



South Dakota Board of Examiners for Speech-Language Pathology

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OFFICIAL BOARD MINUTES FOR September 13, 2018 TELECONFERENCE

MEMBERS PRESENT: Brittany Schmidt, President
Jane Heinemeyer, Vice-President
Shirley Hauge, Member
Jaculin Protexter, Member

MEMBERS ABSENT: Connie Tucker, Lay Member

OTHERS PRESENT: Carol Tellinghuisen, Executive Secretary
Jill Lesselyoung, Executive Assistant
Brooke Tellinghuisen Geddes, Executive Assistant

CALL TO ORDER/WELCOME AND INTRODUCTIONS: President Schmidt called the meeting to order at 8:35 AM MDT. The Board welcomed new member, Jaculin Protexter from Pierre.

ROLL CALL: Schmidt requested Lesselyoung to call the roll. A quorum was present.

CORRECTIONS OR ADDITIONS TO THE AGENDA: Schmidt requested to move item number 9, Vote on Code of Conduct to follow the approval of minutes due to time constraints. Schmidt added schedule next meeting to the end of the agenda.

APPROVAL OF THE AGENDA: Hauge made a motion to approve the agenda. Heinemeyer seconded.
MOTION PASSED by roll call vote.

PUBLIC TESTIMONY/PUBLIC COMMENT PERIOD: Schmidt call for any public comment. There was no public comment.

APPROVAL OF THE MINUTES FROM FEBRUARY 8, 2018: Protexter made a motion to approve the minutes. Heinemeyer seconded. **MOTION PASSED** by roll call vote.

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APPROVAL OF THE MINUTES FROM FEBRUARY 8, 2018: Protexter made a motion to approve the minutes. Heinemeyer seconded. **MOTION PASSED** by roll call vote.

VOTE ON CODE OF CONDUCT: Members discussed the Code of Conduct as drafted by the Board of Internal Control. The vote was tabled until a future meeting. Members will put together questions and forward to the Board office by November 1st for review by legal counsel.

FY FINANCIAL UPDATE: Lesselyoung reported fiscal year-end figures as of June 30, 2018: revenue of \$80,879.42, expenditures of \$38,211.10 and cash balance on hand of \$143,330.71 and year to date figures as of July 31, 2018: revenue of \$3,060.00, expenditures of \$636.66 and cash balance on hand of \$145,754.05. Lesselyoung advised there was a fiscal error in expenditures and management fees had been charged to another Board. The error has now been corrected. Schmidt explained the necessity of maintain a healthy cash balance in case the Board would need to hire legal counsel.

SLPA EDUCATIONAL REQUIREMENTS LETTER: The Board office sent a reminder notification to all licensed SLPAs of the statutory mandate to meet the educational requirements of the chapter by July 1, 2020. Following discussion, the Board agreed to have the Board office draft a letter explaining this requirement, and the requirements of the Limited License to all licensees and stakeholders as well as post to the website for reference.

EXECUTIVE SESSION FOR COMPLAINTS/INVESTIGATIONS: There are no complaints.

NCSB CONFERENCE, OCTOBER 4-6, 2018, VIENNA, VA: Schmidt advised to have anyone who is interested contact the Board office.

ANY OTHER BUSINESS COMING IN BETWEEN DATE OF MAILING AND DATE OF MEETING:
There was no other business.

NEXT MEETING DATE: The next meeting is set for December 6th, 2018 at 8:30AM MT/9:30AM CT.

Hauge made a motion to adjourn to adjourn at 9:00AM MT. Protexter seconded. **MOTION PASSED** by roll call vote.

Respectfully submitted,



Carol Tellinghuisen
Executive Secretary

1-27-1.17. Draft minutes of public meeting to be available--Exceptions--Violation as misdemeanor. The unapproved, draft minutes of any public meeting held pursuant to § 1-25-1 that are required to be kept by law shall be available for inspection by any person within ten business days after the meeting. However, this section does not apply if an audio or video recording of the meeting is available to the public on the governing body's website within five business days after the meeting. A violation of this section is a Class 2 misdemeanor. However, the provisions of this section do not apply to draft minutes of contested case proceedings held in accordance with the provisions of chapter 1-26.

DRAFT