

SOUTH DAKOTA BOARD OF EXAMINERS OF PSYCHOLOGISTS
BOARD MEETING MINUTES
Teleconference/Video Conference
May 20, 2021

Members Present: Thomas Stanage, Ph.D., (President); Matthew Christiansen, Ph.D. (Vice President); Trisha Miller, Ph.D., (Secretary); Jeffrey Ellison, Psy.D., Member; Chuck Sherman, Ph.D., Member; Robert Overturf, Lay Member

Members Absent: Brian Roegiers, Lay Member

Others Present: Carol Tellinghuisen, Executive Administrator; Jill Lesselyoung, Administrative Assistant; Brooke Tellinghuisen-Geddes, Administrative Assistant; Ryan Loker, Special Assistant Attorney General & Legal Counsel for the Board (DSS-Assigned); Marilyn Kinsman, Senior Policy Analyst for South Dakota DSS; David McVey, Legal Counsel for the Board (via conference call; entered meeting at 9:11 am CDT)

Call to Order/Welcome and Introductions: Stanage called the meeting to order at 9:04am CDT.

Roll Call: Lesselyoung called the roll. A quorum was present (Stanage, Christiansen, Miller, Sherman, Ellison, Overturf).

Conflicts to Declare: None.

Corrections or Additions to the Agenda: None.

Approval of the Agenda: Sherman motioned to approve the agenda as presented; Ellison seconded the motion. Motion carried on unanimous roll call vote. Stanage, yes; Christiansen, yes; Miller - yes; Ellison, yes; Sherman, yes; Overturf, yes; Roegiers, absent.

Public Testimony/Public Comment Period (9:10am CDT / 8:10am MDT): None.

Approval of Minutes from February 25, 2021 Meeting: Christiansen moved, Ellison seconded, to approve the February 25, 2021 meeting minutes as written. Motion passed unanimously via roll call vote. Stanage, yes; Christiansen, yes; Miller - yes; Ellison, yes; Sherman, yes; Overturf, yes; Roegiers, absent.

FY Financial Update: Lesselyoung reported on the most recent financial report – March 31, 2021. Financials were then compared to corresponding reports from the previous year – 2020. Lesselyoung reported the following financials as of March 31, 2021: revenue - \$10,921.47; year-to-date expenditures - \$45,268.52; cash balance – \$84,769.44. Lesselyoung reported corresponding financials for the previous year (2020) as follows: revenue - \$11,193.56; year-to-date expenditures -\$48,092.49; cash balance - \$74,505.14. Lesselyoung stated that the difference in expenditure amounts from 2020 to 2021 could be contributed to the lack of travel related expenditures due to the use of teleconference meetings during COVID-19 restrictions. Ellison moved and Overturf seconded the motion to accept the financial report. Motion passed unanimously via roll call vote. Stanage, yes; Christiansen, yes; Miller - yes; Ellison, yes; Sherman, yes; Overturf, yes; Roegiers, absent.

Online System/Records Retention Update: Lesselyoung reported that the executive staff are actively training on the new system. Tellinghuisen-Geddes stated further training will include credit card

processing. This is expected to occur as soon as Albertson Consulting has received the last piece of information from the credit card processing company. Lesselyoung communicated intent to have Miller enter her re-licensure application and CEU's in under the new system in June as a trial run.

Legislative Updates: Loker identified HB1077, HB1014, and SB193 as bills of potential impact for this board. Loker stated HB1077, which addresses licensure by endorsement, has raised verbiage concerns for this board. Loker is actively working on a memorandum to be given to all DSS Boards to address implementation of passed bills. Loker identified no concerns or comments about HB1014, simply reminding the board that bill was to create a uniform complaint process across boards. Loker made the group aware that SB193 is a bill which addressed remote notarization and inquired how often the board office deals with notarization. Tellinghuisen-Geddes made Loker aware that each new applicant must have their application notarized. There was no further discussion.

PSYPACT Update: Lesselyoung stated this item was left on the agenda simply in case an update should be available and because Wyoming did just introduce their own licensure by endorsement bill. Stanage stated the licensure by endorsement bill appears to be a good solution for SD and correspondence he received from Wyoming said their endorsement bill will go into effect July 1, 2021, so they do not feel a need to proceed with a regional compact at this time. Stanage stated he perceived this item can be taken off the agenda for the future, unless new information should arise. All agreed.

EPPP-II: Miller did not have new information from the ASPPB spring meeting discussions. Stanage stated that he is not aware of a response from ASPPB to the feedback previously given. Stanage provided a recap of the feedback given to ASPPB – licensee applicants for states that have not adopted EPPP-II would not be given the opportunity to take the EPPP-II voluntarily, thus creating potential licensure mobility issues in the future. Due to this issue, states may feel pressure to adopt the EPPP-II in order to accommodate licensure applicants.

Thayer exited from the conference call at 8:44am MDT/9:44am CDT.
Kinsman exited from the conference call at 8:45am MDT/9:44am CDT.

Board members, executive staff, and Loker transitioned to a secure private online conference room at this point.

USD Psychology Department Question – State Oral Licensure Exam: Stanage made the group aware the USD Psychology Department inquired whether the board would be willing and able to share retired oral examination questions for students to review. Miller stated this may depend on how similar the content of the retired questions is to the current questions. Sherman voiced being surprised by the request, as he felt the professors should be able to come up with similar scenarios and questions to prepare students. Stanage agreed with Sherman, explaining students can also use online examples questions as a resource. Overturf inquired if the students are advised what to study for on the exam. Tellinghuisen-Geddes stated a potential response could be that the executive staff send a copy of the packet applicants receive. This packet includes information on how to prepare and includes the ASPPB Code, citation of statutes, etc. All agreed this was a sufficient response.

Executive Session – Pursuant to SDCL 1 – 25 – 2:

Sherman motioned and Christiansen seconded to enter executive session at 8:40am MDT/9:40am CDT for purpose of discussing three complaints/investigations (#217-I, #218-I, and #223), and to complete the

Orals Examinations of two applicants (#616 and #621). Motion carried on a unanimous roll call vote. Stanage, yes; Christiansen, yes; Miller - yes; Ellison, yes; Sherman, yes; Overturf, yes; Roegiers, absent.

Loker recused himself from Executive Session during discussion of complaint/investigation #223. Overturf exited the meeting at 9:17am MDT/8:17am CDT, prior to the Orals Examinations.

Stanage declared end of Executive Session at 10:47 am MDT / 11:47 am CDT.

Board members left the executive session call and reconvened into the general online meeting room. Stanage called the general meeting back to order at 10:56 am MDT / 11:56 am CDT. All members were noted visibly present other than Overturf.

Complaints/Investigations Status: Stanage recommended investigations #217-I and #218-I be closed as the complaints are now deemed non-jurisdictional. Christiansen motioned and Miller seconded to close investigations #217-I and #218-I. Motion carried on a unanimous roll call vote. Stanage, yes; Christiansen, yes; Miller - yes; Ellison, yes; Sherman, yes; Overturf, absent; Roegiers, absent.

Miller stated complaint #223 remains in pending status at this time. The Board recommended that the Board hear the matter as opposed to an outside official. Sherman motioned, Christiansen seconded motion to do so. Motion carried on unanimous roll call vote: Stanage, yes; Christiansen, yes; Miller - abstained; Ellison, yes; Sherman, yes; Overturf, absent; Roegiers, absent.

Oral Examinations Status: Miller recommended applicants 616 and 621 be approved for licensure per passing of their orals examinations today. Sherman moved, Ellison seconded, to approve applicants 611, 614, and 615 for licensure. Motion carried on a unanimous roll call vote. Stanage, yes; Christiansen, yes; Miller - yes; Ellison, yes; Sherman, yes; Overturf, absent; Roegiers, absent.

Other Business: Sherman made all aware he will submit his resignation to the board after today's meeting, in light of full retirement. Sherman was thanked for his years of service to the State of South Dakota and this board.

Schedule Next Meeting/Conference Systems: The next meeting, will likely occur in Pierre, SD in September in person, but no dates were set. Any business that needs to be addressed prior to this date will take place via teleconference.

Motion to adjourn was made by Sherman, seconded by Christiansen. Stanage adjourned meeting at 11:12am MDT / 12:12pm CDT following unanimous roll call vote to do so. Stanage, yes; Christiansen, yes; Miller - yes; Ellison, yes; Sherman, yes; Overturf, absent; Roegiers, absent.

Respectfully submitted,

Trisha T. Miller, Ph.D.
Secretary

1-27-1.17. Draft minutes of public meeting to be available--Exceptions--Violation as misdemeanor. The unapproved, draft minutes of any public meeting held pursuant to § 1-25-1 that are required to be kept by law shall be available for inspection by any person within ten business days after the meeting. However, this section does not apply if an audio or video recording of the meeting is available to the public on the governing body's website within

five business days after the meeting. A violation of this section is a Class 2 misdemeanor. However, the provisions of this section do not apply to draft minutes of contested case proceedings held in accordance with the provisions of chapter 1-26.

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