

## South Dakota Secretary of State SEC. OF STATE STEVE BARNETT

## ☑ Help America Vote Act (HAVA) Grant Application☑ In-Person Satellite Voting Center Pre-Approval Application

HAVA grants are established by the South Dakota HAVA <u>State Plan</u> and approved by the HAVA Grant Board. The HAVA Grant Board, with the approval of the State Board of Elections, is made up of four County Auditors (two Democrats and two Republicans), the HAVA Coordinator in the office of the Secretary of State, one member from the disability community and one member from the Department of Tribal Relations.

A county may apply for a HAVA grant to reimburse election expenses related to HAVA. All expenses submitted must meet the requirements of <u>HAVA</u> and may be subject to both federal and state audits. Before a county may apply for a HAVA grant, all funds in the county's State-Held account and County-Held Match Money account must be spent. A County's State-Held account does not need to be expended if they are applying for funding for an In-Person Satellite Absentee voting locations, as defined in the HAVA Grant Board Parameters.

The maximum amount for which a county may apply for non-in-person satellite voting center related expenses is \$9,000 per election year for expenses for Primary and General Elections. Exceptions may be made in extraordinary cases such as satellite absentee voting locations, as defined in the HAVA State Plan. Applications must be received by the Secretary of State's office by July 1st of every odd-numbered year for the following year's anticipated expenses. Applications will be approved or denied by November 1st of the odd-numbered year.

If a county is denied a HAVA grant, the county may submit an appeal to the State Board of Elections to review the decision and must do so within 30 days of receiving their denial notice. The decision of the State Board of Elections is final and may not be appealed again.

## Applicant Information

This application must be signed by the county auditor but a contact person may be designated to administer the grant process.

| County:       | EDMUNDS         | EDMUNDS                 |      |    |              |         |  |  |
|---------------|-----------------|-------------------------|------|----|--------------|---------|--|--|
| Contact perso | n: Keith Schurr |                         |      |    |              |         |  |  |
| Address:      | PO Box 97       | 210 2 <sup>nd</sup> Ave |      |    |              |         |  |  |
| City:         | Ipswich         | Sta                     | te:_ | SD | _ Zip Code:_ | 57451   |  |  |
| Telephone:    | 426-6762        | _ E-mail:               |      |    | kschurr@mic  | dco.net |  |  |

|  | Gran  | t Request   |
|--|---|---|
| Expenses can include those incu  | rred during the electi                                      | on year for both the Primary and General Elections.   |
| Total amount requested:  | \$9,000   |   |
| *Maximum of \$9,000 may be request extraordinary cases.                        |   | imary and General Elections. Exceptions may be made in  |
|  | Ex  | penses  |
|  | categories. Please no                                       | es may be reimbursed by a HAVA grant. Please separ<br>ote that when a reimbursement sheet is submitted,<br>e reimbursement sheet. |
| Maintenance of voting equipm   | ent:  | \$2.000   |
| Costs associated with annual prem<br>for voting equipment ( <u>HAVA Sec. 3</u> | niums for hardware mai                                      | ntenance agreements and firmware maintenance agreeme  |
| Storage and transport of voting  | g equipment:  |   |
| The cost for additional storage spo<br>beyond normal county hours ( <u>HAV</u> | ce purchased for voting<br>A Sec. 301).                     | equipment or transporting voting equipment based on tin   |
| Election-specific programming  | and installation:   | \$4,000   |
| Costs associated with programmin   | g media cards needed t                                      | o define elections for voting equipment (HAVA Sec. 301).  |
| Testing of voting equipment:   |   | \$200   |
| Cost for paying extra workers at an<br>scan ballots used specifically for pr   |   | eyond normal hours to test voting equipment. Cost of optioning equipment ( <u>HAVA Sec. 301</u> ).                                |
| Supplies necessary for voting e  | quipment:   | \$500   |
| Costs associated with voting equip<br>print cartridges for voting equipme      | ment such as battery ch<br>ent, etc. ( <u>HAVA Sec. 301</u> | nargers, ballot boxes for optical scan ballots, privacy sleeve<br>).  |
| Insurance on voting equipment  | t:  |   |
| Expenses incurred for insuring votion  |   |   |

Training election workers regarding the proper operation and maintenance of voting equipment:

The cost that covers the portion of election training regarding voting equipment (HAVA Sec. 301).

Hiring extra poll workers to help with accessible voting devices:\_\_\_\_\_

Costs associated with paying poll workers that are dedicated to help voters with voting equipment (HAVA Sec.301).

**Provisional voting:** 

The cost of the blue provisional envelope, notice to provisional voter, notice of provisional ballot determination, including the cost to mail the notice advising whether provisional ballots were counted. The cost for paying extra workers at an hourly rate or for paying dedicated auditor office employees at an hourly rate for time beyond normal hours to diligently investigate the validity of provisional ballots (HAVA Sec. 302(a)).

| Pos         | stir | ng sample ballots in a polling place on Election Day:   |  |
|-------------|------|---|--|
|             |      | propriate costs associated with printing sample ballots (HAVA Sec. 302(b)).   |  |
| Pos         | tin  | g the following information in a polling place on Election Day: polling place hours, instructions on  |  |
| hov         | w t  | o vote, how to cast a provisional ballot, voting rights, and laws prohibiting acts of fraud and   |  |
| mis         | re   | presentation:   |  |
| The<br>Sec. | 30   | sts incurred for printing voter instructions posters, placards, etc. that will be displayed in the polling place ( <u>HAVA</u> )1(a)(1)(B) and 302(b)).   |  |
| Pub         | olis | hing voter education instructions and sample ballot(s) in the newspaper:\$2,300   |  |
| Not.<br>Gen | ices | s that may <u>NOT</u> be reimbursed are the following: notice of voter registration deadline, notice of Primary or all Election and notice of deadline for filing Primary nominating petitions ( <u>HAVA Sec. 301(a)(1)(B) and 302(b)</u> ).  |  |
| Imp         | lei  | menting and maintaining the statewide election management system:   |  |
| hou         | rly  | sing a necessary computer that is dedicated to the system, costs associated with paying extra workers at an<br>rate or for paying dedicated auditor office employees at an hourly rate for time dedicated to the system, expenses<br>d for training dedicated employees on the system ( <u>HAVA Sec. 303</u> ). |  |
| Sec         | ret  | ary of State's office approved projects to improve county's administration of federal elections   |  |
|             |      | ories are listed below and the costs associated with each category must equal this total):  |  |
| cate        | go   | ncurred on projects that the Secretary of State has approved to be HAVA eligible expenses that are not listed in a ry above (HAVA Sec. 251(b)(2)). Please check with the SOS for approval if there is an expense that does not fall existing category below.  |  |
| Plea        | se   | check one or more of the following descriptions and list the amount:  |  |
|             |      | "Vote Here" signs to more clearly identify polling places:  |  |
|             |      | Ballot trays to better organize ballots:  |  |
|             |      | Appropriate number of polling place help-station laptop computers:  |  |
| 1           |      | Providing in-person absentee voting site that fall within the approved parameters:  |  |
| 1           |      | Chairs for use with voting equipment:   |  |
| 1           |      | ADA-accessible voting booths:   |  |
| l           |      | Notices sent to voters in the potential duplicate deletion process:   |  |
| - [         |      | Providing Lakota language assistance:   |  |
| [           |      | Implementing the requirements of the  |  |
|             |      | Military and Overseas Voter Empowerment (MOVE) Act:   |  |
| [           |      | Label printers for absentee ballot systems:   |  |
| [           |      | Installing network connections in an auditor's office:  |  |
| [           |      | Other (must be pre-approved by the Secretary of State's office):  |  |

## **Submission Information**

This application will serve as the County's pre-approval of funds to be expended for the Primary and General elections. You must submit your Title II reimbursement after the respective elections for reimbursement.

What is pre-approved is what will be reimbursed. Additional expenses will not be reimbursed.

Submit this form by mail, fax or e-mail to:

South Dakota Secretary of State

Attn: HAVA Coordinator 500 E. Capitol Ave., Suite 204

Pierre, SD 57501 P: (605)773-3537 F: (605)773-6580 hava@state.sd.us

**Keith Schurr** 

**Print Name of County Auditor** 

**Signature of County Auditor** 

March 10, 2021

Date