

SOUTH DAKOTA BOARD OF EXAMINERS OF PSYCHOLOGISTS
BOARD MEETING MINUTES
Teleconference/Video Conference
January 13, 2022

Members Present: Thomas Stanage, Ph.D., (President); Matthew Christiansen, Ph.D. (Vice President); Trisha Miller, Ph.D., (Secretary; joined meeting at 8:06am MDT/9:06am CDT); Jeffrey Ellison, Psy.D., Rosalie Ball, Ph.D., Member; Robert Overturf, Lay Member; Brian Roegiers, Lay Member

Members Absent: None.

Others Present: Carol Tellinghuisen, Executive Administrator; Brooke Tellinghuisen Geddes, Administrative Assistant; Abby Rehorst, Administrative Assistant; Ryan Loker, Special Assistant Attorney General & Legal Counsel for the Board (DSS-Assigned); Marilyn Kinsman, Senior Policy Analyst for South Dakota DSS

Call to Order/Welcome and Introductions: Stanage called the meeting to order at 9:00 am CST.

Roll Call: Tellinghuisen Geddes called the roll. A quorum was present (Stanage, Christiansen, Ellison, Ball, Overturf, and Roegiers). Miller was absent until 9:06am CST.

Corrections or Additions to the Agenda: None.

Approval of the Agenda: Christiansen motioned to approve the agenda as presented; Ellison seconded the motion. Motion carried on unanimous vote of members present; Miller absent.

Public Testimony/Public Comment Period (9:05am CST / 8:05am MST): None.

Approval of Minutes from September 23, 2021 Meeting: Roegiers moved, Christiansen seconded, to approve meeting minutes as written. Motion passed unanimously amongst those present; Miller absent.

[Miller joined the teleconference at 9:06am CST / 8:06am MST.]

FY Financial Update: Tellinghuisen Geddes reported on the most recent financial report (financials as of November 31, 2021) as well as the 2021 Fiscal Year End report. Members were provided with documentation of the same financials from one year ago as well for comparison. Tellinghuisen Geddes reported that as of November 31, 2021, revenue was at \$10,153.00, year-to-date expenditures were at \$31,336.22, and Cash Balance was at \$103,959.83. She reported that as of 2021 Fiscal Year End (December 31, 2021), revenue was at \$63,321.47, year-to-date expenditures were at \$57,294.94, and Cash Balance was at \$125,143.02.

Election of Officers: Ellison motioned for the board to continue with the current slate of officers, wherein Stanage would be President, Christiansen would be Vice President, and Miller would be Secretary. Roegiers seconded the motion. **MOTION PASSED** by unanimous voice vote.

Online System-Renewals Update: Tellinghuisen Geddes stated that fifteen licensees did not renew this year. Tellinghuisen stated that CEU availability and willingness of licensees to complete CEU's online may have contributed to the number of non-renewals.

Legislative Updates (Legal Counsel): Loker stated that he has not seen any bills during the legislative session that would affect the Board.

ASPPB Mid-Year Meeting – April 21, 2022 (New Orleans): Tellinghuisen stated that she would be willing to go to represent the board office and asked if any board members would be interested in going. The Board agreed to coordinate with the Board office if any board member has interest and/or availability to attend. Miller motioned to approved up to two board members and a staff member to attend the 2022 ASPPB Mid-Year meeting; Christiansen seconded. **MOTION PASSED by unanimous voice vote.**

Applicant Equivalency Considerations: Miller stated that she suggested, via the ASPPB Listserv, the issue of applicant equivalency be a topic to address at the next ASPPB meeting.

Schedule Next Meeting: After group discussion, it was determined to tentatively attempt an in-person meeting timed after the ASPPB Mid-Year meeting to allow for information obtained at the meeting to be shared with the group. The next meeting was tentatively set for Friday, May 13, 2022 at 8am CDT in Pierre, SD.

Kinsman exited from the conference call at 8:30am MST/9:30am CST.

Executive Session – Pursuant to SDCL 1 – 25 – 2:

Miller motioned and Christiansen seconded to enter executive session at 8:33am MDT/9:33am CDT. **MOTION PASSED by unanimous voice vote.**

Board members, executive staff, and Loker transitioned to a secure private online conference room at this point.

Overturf exited from the meeting at 11:49am MDT/12:49am CDT (after the third orals examination).

Complaints/Investigations/Applications: Complaint #223 is still in a pending status. Stange made a recommendation that the application for applicant #703 be processed. Christiansen made a motion to accept the recommendation. Miller seconded. **MOTION PASSED by unanimous voice vote.**

Applicant Approvals: Miller recommended applicants 622, 700, and 603 be approved for licensure per passing of their orals examinations today. Christiansen moved, Roegiers seconded, to approve applicants 622, 700, and 603 for licensure, pending any outstanding licensure requirements to complete. **MOTION PASSED by unanimous voice vote.**

Executive Secretary Contract: Miller made a motion to renew the Executive Secretary contract with a 2% cost of living increase if granted by the State. Ball seconded the motion. **MOTION PASSED by unanimous voice vote.**

Other Business: Tellinghuisen Geddes agreed to be in contact with Applicant #702 to reschedule the orals examination from today, given technical difficulties; potential dates will be collected from all in effort to reschedule it prior to the next board meeting.

Adjourn: Motion to adjourn was made by Miller, seconded by Roegiers. Stange adjourned meeting at 12:00pm MDT / 1:00pm CDT following unanimous vote.

Respectfully submitted,

Trisha T. Miller, Ph.D.
Secretary

1-27-1.17. Draft minutes of public meeting to be available--Exceptions--Violation as misdemeanor. The unapproved, draft minutes of any public meeting held pursuant to § 1-25-1 that are required to be kept by law shall be available for inspection by any person within ten business days after the meeting. However, this section does not apply if an audio or video recording of the meeting is available to the public on the governing body's website within five business days after the meeting. A violation of this section is a Class 2 misdemeanor. However, the provisions of this section do not apply to draft minutes of contested case proceedings held in accordance with the provisions of chapter 1-26.

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