



**Fire Marshal's Advisory Board
Meeting Tuesday May 29, 2018
10:00 AM
St Joseph's Indian School
Chamberlain, SD**

Board Members present: Jim Strain

Board Members on Conference Line: Brian Bowker, Mike Harstad, Rick Gustad

Department of Public Safety Staff Present: Doug Hinkle, Glenda Marks

Call to Order & Roll Call:

The meeting was called to order at approximately 10:00 AM CST by Doug Hinkle, roll call was taken and a quorum was present.

Approval of Meeting Minutes:

Motion to approve meeting minutes from November 15, 2017

Moved by: Brian Bowker

Seconded: Jim Strain

Discussion: None

Minutes approved unanimously.

Office Relocation:

Doug Hinkle advised the board that the Fire Marshal's Office was moving to 221 S Central in the month of June. The move is to be completed June 11, 2018.

Fire Marshal's Office Updates:

Glenda Marks provided an update on the fireworks licensing process. Dates in which fireworks may be discharged this year are June 27 - July 8.

Doug Hinkle discussed the annual fire department certification process and the importance of getting them submitted on time. Doug explained that the certifications are required for a fire department to be eligible for certain state and federal grants, as well as the annual insurance tax distribution.

Doug Hinkle briefed board members on pending changes to the boiler inspection program resulting from a recent IRS audit.

Rick Gustad gave the board an update on State Fire School. Two weeks out from Fire School, registrations are slightly above average. Mitchell has worked out well as a location for the school as all but one class was on site last year. There is a presentation on Thursday afternoon on Dakota Access Pipeline Protest. Memorial service will be held Friday night.

Next Meeting Date:

The next meeting of the Fire Marshal's Advisory Board will be scheduled for September. The date, time, and location of the meeting will be announced.

Adjournment:

Motion to adjourn was made by Brian Bowker. Second was made by Jim Strain. The meeting was adjourned at approximately 10:40 A.M.