

DRAFT OFFICIAL BOARD MINUTES
Teleconference
October 29, 2019-12:00PM CDT

Members Present: Karen Chesley, President
Michael Forgy, Secretary/Treasurer
Todd Herrboldt, Member
Jennifer Gray, Member
Sharon Stratman, Member

Members Absent: David Nielsen, Lay Member
Cindy Steele, Lay Member

Others Present: Carol Tellinghuisen, Executive Secretary; Jill Lesselyoung, Executive Assistant, Brooke Tellinghuisen Geddes, Executive Assistant; Viki Isler, Amber Bruns, Lisa Stanley, ABA Advisory Committee Members; Quincy Kjerstad, Assistant Attorney General; Marilyn Kinsman, DSS; Dave Mendel, NASW

Call to Order/Welcome and Introductions: President Chesley called the meeting to order at 12:02PM CDT.

Roll Call: Chesley requested Lesselyoung call the roll. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes. A quorum was present.

Corrections or additions to the agenda: None

Approval of the agenda: Herrboldt made a motion to approve the agenda. Forgy seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes.

Public Comment: Chesley called for any comments from the public. There were no public comments.

Approval of the Minutes from Board meeting August 20, 2019: Forgy made a motion to approve the minutes from August 20, 2019. Stratman seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes.

FY Financial Update: Lesselyoung reported fiscal year to date figures as of September 30, 2019: revenue of \$16,153.64 expenses of \$28,423.63 and cash balance of \$178,531.35.

Update of ABA Committee requirements: It has been advised that if the committee members have a committee meeting outside of a Board meeting, they are subject to the open meeting laws and will need to post an agenda and minutes. Tellinghuisen advised the ABA committee members to contact the Board office for assistance.

Executive Session Pursuant to SDCL 1-25-2: Stratman made a motion to enter executive session at 12:16PM. Gray seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes. Kinsman, Bruns, Isler, Stanley and Mendel exited the meeting. Herrboldt made a motion to exit executive session at 12:41PM. Forgy seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes.

Complaints/Investigations: Chesley advised #267 is pending.

Applicant for re-licensure #2017-1: Forgy made a motion to adopt the findings of fact and conclusions of law as proposed. Gray seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, abstain; Gray, yes; Stratman, yes.

CSW-PIP Supervision Contract Approvals: Chesley made a motion to approve the following contract. Stratman seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, abstain; Gray, yes; Stratman, yes.

Peterson, E.: Supervision with Herrboldt beginning October 7, 2019.

Herrboldt made a motion to approve the following contracts. Stratman seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, abstain; Gray, yes; Stratman, yes.

Johnson, S.: Supervision with Corrigan beginning September 23, 2019.

Shafer, A.: Supervision with Morford DeBoer beginning September 18, 2019.

Sieck, A.: Supervision with Shoffner beginning September 10, 2019.

Wolf Necklace, M.: Supervision with Reiner beginning September 16, 2019; Supervision with Trahan beginning September 9, 2019.

Lunder, J.: Supervision with Powell beginning September 9, 2019.

Block, C.: Supervision with Burow beginning August 21, 2019.

Granum, D.: Supervision with Jackmon beginning August 15, 2019

Harrison, M.: Supervision with Bates beginning September 12, 2019

Farrell, G.: Supervision with Arens-Beauchamp beginning September 24, 2019

Blue Arm, C.: Supervision with Shoffner beginning October 29, 2019.

CSW-PIP Applicant Approvals:

Swift, J.: Herrboldt made a motion to approve for CSW-PIP licensure contingent upon receipt of one additional letter of reference. Stratman seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes.

Pollock, N.: Herrboldt made a motion to approve for CSW-PIP licensure contingent upon receipt of verifications of licensure and personal references. Stratman seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes.

Myint, N.: Stratman made a motion to approve for CSW-PIP licensure. Chesley seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes.

Any other business coming in between date of mailing and date of meeting: There was no other business. Herrboldt and Chesley will attend the ASWB annual meeting of the delegate assembly in Orlando on November 7-9.

Schedule next meeting date: The next regular meeting is set for January 28, 2019 via teleconference beginning at 12:00PM CST/11:00AM MST.

Forgy made a motion to adjourn at 12:53PM CDT. Gray seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes.

Respectfully submitted,



Carol Tellinghuisen
Executive Secretary