



Board of Podiatry Examiners

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OFFICIAL BOARD MINUTES for September 20, 2024 VIDEO CONFERENCE

Members Present: Scott Torness, DPM, President
James Johnston, DPM, Secretary-Treasurer
Adam Nichols, DPM, Member
Rylan Johnson, DPM, Member
Jeanie Blair, Lay Member

Members Absent: None

Others Present: Brooke Tellinghuisen Geddes, Executive Secretary
Katie Funke, Executive Assistant

Call to Order/Welcome and Introductions: Torness called the meeting to order at 11:00 a.m. MDT.

Roll Call: Tellinghuisen Geddes called the roll. Torness, yes; Johnston, yes; Nichols, yes; Johnson, yes; Blair, yes. A quorum was present.

Public Hearing to Adopt Proposed Rules: The public rules hearing was conducted by Torness. Tellinghuisen Geddes provided a report on the draft rules and recommendations from LRC. Torness made a motion to adopt the draft rules with LRC edits for form, style, clarity and legality. Nichols seconded the motion. **MOTION PASSED** by roll call vote: Torness, yes; Johnston, yes; Nichols, yes; Johnson, yes; Blair, yes.

Approval of the agenda: Torness made a motion to approve the agenda. Blair seconded the motion. **MOTION PASSED** by unanimous voice vote.

Public Comment: There was no public comment.

Approval of the Minutes from March 1, 2024: Nichols made a motion to approve the minutes from March 1, 2024. Blair seconded the motion. **MOTION PASSED** by unanimous voice vote.

FY Financial Update: Tellinghuisen Geddes reported fiscal year-end figures as of June 30, 2024: revenue of \$27,936.05; expenditures of \$27,307.50 and cash balance of \$26,495.73. It was explained that because of the corrections from incorrect charges and transfers in/out, the board actually spent \$23,818 and took in \$20,956, resulting in a net loss of \$2,862 for FY24.

Application Ratification Process: The board decided to table this topic until the next meeting when legal counsel could be present.

Board Member Per Diem Policy: The board discussed a new per diem policy, considering the new per diem rates that went into effect on July 1st, and agreed to only take payment for one board meeting per year. Torness made a motion to allow payment to board members for one board meeting per year. Nichols seconded the motion. **MOTION PASSED** by unanimous voice vote.

Schedule Next Meeting: The next meeting is scheduled for May 9, 2025 at 11:00 a.m. MDT/12:00 p.m. CDT via Microsoft Teams.

Any other Business: None.

Executive Session pursuant to SDCL 1-25-2: The board did not have a need to enter Executive Session.

Blair made a motion to adjourn the meeting at 11:18 a.m. MDT. Nichols seconded the motion. **MOTION PASSED** by unanimous voice vote.

Respectfully submitted,



Brooke Tellinghuisen Geddes
Executive Secretary

1-27-1.17. Draft minutes of public meeting to be available--Exceptions--Violation as misdemeanor. The unapproved, draft minutes of any public meeting held pursuant to § 1-25-1 that are required to be kept by law shall be available for inspection by any person within ten business days after the meeting. However, this section does not apply if an audio or video recording of the meeting is available to the public on the governing body's website within five business days after the meeting. A violation of this section is a Class 2 misdemeanor. However, the provisions of this section do not apply to draft minutes of contested case proceedings held in accordance with the provisions of chapter 1-26.