



Board of Podiatry Examiners

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DRAFT OFFICIAL BOARD MINUTES

October 19, 2018

Dakota Digital Network

Pierre-CAP B Room B12- 500 E. Capitol
Sioux Falls, SFUC FADM 145 – 4801 N. Career Ave.
Spearfish-BHSU, LIB 011- 1200 University St
Rapid City-UC113, 4300 Cheyenne Blvd.
Phone line bridge

Members Present: Carolyn Stansberry, DPM, President
Neil Skea, DPM, Member
Mark Gebbie, DPM, Member

Others Present: Carol Tellinghuisen, Executive Secretary (via teleconference)
Jill Lesselyoung, Executive Assistant
Brooke Tellinghuisen Geddes, Executive Assistant
Justin Williams, Legal Counsel, Department of Health

Members Absent: Michael McGowan, DPM, Secretary/Treasurer
John Morris, Lay Member

Call to Order/Welcome and Introductions: Stansberry called the meeting to order at 12:05 PM CDT.

Roll Call: Lesselyoung called the roll. A quorum was present.

Corrections or additions to the agenda: None

Approval of the agenda: Skea made a motion to approve the agenda. Gebbie seconded the motion. **MOTION PASSED** by roll call vote. Skea, yes; Stansberry, yes; Gebbie, yes.

Public Comment: There was no public comment.

Vote on rules changes: Skea made a motion to accept the rules changes as presented. Gebbie seconded the motion. **MOTION PASSED** by roll call vote. Skea, yes; Stansberry, yes; Gebbie, yes.

Adjourn to rules hearing meeting: Stansberry made a motion to adjourn to the rules hearing meeting at 12:08PM CDT. Gebbie seconded the motion. **MOTION PASSED** by roll call vote. Skea, yes; Stansberry, yes; Gebbie, yes.

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Resume regular business meeting: Stansberry made a motion to resume the regular meeting at 12:16PM CDT. Gebbie seconded the motion. **MOTION PASSED** by roll call vote. Skea, yes; Stansberry, yes; Gebbie, yes.

Approval of the Minutes from April 6, 2018: Skea made a motion to approve the minutes from April 6, 2018. Gebbie seconded the motion. **MOTION PASSED** by roll call vote. Skea, yes; Stansberry, yes; Gebbie, yes.

FY Financial Update: Lesselyoung reported fiscal year-end figures as of June 29, 2018; revenue of \$21,234.71, expenditures of \$17,679.72 and cash balance of \$27,350.51 and year to date figures as of August 31, 2018: year to date revenue of \$1,807.69; expenditures of \$4,159.26 and cash balance of \$24,998.94. The Board discussed and accepted the financials as presented.

Executive Session-Pursuant to SDCL 1-25-2/Complaints/Investigations: There are no pending complaints.

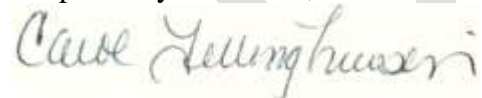
Code of Conduct: Stansberry made a motion to adopt the Code of Conduct and Conflict of Interest Policy for Use By State Authority, Board, Commission, and Committee Members as presented. Gebbie seconded the motion. **MOTION PASSED** by roll call vote. Skea, yes; Stansberry, yes; Gebbie, yes.

Any other business coming in between the date of mailing and meeting: There was no other business.

Schedule next meeting: The next meeting is scheduled via teleconference for April 26th, 2019 at 11:00AM MDT/12:00PM CDT.

Stansberry made a motion to adjourn the meeting at 12:22PM CDT. Gebbie seconded the motion. **MOTION PASSED** by roll call vote. Skea, yes; Stansberry, yes; Gebbie, yes.

Respectfully submitted,



Carol Tellinghuisen
Executive Secretary

Carolyn Stansberry, DPM
President

1-27-1.17. Draft minutes of public meeting to be available--Exceptions--Violation as misdemeanor. The unapproved, draft minutes of any public meeting held pursuant to § 1-25-1 that are required to be kept by law shall be available for inspection by any person within ten business days after the meeting. However, this section does not apply if an audio or video recording of the meeting is available to the public on the governing body's website within five business days after the meeting. A violation of this section is a Class 2 misdemeanor. However, the provisions of this section do not apply to draft minutes of contested case proceedings held in accordance with the provisions of chapter 1-26.