



## South Dakota Board of Social Work Examiners

dss.sd.gov/licensingboards/social.aspx

810 N. Main Street, Suite 298

Spearfish, SD 57783

**Phone:** 605.642.1600

**Fax:** 605.722.1006

**Email:** proflic@rushmore.com

### OFFICIAL BOARD MINUTES

#### Teleconference

June 11, 2021-12:00PM CDT/11:00AM MDT

Members Present: Karen Chesley, President  
Michael Forgy, Secretary/Treasurer  
Todd Herrboldt, Member  
Jennifer Gray, Member  
Sharon Stratman, Member  
Kim Brakke, Lay Member  
Vacant, Lay Member

Members Absent: None

**Others Present:** Carol Tellinghuisen, Executive Secretary; Brooke Tellinghuisen-Geddes, Executive Assistant; Abby Rehorst, Executive Assistant; Lisa Stanley, Amber Bruns Vicki Isler, ABA Advisory Committee Members; Ryan Loker, Special Assistant Attorney General, DSS; Marilyn Kinsman, DSS, Jenny Jorgensen, Assistant Attorney General DSS, Dave Mendel, NASW

**Call to Order/Welcome and Introductions:** Chesley called the meeting to order at 11:01AM MDT.

**Roll Call:** Chesley requested Tellinghuisen-Geddes call the roll. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes; Brakke, yes. A quorum was present.

**Corrections or additions to the agenda:** None

**Approval of the agenda:** Herrboldt made a motion to approve the agenda. Stratman seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes; Brakke, yes.

**Public Comment:** Chesley called for any comments from the public. There were no public comments.

**Election of Officers:** Herrboldt made a motion to retain the current slate of officers with Chesley as the president and Forgy as the secretary/treasurer. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, abstain; Herrboldt, yes; Gray, yes; Stratman, yes; Brakke, yes.

**Approval of the Minutes from Board meeting April 16, 2021:** Forgy made a motion to approve the minutes from April 16, 2021. Brakke seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes; Brakke, yes

**FY Financial Update:** Tellinghuisen-Geddes reported fiscal year-to-date figures as of April 30, 2021: revenue of \$117,844.60, expenses of \$85,178.89, and cash balance of \$258,801.88. Tellinghuisen-Geddes advised as a FYI that currently the new database charges appear to fall under the “Management Consultant” on the expenditure report but will be changed in the new fiscal year to a different category.

**ABA Updates:** Isler advised that USD has begun reviewing applications for admittance into the BCBA program. The application deadline was June 1.

**Update on Online Renewal System:** Tellinghuisen-Geddes advised the database is almost ready to be up and running and the intent is to have it ready for online renewal acceptance during this years renewal period.

**ASWB 2021 Education Conference- April 30-May 1:** Chelsey discussed the different sessions that were held. Sessions included discussions on telehealth, CURES ACT, executive orders among states and post-covid issues with licensure. She advised that all Boards were encouraged to look at their policies and laws relating to diversity on Boards as well as adding cultural competencies on CEU requirements.

**Legislative Updates:** Loker advised that there will be a single memo coming from the Department of Social Services covering all of the DSS bills that were signed into law by the Governor. As soon as that memo is available, it will be distributed to the Board office.

**Executive Session Pursuant to SDCL 1-25-2:** Herrboldt made a motion to enter executive session at 11:28 AM MDT. Gray seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes; Rehorst, yes; Brakke, yes. Bruns, Isler, Stanley, Kinsman and Mendel exited the meeting. The Board exited executive session at 11:40 AM MDT .

### **Complaints/Investigations:**

**#272-**Forgy moved to accept the stipulation with the correction of a typographical error as discussed. Stratman seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, abstain; Stratman, yes; Brakke, yes

**#274-** Stratman moved to accept the stipulation as written. Chesley seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, abstain; Gray, abstain; Stratman, yes; Brakke, yes

**#275-** Chelsey recommended that complaint #275 be dismissed due to lack of substantive evidence. Stratman moved to dismiss complaint #275 due to lack of substantive evidence. Forgy seconded the motion. **MOTION PASSED** by roll call vote. Chesley, abstain; Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes; Brakke, yes

### **CSW-PIP Supervision Contracts:**

Chesley made a motion to approve the following contracts. Herrbolt seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes; Brakke, yes

Digatono, M.: Supervision with Weires beginning April 26, 2021.

Venard, P.: Supervision with Seefeldt beginning April 12, 2021.

Harrison, M.: Supervision with Wetz beginning April 13, 2021.

Watson, L.: Supervision with Cotton beginning March 31, 2021.

Struckman, S.: Supervision with Buri beginning April 2, 2021.

Strubbe, V.: Supervision with Ling beginning April 5, 2021.

Lee, D.: Supervision with Berard beginning April 30, 2021.

Slack, C.: Supervision with Harrington beginning May 6, 2021.

Slack, C.: Supervision with Warner beginning May 6, 2021.

### **CSW-PIP Applicant Approvals:**

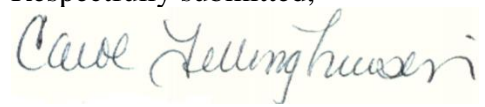
The following applicants were approved for CSW-PIP licensure by Chesley. Gray made a motion to ratify the following applicants as approved by Chesley. Herrboldt seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes; Brakke, yes

Starr, Carla  
Furtick, Victor  
Rogers, Karin

**Any other business coming in between date of mailing and date of meeting:** There was no other business.

Brakke made a motion to adjourn at 11:53 AM MDT. Forgy seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes; Brakke, yes

Respectfully submitted,

A handwritten signature in cursive script, reading "Carol Tellinghuisen", is written over a light yellow rectangular highlight.

Carol Tellinghuisen  
Executive Secretary

1-27-1.17. Draft minutes of public meeting to be available--Exceptions--Violation as misdemeanor. The unapproved, draft minutes of any public meeting held pursuant to § 1-25-1 that are required to be kept by law shall be available for inspection by any person within ten business days after the meeting. However, this section does not apply if an audio or video recording of the meeting is available to the public on the governing body's website within five business days after the meeting. A violation of this section is a Class 2 misdemeanor. However, the provisions of this section do not apply to draft minutes of contested case proceedings held in accordance with the provisions of chapter 1-26.

DRAFT