State/Zip: Watertown SD 57201                                                    | Phone: 605-886-6666                                                | Fax: None                          |
| Email: canfieldl@bgcofwatertown.com                                                   | Federal Employer or Payee Identification Number (FEIN): 46-0311845 |                                    |
| <b>Project Director Name: Louis Canfield</b>                                          |                                                                    | Title: Director of Youth Diversion |
| Agency: Boys & Girls Club of Watertown                                                | Address: 1000 3 <sup>rd</sup> Ave NE                               |                                    |
| City/State/Zip: Watertown SD 57201                                                    | Phone: 605-886-6666                                                | Fax: None                          |
| Email: <a href="mailto:canfieldl@bgcofwatertown.com">canfieldl@bgcofwatertown.com</a> |                                                                    |                                    |
| <b>Please indicate the name of the service(s) implemented:</b>                        |                                                                    |                                    |
| Codington County JDAI & Youth Diversion                                               |                                                                    |                                    |
| <b>Project Title:</b>                                                                 | Codington County Cultural Diversion Alternatives                   |                                    |
| <b>Requested Project Period:</b>                                                      | July 1, 2025 – June 30, 2026                                       |                                    |

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## **SECTION 2. PROJECT BUDGET**

The Council of Juvenile Services will award or not award funding based the extent to which program design addresses a recognized need and whether the proposal is financially responsible and efficient. Funds will be paid through a reimbursement process for items specifically outlined and approved in the application.

**Applicants may apply for up to \$20,000.**

**Non-supplanting Requirements:** Funds or other resources of the applicant normally devoted to programs and activities designed to meet the needs of criminal justice will not be diminished in any way as a result of a grant award of federal funds. The project for which assistance is being requested will be in addition to, and not a substitute for, criminal justice services previously provided without federal assistance.

| <b>A. Personnel</b>                                                   | <b>TOTAL</b>    |
|-----------------------------------------------------------------------|-----------------|
| 10% of the Director of Youth Diversion Salary                         | \$7,704         |
| 5% of Youth Diversion Coordinator Salary                              | \$2,000         |
|                                                                       |                 |
| <i>Employee Fringe Benefits</i>                                       |                 |
| <b>TOTAL</b>                                                          | <b>\$9,704</b>  |
| <b>B. Contracted Services</b>                                         | <b>TOTAL</b>    |
| Native American Cultural Advisor Consultations and Program Supplies   | \$4,000         |
|                                                                       |                 |
| <b>TOTAL</b>                                                          | <b>\$4,000</b>  |
| <b>C. Travel and Per Diem</b>                                         | <b>TOTAL</b>    |
| National Racial/Ethnic Disparities Conference for 2 JDAI team members | \$4,000         |
|                                                                       |                 |
| <b>TOTAL</b>                                                          | <b>\$4,000</b>  |
| <b>D. Equipment</b>                                                   | <b>TOTAL</b>    |
|                                                                       |                 |
|                                                                       |                 |
| <b>TOTAL</b>                                                          | <b>\$ 0</b>     |
| <b>E. Operating Expenses</b>                                          | <b>TOTAL</b>    |
| Youth & Family Materials & Participation Incentives                   | \$2,000         |
|                                                                       |                 |
| <b>TOTAL</b>                                                          | <b>\$2,000</b>  |
| <b>Total Project Budget -- Combined totals for all columns</b>        | <b>\$19,704</b> |

NOTE: If there is a change in the above budget, programs will need to request an amendment to their budget. All amendments must be requested in writing **prior to the expenditure of funds.**

### SECTION 3. BUDGET NARRATIVE

In the space provided, explain the relationship between budgeted items listed in Section 2 and project activities. Include information (data and criteria) as to how you arrived at budget estimates. Discuss all items by category and in full.

**Personnel Narrative** - Explain how the compensation and expenses were calculated, duties of the position, and any other information about personnel of the project. If proposed funding covers more than one position, you must identify the duties and estimated percent of time for duties that directly relate to the successful implementation of the program(s).

**Position #1:**

**Justification for the position :**

This is an existing full-time position that will assume the new grant responsibilities.

If the position is **existing staff**, explain how duties associated with this award are **outside the current scope** of their position and provide a **plan** explaining how all duties associated with the position will continue to be provided and funded during this award:

Grant funds will provide a portion of the Director of Youth Diversion salary to coordinate this initiative between JDAI officials and the appropriate cultural advisors. Funds will also be utilized for training and development.

Personnel Responsibilities & Duties (*must directly relate to the implementation of the program*)

Estimated % Time

1. Calls, Meetings & Collaboration Events with Cultural Advisors

5%

2. Court Service and R/ED Family Liaison Services

3%

3. Case Management Tracking and Youth Meetings

2%

4.

**Wage/Salary:**

\$7,704 (10% of Staff Time)

**Benefits:**

**Position #2:**

**Youth Diversion Coordinator**

**Justification for the position :**

Five percent of the grant funds will be allocated to the Diversion Coordinator to support collaboration with tribal leaders and to coordinate and participate in culturally relevant activities, such as the Native American Club and assisting with trail rides.

If the position is **existing staff**, explain how duties associated with this award are **outside the current scope** of their position and provide a **plan** explaining how all duties associated with the position will continue to be provided and funded during this award:

The duties funded through this award, specifically collaboration with tribal leaders and participation in culturally specific activities, are not part of current responsibilities. Existing duties will continue to be supported through the current budget, with scheduling adjustments and cross-staff collaboration ensuring uninterrupted service delivery.

Personnel Responsibilities & Duties (*must directly relate to the implementation of the program*)

Estimated % Time

1. RED Programming Planning and Support

100%

2.

3.

4.

**Wage/Salary:**

5% of \$40,000 salary = \$2,000

**Benefits:**

**Please attach additional sheets for more than 2 positions**  
**SECTION 3. BUDGET NARRATIVE CONTINUED**

**Contracted Services Narrative** - Explain the consultant fees, consultant expenses, contracted services, the cost per service/per youth being served, how the cost for services was calculated, and the process that would be or has been conducted to select the consultant. **Contracted services fees cannot exceed \$650 per day.**

|                       |                                                                                                                                              |
|-----------------------|----------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Consultant #1:</b> | Native American Cultural Advisor(s)                                                                                                          |
| Consultant Fees:      | \$4,000 of grant funds to be utilized to cover the cost of travel, materials and consultation fees for cultural advisor meetings and events. |
| Contracted Service:   | Local Native American Cultural Advisors: Currently we have two tribal partners, Skyman Redday and Arnold Williams involved in the program.   |
| Selection Process:    |                                                                                                                                              |

|                       |  |
|-----------------------|--|
| <b>Consultant #2:</b> |  |
| Consultant Fees:      |  |
| Contracted Service:   |  |
| Selection Process:    |  |

**Travel and Per Diem Narrative** – Explain the calculation of travel costs for travel **outside the home jurisdiction**, (travel must be calculated at current state rates (\$0.67 per mile and \$40 per diem)), how the expenses are directly related to the implementation of the project, and if out-of-state travel is anticipated, give particulars (i.e., location, state, dates, purpose, cost).

|                                                                                                                                                                                                                                                                                                                                                                           |                                                                                      |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|
| <b>Purpose of Travel:</b>                                                                                                                                                                                                                                                                                                                                                 | <b>National Racial/Ethnic Disparities Conference for up to two JDAI team members</b> |
| <p><i>Estimated cost of \$2,000 x 2 = \$4,000. This estimate includes air travel, mileage/parking, hotel, meals, and registration for each individual.</i></p> <p><i>Estimated Cost per Person:</i></p> <p><i>Air-Travel = \$650</i></p> <p><i>Mileage/Parking = \$130</i></p> <p><i>Hotel = \$600</i></p> <p><i>Meals = \$150</i></p> <p><i>Registration = \$470</i></p> |                                                                                      |

|                           |  |
|---------------------------|--|
| <b>Purpose of Travel:</b> |  |
|                           |  |

**Equipment and Operating Expenses Narrative** – Explain the supplies and equipment costs directly related to the implementation of the program or project. You must be specific regarding the items in which you intend to use federal funding. For example, a budget item of “office expenses” will not be accepted as these items must be detailed. You need to identify what you anticipate for office expenses and list each item and the estimated costs. Items not specifically outlined will not be eligible for reimbursement.

**Equipment** – List nonexpendable items that are to be purchased and show how you calculated these costs. Nonexpendable equipment is tangible property having a useful life of more than 2 years.

**Operating Expenses** – List items by type (office supplies, postage, training materials, copying paper, and expendable equipment) and show how you calculated these costs. Generally, supplies include any materials that are expendable or consumed during the course of the project.

Ten percent of grant funds will be used for indirect costs, such as facility use, print materials, vehicle use, etc.

Youth and Family Participation Incentives. Incentives to include meals and gift cards to be given to families for participation in Native American events and activities. Funds will also cover cost for materials and invoices for activities (such as a trail ride incentive for successful program completion).

#### **SECTION 4. APPLICATION NARRATIVE**

Please provide a description, in the order listed below, of each component requested. Clearly present each topic, separated by subject headings. The narrative includes the following sections:

- A. Project Abstract and Demonstration of Need;**
- B. Strategy for Implementation.**

##### **A. PROJECT ABSTRACT AND DEMONSTRATION OF NEED**

Provide a narrative overview of the proposed project including a demonstration of need through findings of assessments and data. This section is not to exceed one page.

The proposed project seeks to continue addressing persistent racial and ethnic disparities in the juvenile justice system, with a focus on Native American youth in Codrington County. While meaningful progress has been made through last year's grant-funded initiatives, disparities remain: though only 9% of youth in Codrington County identify as racial or ethnic minorities, youth of color made up 19% of participants in the juvenile diversion program over the past year. Native American youth are the most disproportionately represented, accounting for 18% of youth served.

This ongoing overrepresentation reflects a continued need for culturally responsive diversion strategies that support Native youth in meaningful, healing-centered ways. With support from the Department of Corrections, we have begun building intentional and impactful partnerships with Native leaders and community members efforts we aim to deepen in this next phase of work.

A key development this past year has been our collaboration with Cultural Advisor Skyman Redday, who has led talking circles for youth in diversion. These circles provide a culturally rooted space for connection, accountability, and healing. Additionally, local artist and cultural teacher Arnold Williams has introduced beading instruction to youth, fostering pride in heritage, focus, and creativity. These culturally grounded practices have been positively received and have helped build trust between youth and program staff. Looking ahead, we plan to incorporate trail riding with horses as an incentive for youth who successfully complete the diversion program offering a powerful connection to land, tradition, and responsibility.

Our updated project approach includes:

1. **Expanding Cultural Partnerships:** Deepening collaboration with Native community leaders like Skyman Redday and Arnold Williams to co-develop culturally relevant programming and provide consistent mentorship and connection for youth.
2. **Advancing System Education and Equity:** Continuing education for Juvenile Detention Alternatives Initiative (JDAI) stakeholders through conferences and trainings focused on racial and ethnic disparities, cultural humility, and best practices in equitable diversion.

3. **Sustaining Equitable Diversion Practices:** Refining eligibility and referral processes, enhancing data tracking to monitor progress, and ensuring all youth, especially Native youth, have fair and supportive access to diversion programming.

These efforts aim to not only reduce disparities but also build lasting relationships, promote culturally affirming experiences, and empower youth through connection and care. With renewed funding, we are prepared to build on this momentum and deepen our impact in partnership with the Native communities we serve.

## **B. STRATEGY FOR IMPLEMENTATION AND SUSTAINABILITY**

Describe your strategy for implementing and sustaining the chosen plan (including goals, objectives, and a timetable) for the following:

1. Mobilizing the community to assume responsibility for supported services through involving various sectors;
2. Obtaining resources to aid in implementing the chosen plan;
3. Coordinating the implementation of the chosen plan; and
4. Sustaining the plan following funding under this subgrant.

**I. Strengthen existing partnerships** with Cultural Advisors by formally integrating individuals such as Skyman Redday and Arnold Williams into the JDAI collaborative by July 2025.

**II. Launch a standing Cultural Response Subcommittee** within the JDAI collaborative by August 2025. This subcommittee will focus on identifying, implementing, and evaluating culturally appropriate diversion strategies for youth of color, including talking circles, cultural mentorship, and experiential learning (e.g., horse trail riding).

**III. Host quarterly cultural engagement activities** for youth and families in collaboration with tribal partners and community leaders, beginning September 2025.

**IV. Facilitate stakeholder education and professional development**, including JDAI member participation in the National Racial and Ethnic Disparities Conference in October 2025.

**V. Develop and implement a culturally responsive data tracking and evaluation tool** to assess outcomes and inform improvements to diversion practices by December 2025.

**VI. Identify service gaps and resource needs** in collaboration with community partners, with a focus on equity, access, and long-term sustainability, by January 2026.

**VII. Submit monthly reimbursement reports and ongoing progress updates** in compliance with grant requirements.

### **Mobilizing the Community**

We are actively involving multiple sectors, including education, mental health, juvenile justice, tribal leadership, and cultural organizations, in shaping and supporting our diversion strategy. Tribal

representatives and local cultural leaders are being integrated into decision-making roles, ensuring that programming reflects the voices of those most impacted.

### Obtaining Resources

In addition to this funding request, we are exploring opportunities through local philanthropic organizations, tribal resources, and state-level juvenile justice funds. We are also working to formalize in-kind partnerships that support youth programming (e.g., space for talking circles, supplies for beading activities, access to horses and land for trail riding).

### Coordinating Implementation

The JDAI Coordinator, in collaboration with the Cultural Response Subcommittee, will oversee the coordination of all activities, ensuring communication across agencies and alignment with broader juvenile justice goals. Regular check-ins, data reviews, and subcommittee meetings will support timely and effective implementation.

### Sustainability Strategy

Sustainability planning is embedded throughout our approach. By investing in community relationships, centering tribal leadership, and training local stakeholders, we are creating a model that can be carried forward with or without external funding. We will also seek to combine support from a variety of sources including local philanthropy, tribal partnerships, and other juvenile justice initiatives to maintain and expand programming beyond the grant period.

## **SECTION 5: CONFLICTS OF INTEREST, SPECIAL CONDITIONS AND ASSURANCES**

### **Council of Juvenile Services Conflict of Interest Identification**

Please identify which Council of Juvenile Services Members, if any, appear to have a conflict of interest with your application and provide a brief narrative explaining the potential conflict of interest.

A council member derives a direct benefit from the contract if one or more of the following is true of the member, the member's spouse, or a person with whom the member lives with and commingles assets:

- 1) Has a five percent ownership or other interest in an entity that is a party to the contract;
- 2) Derives income, compensation or commission directly from the contract or from the entity that is a party to the contract;
- 3) Acquires property under the contract; or
- 4) Serves on the board of directors of an entity (including a nonprofit) that derives income or commission directly from the contract or acquires property under the contract.

"Direct benefit" does not include gain from a contract based solely on the value of a council member's investment in an entity that is a party to the contract, if that investment represents less than a five percent ownership in the entity. It also does not apply to contracts or transactions where the council member only benefits from an act of the Council of Juvenile Services that has general application, such as a decision by the Council of Juvenile Services to increase or decrease a fee that many South Dakotans pay.

#### **List Current Members**

Beth O'Toole, Chair and Professor at the University of Sioux Falls;

Sara McGregor-Okroi, Vice-Chair and Director of Alii-County.

Dadra Avery, School Counselor at Sturgis Brown High School;

Judge Tami Bern, First Judicial Circuit Judge;

Eric Anderson, Department of Corrections Juvenile Corrections Supervisor;

Amy Witt, Chief Program Officer, Lutheran Social Services of South Dakota

Charles Frieberg, Director of Trial Court Services;

Melanie Boetel, Department of Social Services Behavioral Health Services Director;

Daniel Haggard, Minnehaha County States Attorney;

Cindy Heiberger, Former Minnehaha County Commissioner;

Doug Herrmann, Executive Director of The Club for Boys;

Sheriff Brad Howell, Codington County Sheriff;

Angela Lisburg, Avera Saint Mary's Hospital;

Dave McNeil, Aberdeen Police Department Chief;

Rebecca Rasmussen, Director, Call to Freedom

Judge Ruth Burns, Chief Judge SWO Tribal Court

Skyler Skipper, Youth Member;

Cassidy Frederick, Youth Member.

Julian Woodward, Youth Member, and

Jamin McGray, Youth Member

## **Special Conditions and Assurances**

The following information contains the general conditions and assurances as necessary for recipients of funding awarded under this application. Please note that final assurances and conditions may be different than those stated below based on the composition of the individual program. Signatures under this section indicate that the applying agency understands that a successful subgrant award under this application you will be subject conditions and awards comparable to those as follows and that failure to adhere to outlined conditions and assurances may result in suspension or termination of the award.

### **General Award Conditions:**

1. The Subgrantee agrees to comply with all Formula Grant program requirements.
2. The Subgrantee agrees to follow the JDAI model and strategies.
3. The Subgrantee agrees to obligate and expend the grant amount within the subgrant award period.
4. The Subgrantee agrees to provide all program reports that are requested by the SD Department of Corrections or the Office of Juvenile Justice and Delinquency Prevention by their due date as requested.
5. The Subgrantee agrees to provide all Performance Measure Data and Program Specific data to the SD Department of Corrections.
6. The Subgrantee agrees to request reimbursement on a monthly basis and for only those expenditures outlined in the application approved by the SD Department of Corrections. Claims sheet and all supporting documentation must be submitted within 30 days of the end of the month that the services were paid.

**Assurances:** The Subgrantee hereby assures and certifies compliance with all applicable Federal statutes, regulations, policies, guidelines, and requirements, including OMB Circulars A-21, A-87, A-102, A-110, A-122, A-133; Ex. Order 12372 (intergovernmental review of federal programs); and 28 C.F. R. pts. 66 or 70 (administrative requirements for grants and cooperative agreements). The Subgrantee also specifically assures and certifies that:

1. It has the legal authority to apply for federal assistance and the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project cost) to ensure proper planning, management, and completion of the project described in this application.
2. It will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain. The subrecipient's conflict of interest policy is to be provided to the SDDOC upon request for review.
3. It will give the awarding agency or the General Accounting Office, through any authorized representative, access to and the right to examine all paper or electronic records related to the financial assistance.
4. It will comply with all federal, state, and local laws, regulations, ordinances, guidelines, permits, and requirements applicable to providing services pursuant to this Agreement and will be solely responsible for obtaining current information on such requirements. It will comply with all lawful requirements imposed by the awarding agency, specifically including applicable regulations 28 C.F.R. pts. 18, 22, 23, 30, 35, 38, 42, 46, 61, and 63, and the award term in 2 C.F.R. § 175.15(b).
5. It will assist the awarding agency (if necessary) in assuring compliance with section 106 of the National Historic Preservation Act of 1966 (16 U.S.C. § 470), Ex. Order 11593 (identification and protection of historic properties), the Archeological and Historical Preservation Act of 1974 (16 U.S.C. § 469 a-1 et seq.), and the National Environmental Policy Act of 1969 (42 U.S.C. § 4321).
6. It will comply (and will require any subgrantees or contractors to comply) with any applicable statutorily-imposed nondiscrimination requirements, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. § 3789d); the Victims of Crime Act (42 U.S.C. § 10604(e)); The Juvenile Justice and Delinquency Prevention Act of 2002 (42 U.S.C. § 5672(b)); The Civil Rights Act of 1964 (42 U.S.C. § 2000d); the Rehabilitation Act of 1973 (29 U.S.C. § 794); the Americans with Disability Act of 1990 (42

U.S.C. § 12131-34); the Education Amendments of 1972 (20 U.S.C. §§1681, 1683, 1685-86); and the Age Discrimination Act of 1975 (42 U.S.C. §§ 6101-07); see Ex. Order 13279 (equal protection of the laws for faith-based and community organizations).

If a governmental entity -

- a) it will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. § 4601 et seq.), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and
  - b) it will comply with requirements of 5 U.S.C. §§ 1501-08 and §§7324-28, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.
7. It will provide language services for limited English proficiency (LEP) individuals as needed in order to provide services as covered under this award in accordance with Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d.
  8. Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Acceptance of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying," 2 CFR Part 2867, "DOJ Implementation of OMB Guidance of Nonprocurement Debarment and Suspension," and 28 CFR Part 83, "Government-wide Debarment and Suspension," and Government-wide Requirements for Drug-Free Workplace (Grants)."
  9. Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," subrecipients are encouraged to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.
  10. Any website that is funded in whole or in part under this award must include the following statement on the home page, on all major entry pages, and on any pages from which the visitor may access or use a web-based services "This web site is funded through a grant from the Office of Juvenile Justice and Delinquency Prevention, Office of Justice Programs, U.S. Department of Justice. Neither the U.S. Department of Justice nor any of its components operate, control, are responsible for, or necessarily endorse, the web site."

**Equal Employment Opportunity Plan (EEOP):** Pursuant to 28 C.F.R. §§ 42.301-.301, applicant must take one of the following actions: either submit an EEOP to the SDDOC for submission to the Office for Civil Rights (OCR) for review, maintain an EEOP on file, or submit an EEOP Certification form to the SDDOC for submission to the OCR in order to monitor the subrecipients compliance with the EEOP requirement.

**Non-supplanting Requirements:** Funds or other resources of the applicant normally devoted to programs and activities designed to meet the needs of criminal justice will not be diminished in any way as a result of a grant award of federal funds. The project for which assistance is being requested will be in addition to, and not a substitute for, criminal justice services previously provided without federal assistance.

**Audit Requirement:** Acceptance of this grant award requires the subgrantee organization or governmental entity to include this subgrant in the scope of their regularly scheduled annual or biennial audit. The audit must be conducted in accordance with the appropriate OMB Circular (A-128, A-133, A-102/Common Rule). If applicable, the subrecipient is in compliance with the federal Single Audit Act, in compliance with § 4-11-2.1, and audits are displayed on the subrecipient's website

**Termination Provision:** This Agreement may be terminated by the SDDOC hereto upon thirty-(30) days written notice. In the event the applicant/subgrantee breaches any of the terms or conditions hereof, the SDDOC may terminate this Agreement at any time with or without notice. If termination for such default impacts the SDDOC, any payments due to the applicant/subgrantee at the time of termination may be adjusted to cover any additional costs to the SDDOC because of the applicant/subgrantee's default. Upon termination, the SDDOC may assume the responsibility for the project or may award another party funds to complete the work under this Agreement. If after termination for default by the applicant/subgrantee it is determined that the applicant/subgrantee was not at fault,

then the applicant/subgrantee shall be paid for eligible services rendered and expenses incurred up to the date of termination.

**Insurance Provision:** The Subgrantee, at all times during the term of this Agreement, shall obtain and maintain in force insurance coverage of the types and with the limits as follows:

- o Commercial General Liability Insurance: The Subgrantee shall maintain occurrence based commercial general liability insurance or equivalent form with a limit of not less than **\$1 million** for each occurrence. If such insurance contains a general aggregate limit it shall apply separately to this Agreement or be no less than two times the occurrence limit.
- o Professional Liability Insurance or Miscellaneous Professional Liability Insurance: The Subgrantee agrees to procure and maintain professional liability insurance or miscellaneous professional liability insurance with a limit not less than **\$1 million**.
- o Business Automobile Liability Insurance: The Subgrantee shall maintain business automobile liability insurance or equivalent form with a limit not less than **\$1 million** for each accident. Such insurance shall include coverage for owned, hired, and non-owned vehicles.
- o Worker's Compensation Insurance: The Subgrantee shall procure and maintain workers' compensation and employers' liability insurance as required by South Dakota law.

Before beginning work under this Agreement, the Subgrantee shall furnish the State with properly executed Certificates of Insurance which shall clearly evidence all insurance required in this Agreement and which provide that such insurance may not be canceled, except on 30 days prior written notice to the State. The Subgrantee shall furnish copies of insurance policies if requested by the State. Such insurance shall contain no special limitations or exclusions as they may relate to this agreement.

**Default Provision:** This Agreement depends upon the continued availability of federal funds awarded to the SDDOC and appropriated funds and expenditure authority from the Legislature for this purpose. If for any reason the Legislature fails to appropriate funds or grant expenditure authority, or funds become unavailable by operation of law or federal funds rejections, this Agreement will be terminated by the State. Termination for any of these reasons is not default by the State nor does it give rise to a claim against the State. Failing to provide monthly reimbursement and quarterly progress reports may result in termination of the subgrant award.

**Amendment Provision:** This Agreement may not be assigned without the express prior written consent of the State. This Agreement may not be amended except in writing, which writing shall be expressly identified as a part hereof and be signed by an authorized representative of each of the parties hereto.

**Venue Clause:** This Agreement shall be governed by and construed in accordance with the laws of the State of South Dakota. Any lawsuit pertaining to or affecting this Agreement shall be venued in Circuit Court, Sixth Judicial Circuit, Hughes County, South Dakota.

**Subcontractors Provision:** The Subgrantee may only use subcontractors to perform the services as outlined in their approved grant proposal. Any additional subcontracts or awards may only be granted with the express prior written consent of the State. The Subgrantee will include provisions in its subcontracts requiring its subcontractors to comply with the applicable provisions of this Agreement, to indemnify the State and to provide insurance coverage for the benefit of the State in a manner consistent with this Agreement. The Subgrantee will cause its subcontractors, agents, and employees to comply, with applicable federal, state and local laws, regulations, ordinances, guidelines, permits and requirements and will adopt such review and inspection procedures as are necessary to assure such compliance.

**Subgrantee Agreement:** It is understood and agreed by the Subgrantee that any grant received as a result of this application shall be subject to the Special Assurances and Conditions and other policies, regulations, and rules issued by the Department of Justice for the administration of grant projects under (P.L. 100-690) including, but not limited to, the following:

1. Competitive bids must be obtained for all equipment, construction and contracted services applications, as required by applicable local, state, or federal law or regulations.
2. If any agency other than the applicant is to contribute supporting or local funds, the Applicant must document the contribution.
3. Any funds awarded under one subgrant cannot be used in another.
4. Expenses or expenditures for items not listed in the original budget will not be reimbursed. Variances from the approved budget will require a budget amendment approved in advance by SD Department of Corrections.
5. All applicants are subject to federal, state, and local laws and regulations.
6. The Subgrantee shall not obligate any funds until the SD Department of Corrections formally awards subgrant.
7. The Subgrantee agrees to comply with the financial and administrative requirements set forth in the current edition of the Office of Justice Programs (OJP) Financial Guide.
8. Reimbursement of expenses is contingent upon submission of monthly financial reports.
9. The Subgrantee understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of SD Department of Corrections and OJP.
10. When issuing statements, press releases, requests for proposals, bid solicitations, and other documents describing projects or programs funded in whole or in part with federal money, all grantees receiving federal funds shall clearly state: 1) the percentage of the total cost of the program or project which will be financed with federal money, and 2) the dollar amount of federal funds for the project or program.
11. In the event a Federal or State court or Federal or State administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, sex, disability, or age against a recipient of funds, the recipient will forward a copy of the finding to the Office of Civil Rights, Office of Justice Programs and to the SD Department of Corrections.
12. The Subgrantee agrees to hold harmless and indemnify the State of South Dakota, its officers, agents and employees, from and against any and all actions, suits, damages, liability or other proceedings which may arise as a result of performing services hereunder. This section does not require the Subgrantee to be responsible for or defend against claims of damages arising solely from acts or omissions of the State, its officers or employees. Nothing in this Agreement shall be construed as a waiver of sovereign immunity or consent to jurisdiction in any court other than the courts of the Unified Judicial System of the State of South Dakota.

**State of South Dakota Grant Subrecipient Attestation:**

If awarded, the subgrantee will attest to meeting the following requirements per SDCL 1-56-10:

1. A conflict of interest policy is enforced within the subrecipient's organization;
2. The Internal Revenue Service Form 990 has been filed, if applicable, in compliance with federal law, and is displayed immediately after filing on the subrecipient's website;
3. An effective internal control system is employed by the subrecipient's organization; and
4. If applicable, the subrecipient is in compliance with the federal Single Audit Act, in compliance with § 4-11-2.1, and audits are displayed on the subrecipient's website.

## SECTION 6. SIGNATURES

The officials who certify this document agree to adhere to all terms and conditions relating to this application. Duplication of responsibilities by one individual for any position listed below is NOT acceptable.

### Original Signatures are Required

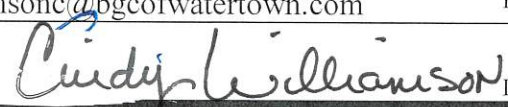
#### A. County Commission Chair

|                                                                                             |                                         |                  |
|---------------------------------------------------------------------------------------------|-----------------------------------------|------------------|
| Name Troy VanDusen                                                                          | Title Codington County Commission Chair |                  |
| Address 14 1 <sup>st</sup> Ave SE                                                           | City/State/Zip Watertown SD 57201       |                  |
| E-mail tvandusen@codington.org                                                              | Phone 605-881-8527                      | Fax 605-882-6288 |
| Signature  | Date 5/13/25                            |                  |

#### B. Project Director

|                                                                                              |                                        |        |
|----------------------------------------------------------------------------------------------|----------------------------------------|--------|
| Name Louis Canfield                                                                          | Title Director of Youth Diversion– BGC |        |
| Address PO Box 833                                                                           | City/State/Zip Watertown SD 57201      |        |
| E-mail canfieldl@bgcofwatertown.com                                                          | Phone 605-886-6666                     | Fax NA |
| Signature  | Date                                   |        |

#### C. Financial Officer

|                                                                                               |                                              |        |
|-----------------------------------------------------------------------------------------------|----------------------------------------------|--------|
| Name Cindy Williamson                                                                         | Title Director of Finance – BGC of Watertown |        |
| Address PO Box 833                                                                            | City/State/Zip Watertown SD 57201            |        |
| E-mail williamsonc@bgcofwatertown.com                                                         | Phone 605-886-6666                           | Fax NA |
| Signature  | Date 5-14-25                                 |        |

#### D. Other Official

|           |                |     |
|-----------|----------------|-----|
| Name      | Title          |     |
| Address   | City/State/Zip |     |
| E-mail    | Phone          | Fax |
| Signature | Date           |     |



## **SECTION 7. ATTACHMENTS**

**Description of Attachments** – Identify and describe the significance of all additional materials you include as attachments. Please limit additional materials to items such as program effectiveness documentation; pertinent letters of support or commitment; research documentation; resource documentation; and any other materials. Attach all additional documents following this page.

|                             |
|-----------------------------|
| <b>Attachment 1</b>         |
| Letter of Support           |
| <b>Attachment 2</b>         |
| Boys & Girls Club Key Stats |
| <b>Attachment 3</b>         |
| <b>Attachment 4</b>         |
| <b>Attachment 5</b>         |
| <b>Attachment 6</b>         |

**ENCLOSE RELEVANT ATTACHMENTS AFTER THIS PAGE**

