

**TELECONFERENCE**

An audio recording of this meeting can be electronically accessed through the South Dakota Public Broadcasting's (SDPB) Stream Archive. The below timestamps are aligned with SDPB's audio stream, which can be accessed at: <https://sdpb.sd.gov/streamarchive/bote05252022.mp3>

**1. Call to Order and Roll Call (0:06)**

The South Dakota Board of Technical Education (hereinafter referred to as "BOTE") met on May 25, 2022, via teleconference. President Dana J. Dykhouse called the meeting to order at approximately 10:00 am (CST) with the following members present: Doug Ekeren, Brad Greenway, Joy Nelson, Terry Sabers. Members joined shortly after roll call: Brian Sandvig; Dr. Kay Schallenkamp; Diana VanderWoude. One member was absent: Scott Peterson.

Also present:

Nick Wendell, Executive Director, BOTE  
Scott DesLauriers, Deputy Director, BOTE  
Michael Cartney, President, Lake Area Technical College  
Mark Wilson, President, Mitchell Technical College  
Robert Griggs, President, Southeast Technical College  
Dr. Benjamin Valdez, Vice President of Academic Affairs, Southeast Technical College

**2. Adoption of the Agenda (1:30)**

Motion made by Sabers and seconded by Nelson to adopt the proposed agenda, as presented in [Attachment #1](#).

Roll call vote. Voting yes: Dykhouse, Ekeren, Greenway, Nelson, Sabers, Schallenkamp.

Motion carried.

**3. Approval of Meeting Minutes (2:38)**

**A. Action: April 7, 2022**

Motion made by Ekeren and seconded by Greenway to adopt the minutes from the April 7 and April 26, 2022, meetings, as presented in [Attachment #2](#) and [Attachment #3](#), respectively.

Roll call vote. Voting yes: Dykhouse, Ekeren, Greenway, Nelson, Sabers, Sandvig, Schallenkamp.

Motion carried.

**B. Action: April 26, 2022**

Motion made by Ekeren and seconded by Greenway to adopt the minutes from the April 7 and April 26, 2022, meetings, as presented in [Attachment #2](#) and [Attachment #3](#), respectively.

Roll call vote. Voting yes: Dykhouse, Ekeren, Greenway, Nelson, Sabers, Sandvig, Schallenkamp.

Motion carried.

**4. Declaration of Conflicts (3:46)**

Per SDCL 3-23-10, state boards and commissions are required to publicly address the expectations regarding annual disclosures and waivers. No BOTE members submitted new declarations of conflicts.

**5. Public Comment (4:06)**

Sabers opened the floor to public comment, though none was present.

**6. Reports (4:35)**

**A. Informational: Executive Director, Nick Wendell**

Wendell presented the executive director update.

**7. Governance, Policy, and Board Operations (7:05)**

**A. Action: Election of Board Officers**

Dykhouse recognized Wendell to overview the election of Board officers.

Motion made by Ekeren and seconded by Nelson to elect the following members as Board Officers for terms beginning on July 1, 2022, and concluding June 30, 2023:

President: Dana J. Dykhouse

Vice-President: Brian Sandvig

Secretary: Terry Sabers

Roll call vote. Voting yes: Dykhouse, Ekeren, Greenway, Nelson, Sabers, Sandvig, Schallenkamp, VanderWoude.

Motion carried.

**8. Finance and Management (11:35)**

**A. Action: Annual Certificate of No Default and Debt Service Coverage**

Dykhouse recognized Wendell to overview the Annual Certificate of No Default and Debt Service Coverage.

Motion made by Sandvig and seconded by Sabers to approve the Annual Certificate, as presented in [Attachment #4](#).

Roll call vote. Voting yes: Dykhouse, Ekeren, Greenway, Nelson, Sabers, Sandvig, Schallenkamp, VanderWoude.

Motion carried.

**9. Institutional Effectiveness (15:13)**

**A. Informational: FY22 Graduate Outcomes Report**

Dykhouse recognized DesLauriers to overview the FY22 Graduate Outcomes Report, as presented in [Attachment #5](#).

**10. Academic Affairs (22:57)**

Dykhouse recognized Wendell and DesLauriers to overview the academic affairs application process.

**A. Non-Substantive Program Application(s)**

**I. Informational: MTC: Certificate in Welding**

Wilson overviewed MTC's approved Certificate in Welding as presented in [Attachment #6](#).

**B. Additional Location or Branch Campus Application(s)**

**I. Action: STC: Brandon Valley High School (Brandon, SD)**

Griggs and Valdez overviewed the additional location application.

Motion made by Nelson and seconded by Sabers to approve Southeast Technical College's additional location application for Brandon Valley High School (Brandon, SD), as presented in [Attachment #7](#).

Roll call vote. Voting yes: Dykhouse, Ekeren, Greenway, Nelson, Sabers, Sandvig, Schallenkamp, VanderWoude.

Motion carried.

**11. Campus Updates (33:03)**

**A. Informational: Western Dakota Technical College Transition Update from Rapid City Area Schools (RCAS) to a Separate Local Education Agency**

The informational update regarding Western Dakota Technical College's transition from Rapid City Area Schools (RCAS) to a separate education agency was deferred to a later date.

**B. Informational: Technical College Presidents' Reports**

Cartney (LATC), Wilson (MTC), Griggs (STC) provided technical college presidents' updates, as presented in [Attachment #8](#).

**12. Adjournment (57:40)**

Motion made by Ekeren and seconded by Sandvig to adjourn the meeting.

Roll call vote. Voting yes: Dykhouse, Ekeren, Greenway, Nelson, Sabers, Sandvig, Schallenkamp, VanderWoude.

Motion carried.

The meeting adjourned at approximately 11:00 am CST.