

SOUTH DAKOTA BOARD OF EXAMINERS OF PSYCHOLOGISTS  
BOARD MEETING MINUTES  
Ramkota Hotel and Convention Center, Pierre, South Dakota  
May 13, 2022

**Members Present:** Thomas Stanage, Ph.D., (President); Matthew Christiansen, Ph.D. (Vice President); Trisha Miller, Ph.D., (Secretary); Jeffrey Ellison, Psy.D.; Robert Overturf, Lay Member

**Members Absent:** Rosalie Ball, Ph.D., Member; Brian Roegiers, Lay Member

**Others Present:** Carol Tellinghuisen, Executive Administrator; Brooke Tellinghuisen Geddes, Executive Assistant; Abby Rehorst, Executive Assistant; Ryan Loker, Legal Counsel for the Board (DSS-Assigned) (joined meeting via teleconference at 11:56am CDT); Marilyn Kinsman, Senior Policy Analyst for South Dakota DSS (joined meeting via teleconference at 11:54am CDT).

**Call to Order/Welcome and Introductions:** Stanage called the meeting to order at 7:28 am MDT / 8:28 am CDT.

**Roll Call:** Tellinghuisen Geddes called the roll. A quorum was present (Stanage, Christiansen, Miller, Ellison, & Overturf). Ball and Roegiers were noted as absent.

**Corrections or Additions to the Agenda:** None.

**Executive Session – Pursuant to SDCL 1 – 25 – 2:**

Christiansen motioned and Overturf seconded to enter executive session at 7:29am MDT/8:29 am CDT to complete the Orals Examinations of five applicants (#613, #704, #709, #703, and #711). Motion carried unanimously.

Overturf motioned and Christiansen seconded to leave executive session at 11:53am CDT; motioned carried unanimously.

**Approval of the Agenda:** Christiansen motioned to approve the agenda as presented; Ellison seconded the motion. Motion carried on unanimous vote of members present.

[Kinsman joined via teleconference call at 11:54am CDT/10:54am MDT; Loker joined the teleconference at 11:56 am CDT/10:56 am MDT.]

**Public Testimony/Public Comment Period** (11:56 am CDT / 10:56 am MDT): None.

**Approval of Minutes from January 13, 2022 and February 11, 2022 Meetings:** Ellison moved, Christiansen seconded, to approve both meeting minutes as written. Motion passed unanimously.

**FY Financial Update:** Tellinghuisen Geddes reported on the most recent financial report (financials as of April 30, 2022. Tellinghuisen Geddes reported that as of April 30, 2022, revenue was at \$26,461.07, year-to-date expenditures were at \$62,589.72, and Cash Balance was at \$89, 014.37. She reported that one year ago (April 30, 2021), revenue was at \$11,221.47, year-to-date expenditures were at \$50,406.28, and Cash Balance was at \$79,931.68. Stanage requested clarification of a line item for employee salary and wages. Tellinghuisen Geddes clarified that this includes the attorney fees incurred now that the board is

receiving services via the DSS-appointed attorney (Loker) versus an appointed States Attorney and that the fees are submitted according to hourly work. Stanage inquired to Loker about how these fees are billed, stating concern regarding the budget for this ongoing expense. Loker explained he serves as general counsel for four different state SD boards and that he is to note hours spent for each board into a spreadsheet and then those entries are converted by someone else into expenses for each board. Loker stated Brenda Tidball-Zeltinger recently also asked him to complete and turn in a monthly report of what the tasks were for his spreadsheet entries. Stanage stated the desire to be able to explore an option of approving certain costs/tasks beforehand, as well as to find out how expenses are allocated per board. Tellinghuisen offered the suggestion of perhaps expenses being divided by the number of licensees per board and stated she will discuss this further with the State. Ellis moved and Miller seconded the motion to accept the financial report. Motion passed unanimously.

**Board Member Reappointments:** Tellinghuisen Geddes made the board aware that both Miller and Christiansen's end of term are expiring but both are eligible to serve an additional term, if willing. Both Miller and Christiansen stated willingness to do so. Overturf motioned that the board recommend approval of reappointment for both Miller and Christiansen; Ellis seconded the motion. Motion passed unanimously.

**Legislative Updates (Legal Counsel):** Loker reported no update.

**EPPP-2:** Tellinghuisen Geddes stated no update is known, but she and Rehorst are set to attend an ASPPB town hall meeting on Monday so information may be received then.

**ASPPB Mid-Year Meeting – April 21, 2022 (New Orleans):** Tellinghuisen attended the meeting and provided the Board with an update. Tellinghuisen updated the board about information received regarding how PsyPACT is going, with some states citing its going well and some states being unable to do it due to the loss of out of state licensure fees. Other states reported that background checks are taking a considerably long time and are expensive. Other items discussed included that some states are appointing more public members to their boards, offering a second-chance for license applicants with criminal histories, or are preapproving applicants with criminal histories (MN – Institute for Justice). There was discussion about the status of oral examinations and many states have modified or are modifying their process to either remove the oral examination, are including the orals examination for educational purposes only, or are in the process of replacing their orals examination (MN), potentially with the EPPP-2. Dr. Turner advised at the meeting that the EPPP-2 is to assess applicants' clinical skills whereas the EPPP was intended to assess foundational knowledge. EPPP-2 applicant feedback thus far to ASPPB has been that there is no way to go back to previous items on the electronic test, but they would like the test to allow for it. Otherwise, there were no complaints on the EPPP-2.

**Upcoming ASPPB Annual Meeting - October 26-30, 2022 (National Harbor, MD):** Miller stated desire and availability to plan ahead to attend the meeting. Board staff stated they will send information to Miller about how to go about making reservations to attend.

**Discussion on Future Oral Exams/Teleconferencing:** Stanage stated his desire for our board to examine alternatives to the oral examination, with the possible adoption of EPPP-2. He stated perception we would need to continue offering teleconference oral examinations as an option until a viable alternative is found. Tellinghuisen reiterated that other states have expressed that exam security has not been a concern, as they simply desire to ensure that licensees know the information. Board members expressed consensus

to Stanage's desire. Tellinghuisen Geddes stated there were four or five applicants who were unable to complete their oral examination today; Stanage stated the board will need to accommodate a separate teleconference meeting via Microsoft Teams to provide the oral examinations prior to the next full meeting.

**Schedule Next Meeting:** After group discussion, it was determined to tentatively attempt a teleconference meeting for orals examinations only exclusively on June 24, 2022 at 8am MDT / 9am CDT. The next full board meetings will tentatively be set as an in-person meeting in September 2022 and a teleconference meeting in December 2022 (due to potential weather issues with across-state travel). Tellinghuisen agreed to send calendar dates out to board members to find a date for these meetings.

Kinsman exited from the conference call at 12:30pm CDT/11:30am MDT.

**Executive Session – Pursuant to SDCL 1 – 25 – 2:**

Overturf motioned and Ellison seconded to enter executive session at 12:31pm CDT/11:31am MDT for purpose of discussing the one complaint/investigation (#223), an applicant inquiry, and a report on a letter of concern. Motion carried unanimously.

Loker transitioned to a secure private conference call-in number at this point to join the board members meeting in-person for executive session.

Stanage declared end of executive session at 1:01pm CDT / 12:01pm MDT.

Tellinghuisen Geddes immediately took roll call. Ball and Roegiers were absent.

**Applicant Approvals:** Miller recommended applicants 613, 704, 709, and 711 be approved for licensure and that applicant 703 have a license reinstatement, all per passing of their orals examinations today. Overturf moved, Christiansen seconded, to approve applicants 613, 704, 709, and 711 for licensure and for applicant 703 to receive licensure reinstatement, pending any outstanding licensure requirements to complete. Motion carried unanimously.

**Other Business:** None.

**Adjourn:** Motion to adjourn was made by Christiansen, seconded by Overturf. Stanage adjourned meeting at 1:06pm CDT / 12:06pm MDT following unanimous vote to do so.

Respectfully submitted,

Trisha T. Miller, Ph.D.

Secretary

1-27-1.17. Draft minutes of public meeting to be available--Exceptions--Violation as misdemeanor. The unapproved, draft minutes of any public meeting held pursuant to § 1-25-1 that are required to be kept by law shall be available for inspection by any person within ten business days after the meeting. However, this section does not apply if an audio or video recording of the meeting is available to the public on the governing body's website within five business days after the meeting. A violation of this section is a Class 2 misdemeanor. However, the provisions of this section do not apply to draft minutes of contested case proceedings held in accordance with the provisions of chapter 1-26.